

City of San Dimas

California



2020-21

Operating & Capital Improvement

Program Budget

THE FISCAL YEAR 2020-21
ANNUAL BUDGET
FOR THE CITY OF SAN DIMAS, CALIFORNIA

CITY COUNCIL

Emmett Badar, Mayor

Ryan Vienna, Mayor Pro Tem

Denis Bertone

John Ebiner

Eric Weber

CITY OFFICIALS

Brad McKinney, Interim City Manager

Brad McKinney, Asst. City Manager/Director of Admin Services/City Treasurer

Henry Noh, Director of Community Development Services

Shari Garwick, Director of Public Works

Hector Kistemann, Director of Parks & Recreation

Debra Black, City Clerk

Jeff Malawy, City Attorney

City Commissions

Development Plan & Review Board

Planning Commission

Public Safety Commission

Equestrian Commission

Parks & Recreation Commission

Golf Course Advisory Committee

Senior Citizens Commission

City Council
EMMETT BADAR, Mayor
RYAN A. VIENNA, Mayor Pro Tem
ERIC WEBER
DENIS BERTONE
JOHN EBINER

Interim City Manager
BRAD MCKINNEY



Director of Community
Development
HENRY NOH

Director of Public Works
SHARI GARWICK

Director of Parks and
Recreation
HECTOR M. KISTEMANN

City Attorney
JEFF MALAWY

FISCAL YEAR 2020-21 BUDGET

LETTER OF TRANSMITTAL

Honorable Mayor and Members of the City Council:

Pursuant to Paragraph E (1), Section 2.24.070 of the San Dimas Municipal Code, it is my pleasure to submit to you the annual operating and capital improvement budget for Fiscal Year 2020-2021.

Fiscal Year 2020-21 has been hit with financial hardships due to COVID-19 and its impact on City revenues and programs. The current financial strength of the City is a result of financial planning and decision making that occurred 5, 10 and 15 years ago. The City's financial future is a priority and staff, and the Council, spent a great deal of time preparing the budget given the ever-changing financial environment. The reduced budget utilizes General Fund reserves and provides modified programs and capital improvement projects, while continuing to provide dedicated service to the community.

Given the current pandemic and our financial situation, Staff will present the updated financial projections and budget to the Council again in the Fall. The City will continue to focus on the financial future, monitor the resources available to the City, and anticipate the accompanying operational costs of future public services and facilities. The City's budget picture 5 years from now very much depends on the thought we give to the financial issues of today.

I express my gratitude to the City Council for their leadership and support in maintaining an enjoyable community and place to live. I also express my appreciation to our employees – they have worked tirelessly in preparing this budget, remain dedicated to performing their work tasks with effectiveness, and have adapted to changes in the workplace throughout the year. Appreciation also goes to the residents and businesses of San Dimas for their efforts to contribute to our collective success and quality of life.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "B. McKinney", is written over the typed name.

Brad McKinney
Interim City Manager

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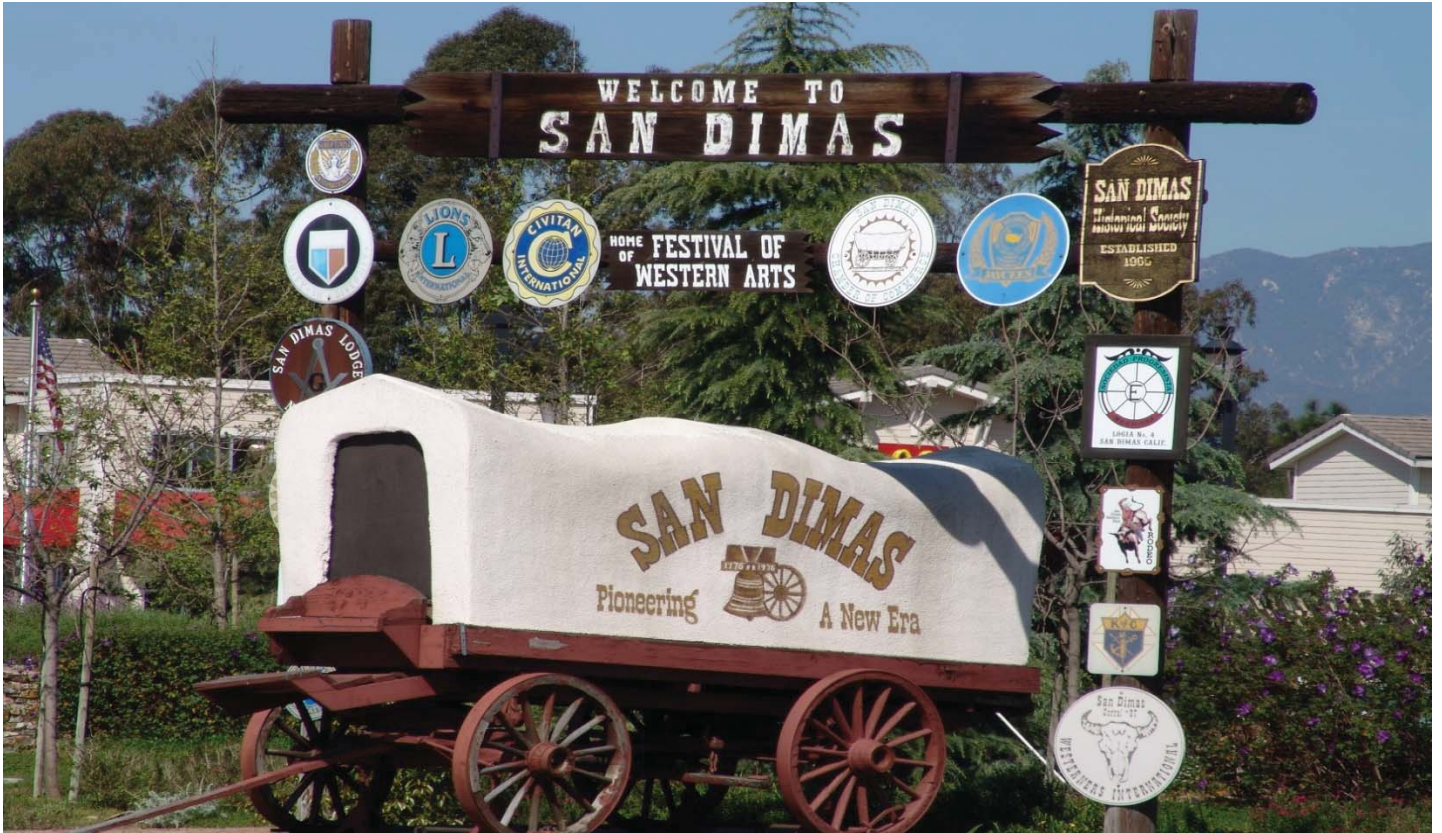
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ORGANIZATIONAL INFORMATION



IN THIS SECTION:

- MISSION STATEMENT
- ORGANIZATIONAL CHART
- BUDGETED PERSONNEL
- SAN DIMAS DEMOGRAPHICS
- CITY OF SAN DIMAS SITE MAP



Mission Statement

The City of San Dimas is committed to excellence in the planning of the community with due consideration for the physical and social environment. The City Council and all City employees are committed to well-maintained facilities and to being responsive to the needs of residents by providing necessary programs.

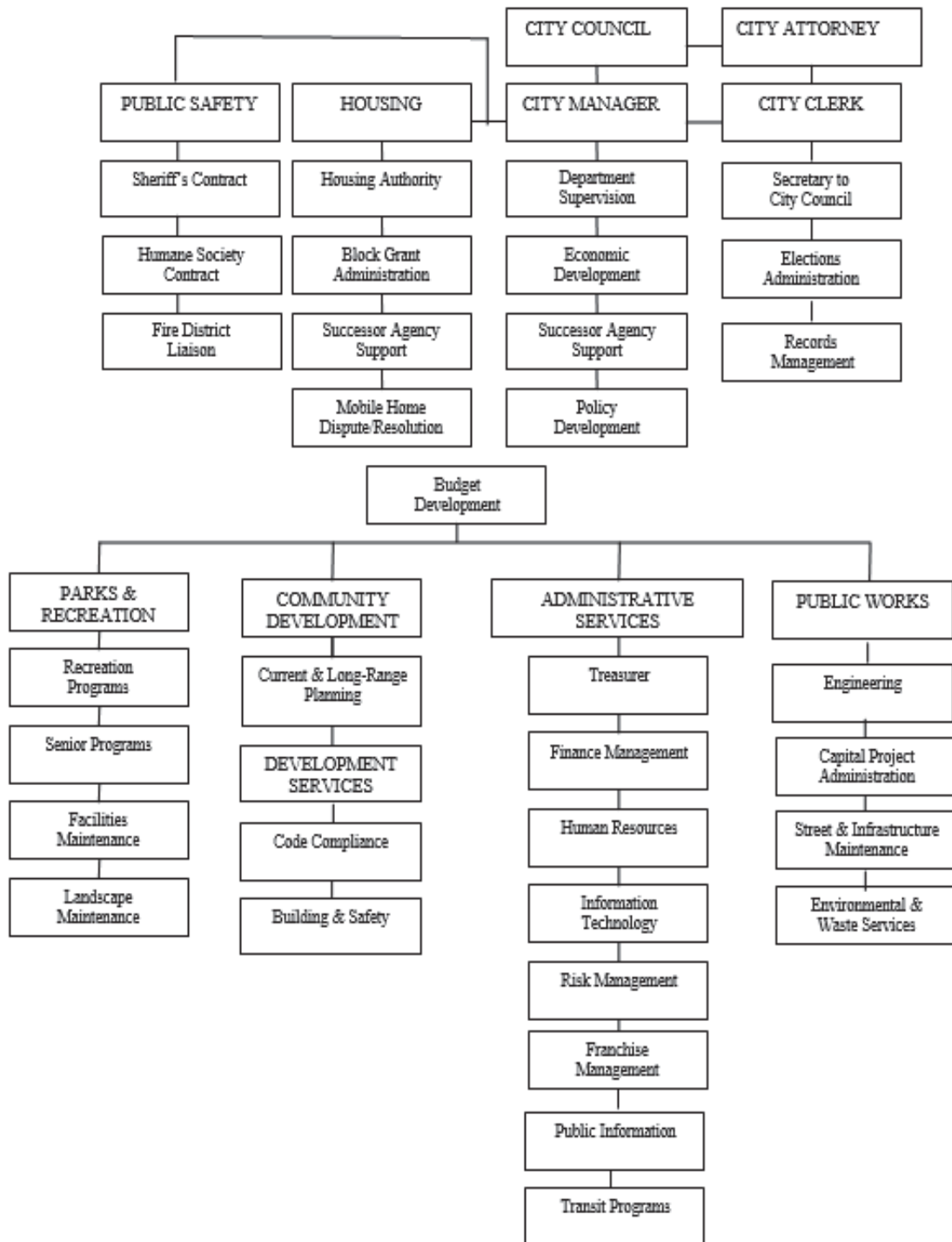
The City recognizes that its function is to serve the San Dimas residents and businesses and to address their concerns in a cooperative and courteous manner. San Dimas acknowledges that the community has a character which is enhanced by the preservation of its history, historical buildings and terrain. The City serves as a resource giving all people a sense of belonging to the City through programs, organizations and activities.

Adopted December 9, 1986



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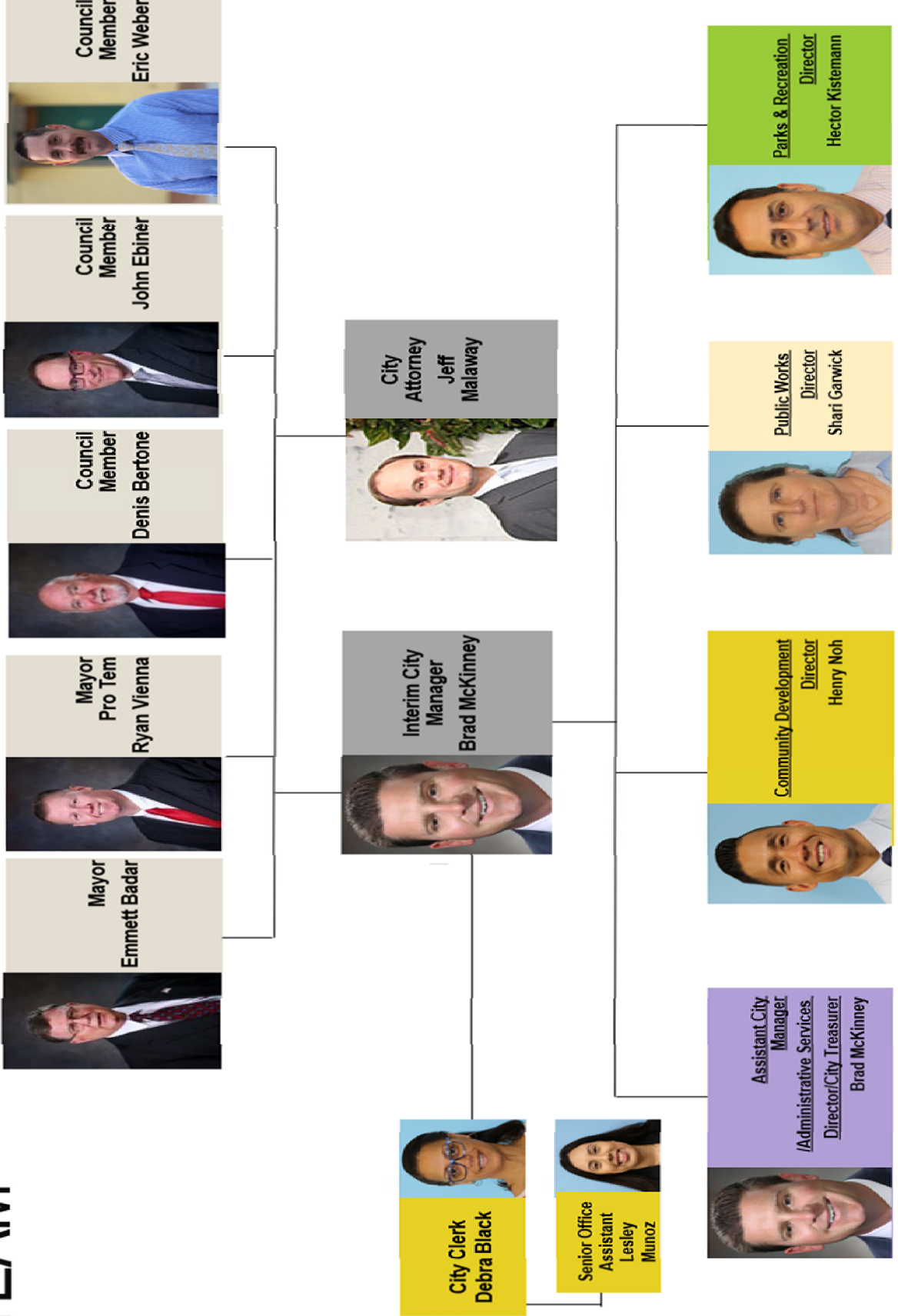
CITY OF SAN DIMAS ORGANIZATIONAL CHART





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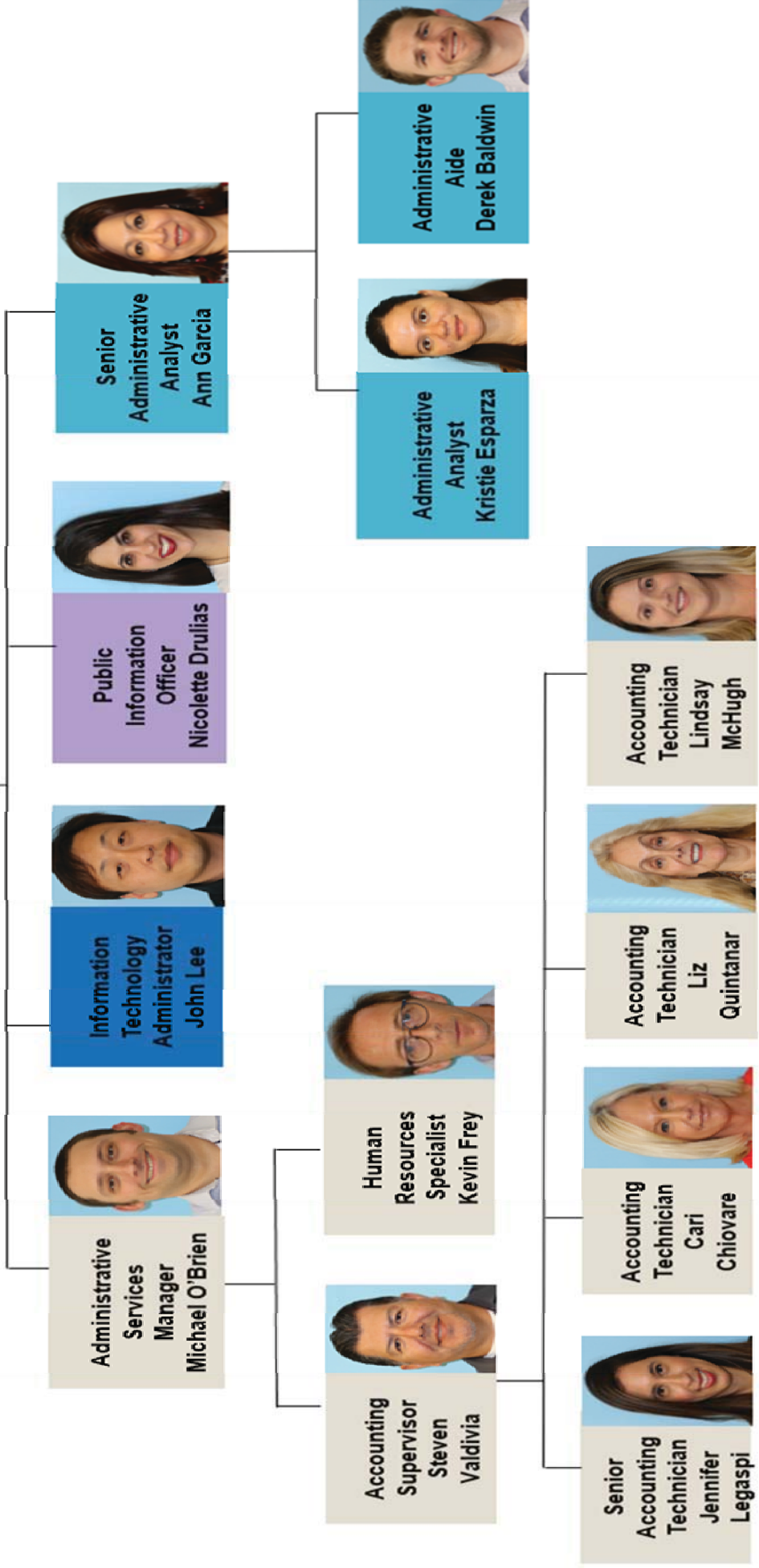
EXECUTIVE TEAM



ADMINISTRATIVE SERVICES



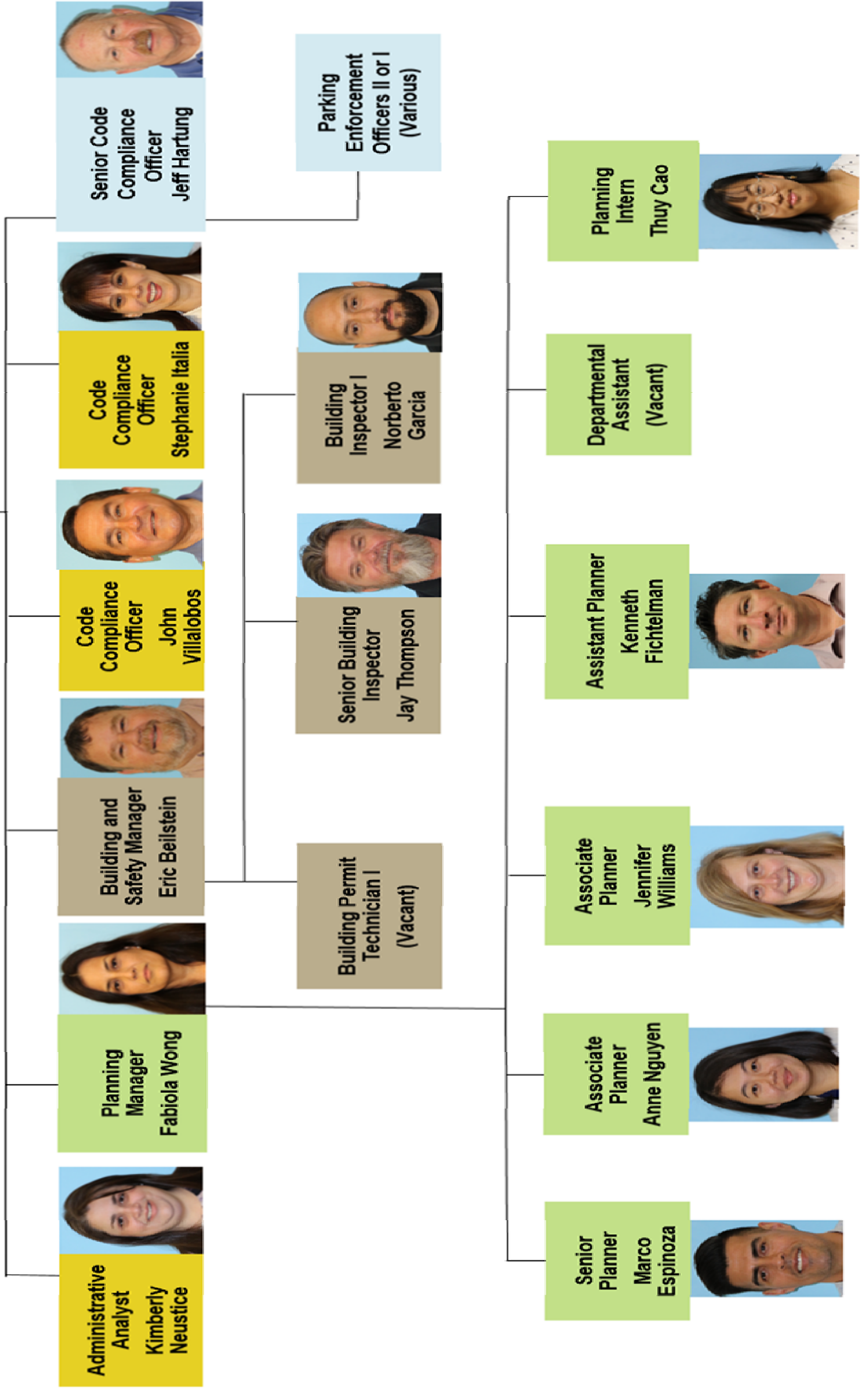
Assistant City Manager/ Administrative Services Director/City Treasurer
Brad McKinney



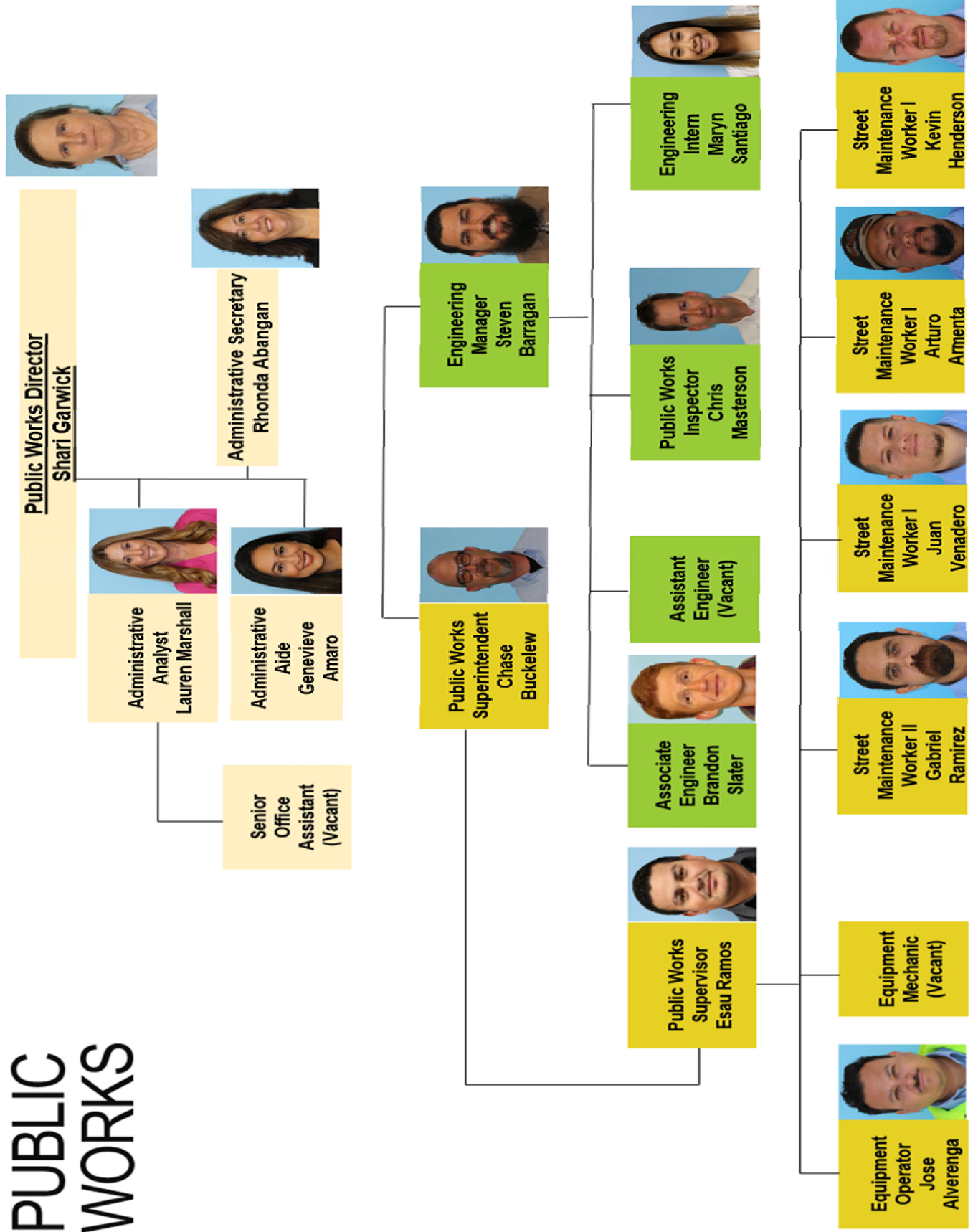
COMMUNITY DEVELOPMENT



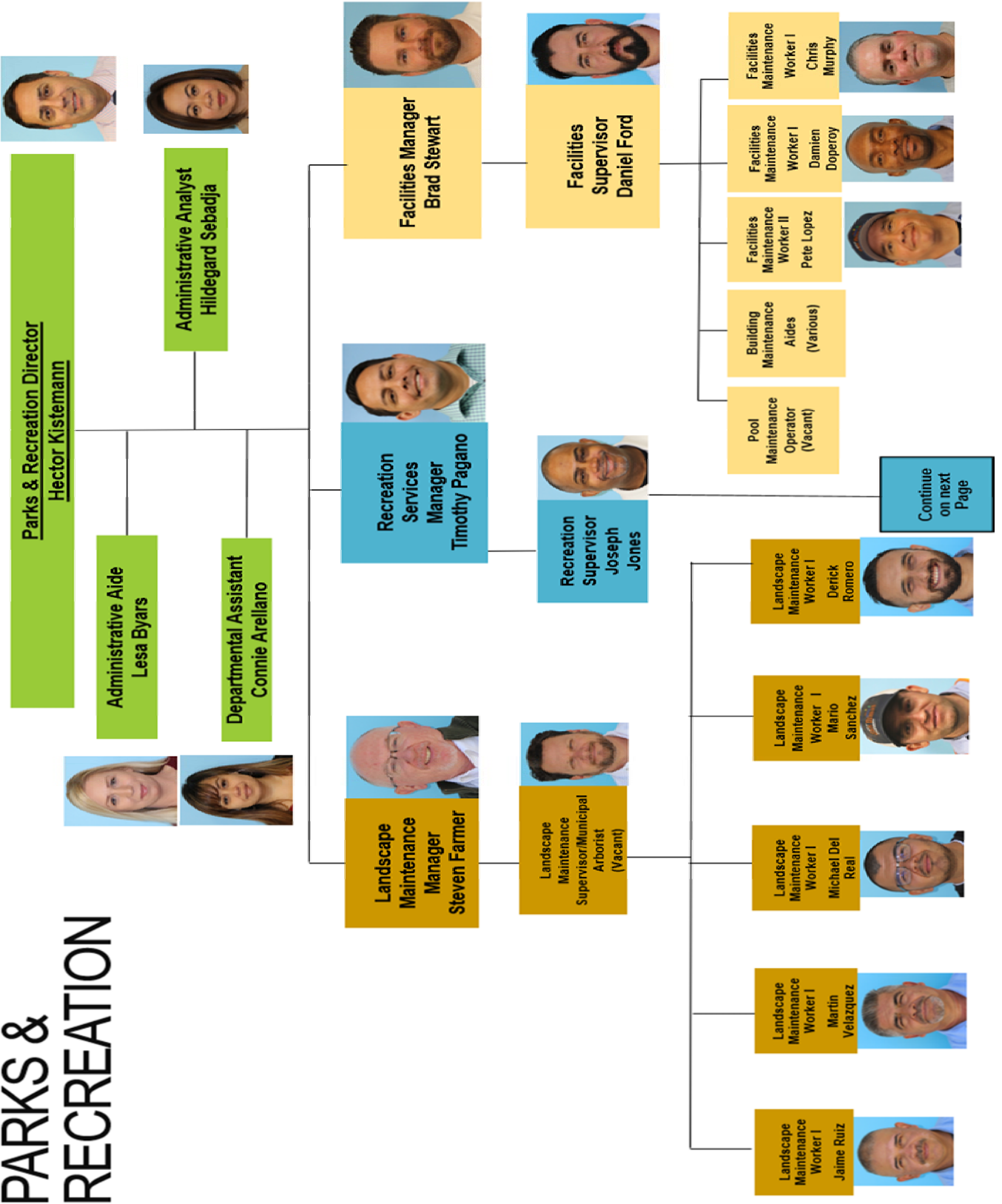
Community Development Director
Henry Noh



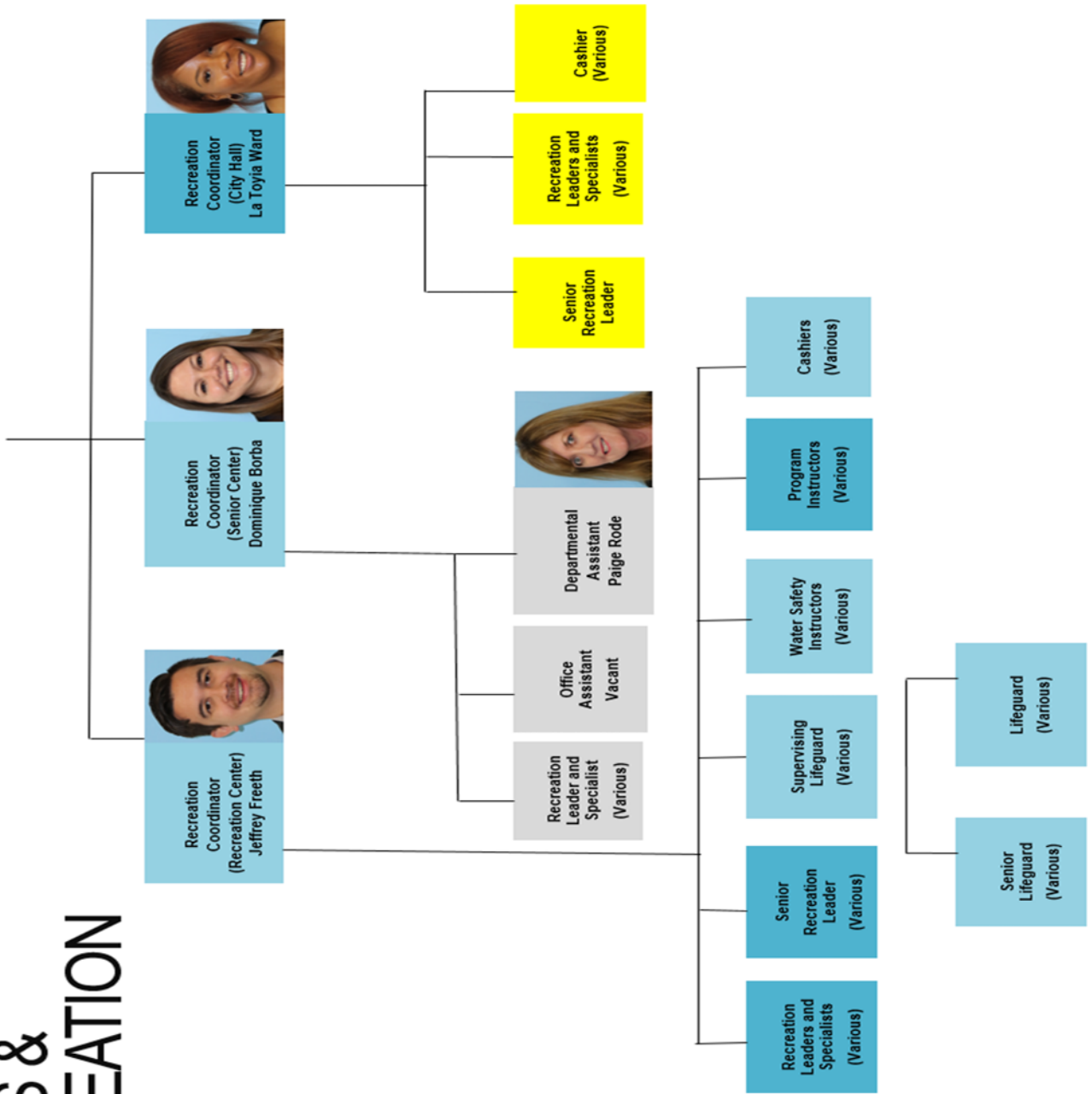
PUBLIC WORKS



PARKS & RECREATION



PARKS & RECREATION



**CITY OF SAN DIMAS
BUDGETED PERSONNEL - FOR FISCAL YEAR 2020-21**

FULL TIME CLASSIFICATION BY DIVISION	# OF POSITIONS	PART TIME CLASSIFICATION BY DIVISION	# OF POSITIONS
CITY COUNCIL/CITY MANAGER		CITY MANAGER/ADMIN SERVICES	
COUNCIL MEMBER	5	PUBLIC INFORMATION OFFICER	1
CITY MANAGER	1	SR. OFFICE ASSISTANT	1
CITY CLERK	1		
		COMMUNITY DEVELOPMENT	
ADMINISTRATIVE SERVICES		ASSOCIATE PLANNER	1
ASST CITY MANAGER/DIR ADM SERV/CITY TREAS	1	PLANNING INTERN	1
ADMINISTRATIVE SERVICES MANAGER	1	PARKING ENFORCEMENT OFFICER	4
ACCOUNTING SUPERVISOR	1		
SENIOR TECHNICIAN	1	PUBLIC WORKS	
ACCOUNTING TECHNICIAN	3	ENGINEERING INTERN	1
HUMAN RESOURCE SPECIALIST	1	SENIOR OFFICE ASSISTANT	1
IT ADMINISTRATOR	1		
SENIOR ADMINISTRATIVE ANALYST	1	PARKS AND RECREATION	
ADMINISTRATIVE ANALYST	1	BUILDING MAINTENANCE AIDE	8
ADMINISTRATIVE AIDE	1	RECREATION LEADER	35
		DRILL TEAM INSTRUCTOR	1
COMMUNITY DEVELOPMENT		STUDENT UNION STAFF	4
DIRECTOR OF COMMUNITY DEVELOPMENT	1	MAINTENANCE OPERATOR	1
ADMINISTRATIVE ANALYST	1	SUPERVISING LIFEGUARD	1
PLANNING MANAGER	1	SENIOR LIFEGUARD	2
SENIOR PLANNER	1	LIFEGUARD	10
ASSOCIATE PLANNER	1	INSTRUCTOR	10
ASSISTANT PLANNER	1	CASHIER	10
SENIOR CODE COMPLIANCE OFFICER	1	FITNESS INSTRUCTORS	10
ADMINISTRATIVE ANALYST	2	ADMINISTRATIVE ANALYST	1
DEPARTMENTAL ASSISTANT	1		
CODE COMPLIANCE OFFICER	2		
PUBLIC WORKS ADMINISTRATION AND ENGINEERING			
DIRECTOR OF PUBLIC WORKS	1		
ENGINEERING MANAGER	1		
ASSOCIATE ENGINEER	1		
ASSISTANT ENGINEER	1		
ADMINISTRATIVE ANALYST	1		
ADMINISTRATIVE AIDE	1		
PUBLIC WORKS INSPECTOR	1		
ADMINISTRATIVE SECRETARY	1		
BUILDING AND SAFETY			
BUILDING & SAFETY MANAGER	1		
SENIOR BUILDING INSPECTOR	1		
BUILDING INSPECTOR	1		
BUILDING PERMIT TECHNICIAN I	1		
PW STREET & VEHICLE MAINT/TRAFFIC CONTROL			
PUBLIC WORKS MAINTENANCE SUPERINTENDENT	1		
PUBLIC WORKS SUPERVISOR	1		
EQUIPMENT OPERATOR	1		
STREET MAINTENANCE WORKER I & II	4		
EQUIPMENT MECHANIC	1		
PARKS AND RECREATION			
DIRECTOR OF PARKS AND RECREATION	1		
FACILITIES MANAGER	1		
RECREATION SERVICES MANAGER	1		
FACILITIES MAINTENANCE SUPERVISOR	1		
ADMINISTRATIVE AIDE	1		
RECREATION SUPERVISOR	2		
MUNICIPAL ARBORIST	1		
FACILITIES MAINTENANCE WORKER I & II	3		
LANDSCAPE MAINTENANCE WORKER I & II	5		
EQUIPMENT OPERATOR	1		
RECREATION COORDINATOR	3		
DEPARTMENTAL ASSISTANT	1	*Note: Several Part Time Positions Are Seasonal for Parks & Recreation	
TOTAL FULL TIME BUDGETED POSITIONS	72	TOTAL PART TIME BUDGETED POSITIONS	103



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SAN DIMAS DEMOGRAPHICS

Based on Census Data	<u>2010</u>
City Population.....	33,371
Area (Square Miles).....	15.43
Median Age.....	37.30

PERCENT OF POPULATION BY AGE GROUP

Residents of Ages 5 and Under.....	4.40%
Residents of Ages under 18.....	20.90%
Residents of Ages under 65.....	59.20%
Residents of Ages 65 and older.....	15.50%

EMPLOYMENT BY OCCUPATION

Management, Business, Science & Arts.....	42.40%
Sales and Office.....	29.70%
Service.....	12.00%
Natural, Resources, Construction & Maintenance.....	6.80%
Production, Transportation & Material Moving.....	9.10%

POPULATION BY INCOME LEVEL

Per Capita Income.....	\$28,379
Median Family Income.....	\$72,104

POPULATION BY HIGHEST EDUCATIONAL LEVEL

(%of Population 25 Years & Older)	
Less Than High School Graduate.....	12.50%
High School Diploma.....	18.10%
Some College, Less Than 4 Years.....	31.30%
Associate's Degree.....	9.90%
Bachelor's Degree.....	18.90%
Graduate or Professional Degree.....	9.30%

POPULATION BY RACE

White.....	52.30%
Asian & Pacific Islander.....	10.60%
Black or African American.....	3.20%
Hispanic or Latino (of any race listed above).....	31.40%
Other.....	2.50%

DISTANCES TO CENTERS OF EMPLOYMENT

Los Angeles (Downtown).....	37 Miles
Pasadena.....	21 Miles
Pomona (Courthouse).....	6 Miles
San Bernardino (County Seat).....	33 Miles
Riverside (County Seat).....	32 Miles

2010 HOUSEHOLDS BY INCOME

\$200,000 or More.....	9.27%
\$150,000 to 199,999.....	8.39%
\$100,000 to 149,999.....	18.74%
\$75,000 to 99,999.....	14.83%
\$50,000 to 74,999.....	17.99%
\$20,000 to 49,000.....	20.27%
\$15,000 to 19,999.....	2.81%
Under \$15,000.....	7.70%

Median Household Income.....	\$63,526
Per Capita Income.....	\$28,379

TOTAL HOUSEHOLDS.....\$12,163

DISTANCE TO REGIONAL TRANSPORTATION HUBS

AIRPORTS

Ontario International.....	15 Miles
Los Angeles International.....	47 Miles
John Wayne International.....	37 Miles

SEAPORTS

Port of Los Angeles.....	47 Miles
Port of Long Beach.....	45 Miles

Transportation Services

Metrolink Rail: Commuter rail service featuring 38 trains each weekday stopping at the Transit Center/Depot. Weekend service also provided: 20 trains Saturday and 14 Sunday.

Foothill Transit: Fixed route bus service with 8 routes and connections available to other providers throughout the region. Foothill Transit has been twice honored as the Outstanding Transit Operator in North America.

Amtrak Bus: Daily Service from the Transit Center/Depot with connections to all Amtrak destinations.

PVTA: Dial-a-ride and Get About Para transit services.

Educational Resources

Bonita Unified School District

Currently the District has over 10,000 students in its K-12 program. There are 8 elementary schools, 2 middle schools, 2 high schools, 1 continuation school and 1 alternative school within the district.

Colleges in San Dimas

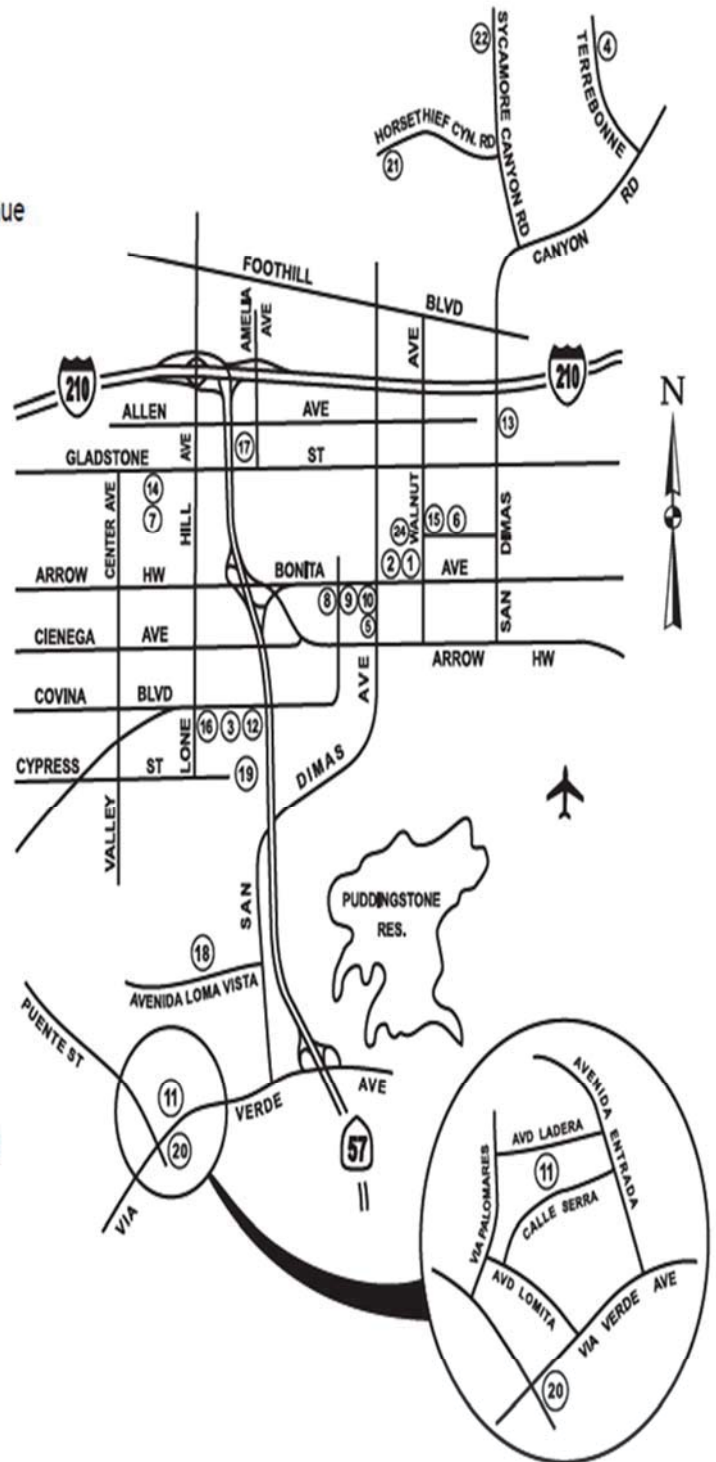
Life Pacific College

Colleges Located within 10 MI. of San Dimas

University of La Verne
 California State Polytechnic University, Pomona
 Claremont McKenna College
 Harvey Mudd College
 Pitzer College
 Pomona College
 Scripps College
 Claremont Graduate University
 Wm. M. Keck Graduate Institute of Applied Life Sciences
 Southern California School of Theology

CITY OF SAN DIMAS SITE MAP

1. San Dimas City Hall, 245 E. Bonita Avenue
2. Community Building, 245 E. Bonita Avenue
Civic Center Park, 245 E. Bonita Avenue
Senior Citizen/Community Center, 201 E. Bonita Avenue
3. San Dimas Recreation Center, 990 W. Covina Blvd.
Student Union, 990 W. Covina Blvd.
4. San Dimas Canyon Golf Course, 2100 Terrebonne
5. Freedom Park, 213 S. San Dimas Avenue
6. Marchant Park, 425 E. Juanita Avenue
7. Lone Hill Park, 500 N. Shellman
8. Pioneer Park, 225 S. Cataract Avenue
9. Rhoads Park, 210 W. Bonita Avenue
10. The Depot, 210 W. Bonita Avenue
11. Ladera Serra Park, 975 Calle Serra
12. San Dimas High School, 800 W. Covina Blvd.
13. Allen Avenue School, 740 E. Allen Avenue
14. Gladstone School, 1314 W. Gladstone
15. Ekstrand School, 400 N. Walnut
16. Lone Hill School, 700 S. Lone Hill Avenue
17. Shull School, 825 N. Amelia Avenue
18. Loma Vista Park, 1165 Avenida Loma Vista
19. SportsPlex, 763 Cypress
20. Via Verde Park, 1010 Puente Avenue
21. Horsethief Canyon Park, 301 Horsethief Canyon Road
22. Sycamore Canyon Equestrian Center,
1525 Sycamore Canyon Road
23. Walker House, 121 N. San Dimas Avenue
24. San Dimas Library, 145 N. Walnut Avenue



All Funds – Fund Balance Revenue and Expenditure Schedules



IN THIS SECTION:

- CHART OF ACCOUNTS
- FUND DESCRIPTIONS
- SUMMARY OF ESTIMATED ENDING FUND BALANCES
- HISTORICAL TRENDS
- REVENUE & EXPENDITURE SUMMARY
- DESCRIPTIONS & INFORMATIONAL CHARTS

CHART OF ACCOUNTS

FUND NO.	FUND NAME
01	General Fund
02	Gas Tax
03	Walker House
04	City Hall/ CB
06	Sewer Expansion
07	City Wide Lighting District
08	Landscape Parcel Tax
12	Infrastructure
20	Community Parks & Facilities Development
21	Open Space District # 1
22	Open Space District # 2
23	Open Space District # 3
27	Civic Center Parking District
28	Civic Center Redemption
29	Civic Center Reserve
34	Housing Authority Successor
38	Successor Agency
39	Redevelopment Obligation Retirement
40	Community Development Block Grant
41	Citizen's Option for Public Safety
53	Golf Course
70	Equipment Replacement
71	Air Quality Management District
72	Prop A Transit
73	Prop C Transit
74	Measure R Transit
75	Landscape Maintenance
76	Measure M
77	Road Maintenance Rehab Act Fund
78	Measure W
113	Housing Authority

FUND DESCRIPTIONS

The budgeting and accounting system of the City of San Dimas is organized on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Funds maintain independent records of cash and/or resources together with all related liabilities, obligations, reserves and equities. The purpose of a fund is to carry out specific activities or attain certain objectives in accordance with special financial regulations, restrictions or limitations.

The largest single fund is the General Fund. Money in the General Fund can be used for any legal purpose—to underwrite operating expenditures or to fund capital improvement projects—and is the most flexible of all City funds.

Other funds are restricted in their use by law or by City Council action. This means that these funds may only be used for designated activities. Some funds, such as the Golf Course Maintenance and Operation fund, are restricted by City policy to certain activities.

The City's accounting and budgeting systems are in compliance with the Generally Accepted Accounting Principles (GAAP). This means that the modified accrual basis of accounting is used for governmental fund types. The modified accrual basis of accounting recognizes revenues when they are measurable and available and expenditures when they are incurred.

The City Manager's authorization limit for changes to the budget is limited to \$50,000 before authorization is required by the San Dimas City Council.

OPERATING FUNDS

Operating Funds account for the revenues and expenditures associated with the City's ongoing operations. Revenues in the operating funds are received from a variety of sources, and may be unrestricted in use, as in the General Fund, or restricted by law or policy in other special revenue funds, including those listed below:

- **General Fund** - the main Operating Fund for the City. All general tax revenues and other receipts not allocated by law or contractual agreement to other funds are accounted for in this fund. The General Fund is the most flexible of all City funds. The major General Fund revenue sources are: property tax, sales tax, franchise tax, transient occupancy tax, business tax, motor vehicle licensing fees, building permit fees, charges for services, fees and interest earnings. The General Fund is used for daily operating expenditures such as: public safety, planning, community improvement, youth and senior program administration, street repair, building maintenance, and City administration.
- **Walker House** – this fund is used to account for receipts and expenditures of monies received from the repayment of principal and interest from the Successor Agency and to expenditures associated with the maintenance and operations of the Walker House.
- **Sewer Expansion Fund** – this fund is used to account for receipts and expenditures of monies apportioned to the City under sewer maintenance and industrial waste reimbursements from the County and private property connections to the public sewer fees.
- **City Wide Lighting District** – this fund is used to account for financial activity relating to the Lighting District. Revenues include assessment to property owners within the district and expenditures related to the maintenance and upkeep of the system.
- **Landscape Parcel Tax** – this fund is used to account for financial activity relating to the voter approved property tax assessment. Revenues include assessment to property owners and a transfer from the General Fund. Expenditures are exclusive to the maintenance of parks, parkways, medians, and trees.
- **Civic Center Parking District M & O** – this fund is used to account for receipts and expenditures of monies received from Maint. & Admin assessments. The monies are too restricted for expenditures associated with the parking district.
- **Civic Center Parking District Reserve Fund** – this fund is used to account for reserves held in association with the bonds for the parking district.
- **Community Development Block Grant Fund** - this fund is used to account for grant revenue received from the Department of Housing and Urban Development. The funds will be used for housing rehabilitation programs.
- **Citizen's Option for Public Safety (COPS)** – this fund is used to account for receipts and expenditures of monies apportioned to the City from A State COPS grant for law enforcement.

- **Golf Course** – this fund is used to account for receipts and expenditures of monies for maintenance and operations of the San Dimas Canyon Golf Course. Surplus funds can be appropriated towards the repayment of the City loan.
- **Equipment Replacement Fund** – this fund is used to account for revenues and expenditures associated with the acquisition of equipment and vehicles for City use.
- **Air Quality Management District (AQMD) Fund** - this fund is used to account for clean air fees collected by the State and distributed by the Southern California Air Quality Management District (SCAQMD) for clean air projects.
- **Proposition A Fund** - this fund is used to account for the financial activity related to the City's share of Proposition A monies. Proposition A increased sales tax in Los Angeles County by one-half percent (0.5%) and is used for transportation related purposes.
- **Landscape Maintenance** — this fund is used to account for financial activity relating to landscaping of common areas within the Boulevard and Northwood's tracts. Revenues include assessment to property owners within the Boulevard and Northwood's tracts and expenditures related to the maintenance and upkeep of the common landscape areas.
- **Successor Agency Administration Fund** - this fund is used to account for the administrative costs of winding down the affairs of the former San Dimas Redevelopment Agency.
- **Measure W Fund** – this fund is used to account for receipts and expenditures of monies apportioned to the City under Measure W, a voter approved special tax levy collected annually on parcels within the Los Angeles County Flood Control District. The tax is levied at a rate of 2.5 cents per square foot of impermeable area, except as exempted.
- **Housing Authority** – this fund is used to account for debt service payments associated with the 1998 Mobile Home Park Revenue Bonds. The bonds were issued to finance the Authority's acquisition of a mobile home park know as Charter Oak Mobile Home Estates.

CAPITAL PROJECTS FUNDS

Capital Projects Funds account for the acquisition or construction of major capital facilities. Capital Projects Funds include the following:

- **State Gas Tax Fund** - this fund is used to account for receipts and expenditures of monies apportioned to the City under Sections 2103, 2105, 2106, 2107 and 2107.5 of the California Streets and Highway Code.
- **Infrastructure** - this fund is used to account for major capital improvement projects associated with the Cities infrastructure.
- **Community Parks & Facilities Development** - this fund is used to account for the parks and facilities capital improvement projects.
- **Open Space District # 1** - this fund is used to account for revenues and expenditures associated with the acquisition and preservation of north & west districts open space.
- **Open Space District # 2** - this fund is used to account for revenues and expenditures associated with the acquisition and preservation of east districts open space.
- **Open Space District # 3** - this fund is used to account for revenues and expenditures associated with the acquisition and preservation of south districts open space.
- **Proposition C Fund** - this fund is used to account for the financial activity related to the City's share of Proposition C monies. Proposition C increased sales tax in Los Angeles County by one-half percent (0.5%) and is used for transportation related purposes.
- **Measure R Fund** - this fund is used to account for receipts and expenditures of monies apportioned to the City under Measure R, a voter approved retail transactions and use tax at the rate of one-half percent (0.5%) for a period of 30 years. This money is restricted to expenditures that maintain and improve City streets and for transportation services.
- **Measure M Fund** - this fund is used to account for receipts and expenditures of monies apportioned to the City under Measure R, a voter approved retail transactions and use tax at the rate of one-half percent (0.5%) for a period of 30 years. This money is restricted to expenditures that maintain and improve City streets and for transportation services.
- **Measure M Fund** – this fund is used to account for receipts and expenditures of monies apportioned to the City under Measure M, a voter approved retail transactions and use tax at the rate of (0.5%). This money is restricted to expenditures that maintain and improve City streets and for transportation services.
- **Road Maintenance Rehab** – this fund is used to account for receipts and expenditures of monies apportioned to the City under the Road Maintenance Rehab Act. The funds are generated by increases in the gas tax and vehicle license fees.

DEBT SERVICE FUNDS

Debt Service Funds account for financial activity associated with the issuance of debt, and the accumulation of resources for, and the payment of outstanding obligations on City and Successor Agency long-term debt, as described below:

- **City Hall –Community Building – Plaza Fund** –this fund is used to account for debt service payments associated with the renovation of the San Dimas Civic Center the was re-opened as the City Hall, the Plaza and Community Building in April 2011.
- **Civic Center Parking District Redemption Fund** – this fund is used to account for the debt service payments associated with the improvements in the Puddingstone Parking District.

CITY OF SAN DIMAS
SCHEDULE 1: SUMMARY OF ESTIMATED ENDING BALANCES
AND TRANSACTIONS FOR FISCAL YEAR 2020-21

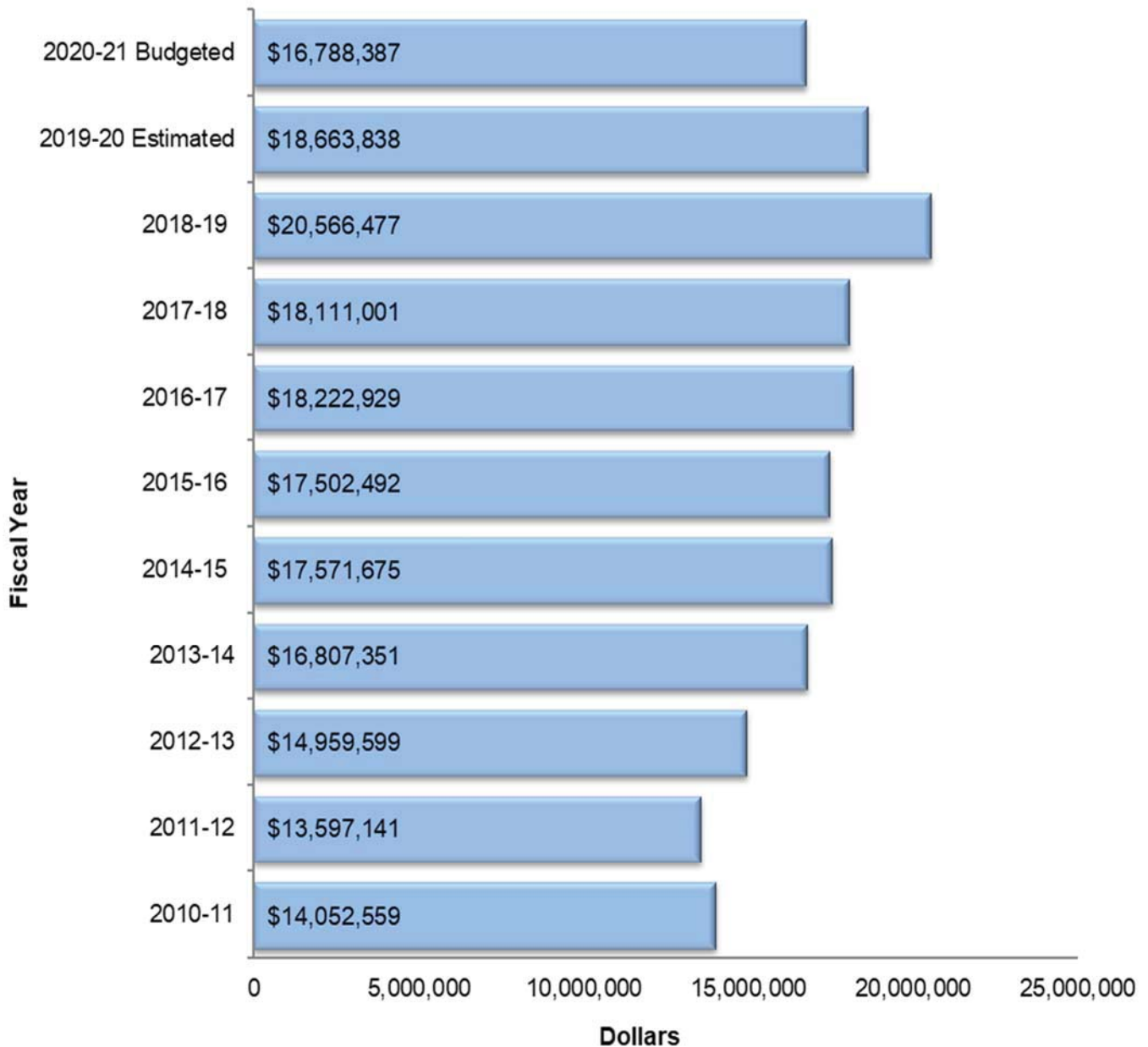
FUNDS	ESTIMATED BEGINNING 7/1/2020	ESTIMATED REVENUES 2020-21	TRANSFER IN 2020-21	TRANSFER OUT 2020-21	ESTIMATED EXPENDITURES 2020-21	USE OF RESERVES 2020-21	ESTIMATED ENDING BAL 6/30/2021
01 General	18,663,838	22,737,218	352,000	921,211	23,229,520	813,938	16,788,387
02 Gas Tax	532,151	829,678	-	225,000	998,000	-	138,829
03 Walker House	384,417	159,471	-	-	339,036	-	204,852
04 City Hall/CB	-	-	695,099	-	695,099	-	-
06 Sewer	1,250,183	52,829	-	-	213,000	-	1,090,012
07 Lighting	1,987,593	1,261,892	-	125,000	1,303,500	-	1,820,985
08 L/S Parcel Tax	73,620	906,150	-	-	954,874	-	24,896
12 Infrastructure	395,780	176,242	-	-	570,500	-	1,522
20 Comm Park/Fac	196,663	-	-	-	-	-	196,663
21 Open Sp #1	77,321	-	559,679	-	637,000	-	-
22 Open Sp #2	223,870	-	26,130	-	250,000	-	-
23 Open Sp #3	-	-	210,000	-	210,000	-	-
27 CC Pkg Dist	-	-	-	-	-	-	-
28 CC Redemption	235	-	-	-	-	-	235
29 CC Reserve	-	-	-	-	-	-	-
40 CDBG	-	142,716	-	-	142,716	-	-
41 COPS	85,108	100,000	-	-	185,000	-	108
53 Golf Course	241,800	761,099	-	-	624,400	-	378,499
70 Equipment Replacement	109,486	-	18,129	-	127,615	-	-
71 AQMD	241,385	47,500	-	2,000	35,000	-	251,885
72 Prop A	721,288	737,152	-	-	907,568	-	550,872
73 Prop C	1,690,718	611,147	-	-	2,191,500	-	110,365
74 Measure R	684,408	458,532	-	-	615,000	-	527,940
75 Open Space Mnt	35,461	44,000	-	-	52,445	-	27,016
76 Measure M	435,839	518,950	-	-	836,245	-	118,544
77 Road Maint. Rehab Act	649,280	602,883	-	-	550,000	-	702,163
78 Measure W	600,000	602,500	-	-	1,187,000	-	15,500
ALL CITY FUNDS TOTAL	29,280,444	30,749,959	1,861,037	1,273,211	36,855,018	813,938	22,949,273
34 HOUSING AUTHORITY SUCCESSOR TOTAL	3,345,709	213,272	226,112	-	674,753	-	3,110,340
113 Housing Authority	5,603,579	1,261,500	-	-	875,150	-	5,989,929
38 /39 SUCCESSOR AGENCY TOTAL	62,162	2,052,451	-	-	2,052,451	-	62,162
GRAND TOTAL CITY AND ENTITIES	38,291,894	34,277,182	2,087,149	1,273,211	40,457,372	813,938	32,111,704



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HISTORICAL GENERAL FUND RESERVES

The City's goal is to maintain a minimum balance of equal to or greater than 78 percent of the General Fund operating budget. The current reserve balance of \$20,566,477 represents 93.78 percent of the 2018-19 General Fund operating expenditures and transfers out, the estimated General Fund Reserve for the fiscal year ending 2019-20 is \$18,663,838 which would represent 78.77 percent of the 2019-20 General Fund operating expenditures and transfer out. Finally, the budgeted General Fund Reserve for 2020-21 is \$16,788,387 which would represent 69.52 percent of the 2020-21 General Fund operating expenditures and transfers out. A multi-year comparison of this reserve is shown below:



CITY OF SAN DIMAS
SCHEDULE 2: SUMMARY OF ESTIMATED REVENUES BY FUND
AND SOURCE FOR FISCAL YEAR 2020-21

GENERAL FUND	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 ESTIMATED REVENUES	2020-21 ADOPTED BUDGET
TAXES				
Property Taxes less Administrative Fees	3,172,162	3,093,126	3,200,240	3,242,779
Residual Tax Distribution	482,709	390,000	350,076	350,000
Motor Vehicle In Lieu Triple Flip	3,847,819	3,850,000	3,960,488	4,085,639
Sales Tax	6,859,384	6,551,654	5,895,000	5,844,000
Sales Tax Prop 172	305,619	295,000	275,000	270,000
Franchise Tax	2,274,568	2,379,500	2,190,788	2,097,500
Business License Tax/Film Permits	481,438	496,000	455,000	452,500
PEG Tax	84,709	85,000	76,500	76,500
Transient Occupancy Tax	1,616,189	1,645,000	1,220,000	1,180,000
Documentary Stamp/Transfer Tax	206,351	190,000	165,000	170,000
Sub-Total	19,330,948	18,975,280	17,788,092	17,768,918
LICENSES AND PERMITS				
Building Permits	832,979	602,200	788,185	612,040
Inspection/Street Permits Eng	213,969	25,000	70,000	25,000
Annual Parking Permits	20,790	20,500	19,692	19,500
Temporary Parking Permits	233,994	200,000	150,300	150,300
Bingo Permits	75	100	50	50
Storm Water Inspection Permit	-	15,000	-	1,000
Sub-Total	1,301,807	862,800	1,028,227	807,890
FINES AND PENALTIES				
Local Ord Violations	7,430	8,500	7,000	7,000
Motor Vehicle Violations	102,872	110,000	90,000	100,000
Miscellaneous Offenses	2,224	2,000	2,100	2,100
Parking Citations	200,098	200,000	95,000	109,000
Parking Bail	65,375	70,000	52,605	52,605
Administrative Citations	3,585	4,000	1,100	1,100
Sub-Total	381,584	394,500	247,805	271,805
USE OF MONEY & PROPERTY				
Interest	1,316,528	250,000	950,000	680,000
Building Rentals	125,405	125,000	79,179	90,000
Adair Lease/Loan	30,198	35,204	37,500	36,330
Principal from/Int Loan Repay Sycamore Proj	2,561	13,405	3,627	3,192
Principal from Golf Course PY Loans	-	300,019	-	-
Principal from Walker House Loan	1,063,538	748,059	748,059	1,130,560
Sub-Total	2,538,230	1,471,687	1,818,365	1,940,082
INTERGOVERNMENTAL				
Motor Vehicle License Fees Excess/Mo	16,564	15,000	27,372	15,000
Homeowners Exemption	15,971	16,000	15,000	15,000
LEAP Grant	-	-	-	150,000
SB2 Planning Grant	-	75,000	-	160,000
Oil Payment Program/UOBG	9,539	9,600	9,600	9,500
Metro Open Streets Grant	-	87,500	87,500	-
Recycling Grant Mkt Sites	8,855	8,900	8,900	8,500
U.S.D.A. Summer Lunch Program	10,252	9,600	9,600	9,600
Sub-Total	61,181	221,600	157,972	367,600

CITY OF SAN DIMAS
SCHEDULE 2: SUMMARY OF ESTIMATED REVENUES BY FUND
AND SOURCE FOR FISCAL YEAR 2020-21

CHARGES FOR CURRENT SERVICES				
Zoning/Subdivision Fees/Monument Fees	12,546	15,750	9,000	13,500
DPRB Fees	18,063	14,000	10,000	14,000
Miscellaneous Planning Fees	1,685	3,000	2,000	3,000
Public Hearing Notice Sign	770	1,200	600	1,000
Misc/Overhead Chgs Dev Svcs	29,378	2,000	3,500	2,500
Administration of Prop A/C/Measure R	94,769	150,000	150,000	150,000
Administration Fees for Staff fr WH 03	25,000	25,000	25,000	25,000
Administration Fee for Serv Charter Oak Pk	300,000	300,000	300,000	300,000
Administration of Oil Payment Prog/UOBG	-	-	-	-
Auto Impound Storage Fees	12,090	8,000	10,000	10,000
Street/Sidewalk/Sign Rep/PW Serv Chg	480	1,500	-	1,500
Sale of Maps & Publications	410	500	-	500
Sub-Total	495,191	520,950	510,100	521,000
RECREATION FEES & CHARGES				
Recreation Fees & Charges	610,400	578,000	267,265	352,500
Sub-Total	610,400	578,000	267,265	352,500
SWIM & RACQUET CLUB FEES				
Swim & Racquet Park Fees	240,001	221,500	116,079	119,650
BUSD Boosters Contribution	38,028	38,028	38,028	38,028
Sub-Total	278,029	259,528	154,107	157,678
REFUNDS\REIMBURSEMENTS				
W/C LTD Paid Wages	2,644	-	-	-
WC/Gen Liability Insurance Refund	63,239	48,270	48,270	6,745
Mandated Costs	28,934	10,000	10,000	10,000
Reimbursement Services Waste Management	75,000	75,000	75,000	75,000
Brasada Homes Reimb. Associate Engineer	34,710	-	-	-
Administrative Costs Successor Agency	98,259	100,000	100,000	100,000
Administrative Costs Housing Authority	25,000	175,000	175,000	175,000
BUSD Crossing Guard	-	9,000	9,000	9,000
BUSD Sportsplex Improvements	-	30,000	-	-
BUSD School Resource Officer Contrib	147,624	152,500	114,375	161,000
BUSD GAAP Contribution	-	-	-	-
Sr Citizen Club Bingo Contribution	2,750	3,000	3,000	3,000
Miscellaneous	19,729	70,000	25,000	10,000
Sub-Total	497,889	672,770	559,645	549,745
TOTAL GENERAL FUND REVENUE	25,495,259	23,957,115	22,531,578	22,737,218
TRANSFERS IN FROM				
Transfer from Gas Tax Fund 02	225,000	225,000	225,000	225,000
Transfer from Lighting District Fund 07	125,000	125,000	125,000	125,000
Transfer from Community Parks & Facility	19,639	-	19,639	-
Transfer from AQMD Fund 71	2,238	2,000	2,000	2,000
Sub-Total	371,877	352,000	371,639	352,000
SUB-TOTAL GENERAL FUND REVENUES/TRANSFERS	25,867,136	24,309,115	22,903,217	23,089,218

CITY OF SAN DIMAS
SCHEDULE 2: SUMMARY OF ESTIMATED REVENUES BY FUND
AND SOURCE FOR FISCAL YEAR 2020-21

SPECIAL CITY FUNDS				
02 State Gas Tax 2103, 2105, 2106, 2107, 2107.5	734,065	917,010	819,994	829,678
03 Walker House Fund	148,786	170,470	154,470	159,471
04 City Hall/CB/Plaza Fund	-	-	-	-
06 Sewer Construction	114,058	53,329	51,929	52,829
07 City Wide Lighting District	1,556,364	2,659,000	2,902,775	1,261,892
08 Landscape Parcel Tax	899,250	906,150	906,756	906,150
12 Infrastructure Replacement	1,280,037	49,923	1,853,923	176,242
20 Community Parks & Fac Development	290,098	-	655,319	-
21 Open Space District #1	77,321	-	330,000	-
22 Open Space District #2	266,204	-	-	26,130
23 Open Space District #3	-	-	-	-
27 Civic Center Parking District	-	-	-	-
28 Civic Center Pkg Dist Redemption	-	-	-	-
40 Community Development Block Grt	155,258	211,328	211,328	142,716
41 Citizen's Option for Public Safety	154,252	100,000	100,000	100,000
53 Golf Course	730,998	749,419	590,000	691,099
70 Equipment Replacement	6,216	-	-	-
71 Air Quality Management District	50,696	46,000	147,500	47,500
72 Prop A Transit	702,457	706,757	706,757	737,152
73 Prop C Transit	610,645	585,935	585,935	611,147
74 Measure R	460,935	497,570	497,570	458,532
75 Open Space Maintenance	44,144	44,400	44,400	44,000
76 Measure M	495,953	495,520	495,520	518,950
77 Road Maint. Rehab Act.	643,629	575,618	584,525	602,883
78 Measure W Fund	-	602,500	600,000	602,500
TOTAL SPECIAL CITY FUNDS	9,421,366	9,370,929	12,238,701	7,968,871
SPECIAL CITY FUNDS TRANSFERS IN				
Transfer to City Hall/Comm Bldg/Plaza Fund (04)	735,850	742,745	699,345	695,099
Transfer to Landscape Parcel Tax Fund (08)	122,100	96,237	96,237	-
Transfer to Infrastructure Fund (012)	-	-	-	-
Transfer to Comm. Pks. & Fac. Dev. Fund (20)	542,000	-	542,000	-
Transfer to Open Space Dist (North & West) Fund (21)	-	-	-	-
Transfer to Open Space Dist. #2 Fund (22)	-	-	-	-
Transfer to Civic Center Parking Dist Fund (27)	-	-	-	-
Transfer in to Housing Authority Successor Fund (34)	212,708	149,612	149,612	226,112
Transfer to Equipment Replacement Fund (70)	850,830	182,329	182,329	18,129
SUB-TOTAL SPECIAL CITY FUNDS TRANSFERS IN	2,463,488	1,170,923	1,669,523	939,340
USE OF GENERAL FUND RESERVES				
Transfer to Infrastructure Fund (012)	631,158	851,075	476,075	-
Transfer to Comm. Pks. & Fac. Dev. Fund (20)	-	401,712	454,212	-
Transfer to Open Space Dist. #1 Fund (21)	-	-	-	559,679
Transfer to Open Space Dist. #2 Fund (22)	-	-	-	26,130
Transfer to Open Space Dist. #3 Fund (23)	-	-	-	210,000
Transfer to Equipment Replacement Fund (70)	-	-	-	-
SUB-TOTAL TRANSFERS IN FROM RESERVES	631,158	1,252,787	930,287	795,809
GRAND TOTAL ALL CITY FUNDS REVENUE/TRANSFERS	38,383,148	36,103,754	37,741,728	32,793,238
OTHER ENTITIES				
34 HOUSING AUTHORITY SUCCESSOR TOTAL	194,323	215,012	112,614	213,272
38/39 SUCCESSOR AGENCY TOTAL	1,767,850	1,596,349	1,596,349	2,052,451
113 HOUSING AUTHORITY	1,262,355	1,261,200	1,261,200	1,261,200
GRAND TOTAL ALL CITY AND ENTITIES REVENUE/TRANSFERS	41,607,676	39,176,315	40,711,891	36,320,161

DESCRIPTION OF REVENUES

City revenues are derived from a variety of sources. Some revenues such as property transient occupancy tax and business tax are generated locally. Other sources of revenue are sent to the State of California or County of Los Angeles, and remitted to the City at a later time. These monies are received by the city treasurer and distributed to the appropriate fund.

The following list summarizes the most significant sources of City revenues:

Property Tax, at a rate of 1 percent of current market value, is imposed on all real and tangible personal property located within the City limits. The tax is collected by the County tax collector and a portion is remitted to the City. The City receives 6.58 percent of collected property taxes. Revenue projections were based on estimates provided by HDL Companies

Other Taxes are collected locally, which include:

- **Business License Tax** that is collected from businesses for conducting business within the City. The tax rates are adjusted every April by a cost of living factor.
- **Franchise Fees** that are paid by electric, water and gas public utility companies, as well as the private cable television provider for the use of City right-of-way and for wear and tear to the City's streets. Revenue projections were based on historical trends and additional information provided by the franchisees.
- **Real Property Transfer Tax**, at a rate of \$1.10 per \$1,000, is collected by the County tax collector. The amount collected is based upon the value of the property transferred. One-half (0.5) of this tax is remitted to the City. Revenue projections were based on estimates provided by HDL Companies
- **Sales Tax**, at the current rate of 9.50 percent, is levied on all retail goods sold within City limits and is collected and distributed by the State Board of Equalization as follows: State of California 6.25 percent; Proposition A one-half (0.5) percent; Proposition C one-half (0.5) percent; Measure R one-half (0.5) percent; Measure M (0.5) percent; Measure H (0.25) percent and point of sale, San Dimas (1.00) one percent. Revenue projections were based on estimates provided by HDL Companies
- **Transient Occupancy Tax**, at a rate of 12 percent, is collected from the operators of hotels, motels and campgrounds located within San Dimas City limits. The tax is imposed on guests who are temporary users of City services while occupying a room in a lodging facility located in the City. Revenue projections were based on historical trends and analysis from HDL Companies.

License and Permit Fees are charged by the City to cover the costs of regulating various activities. This includes building permit fees, which are required for the construction of most structures. In addition, the City charges fees for inspection/street permits, annual and temporary parking permits, bingo permits, and Storm Water inspection permits.

Fines and Penalties are revenues derived from penalties charged for violations of California law and City ordinances. Included in this category are local ordinance violations, motor vehicle violations, parking citations, parking bail, and administrative citations.

Use of Money and Property is the interest earned on idle cash, building rentals and from the lease of space in City-owned buildings.

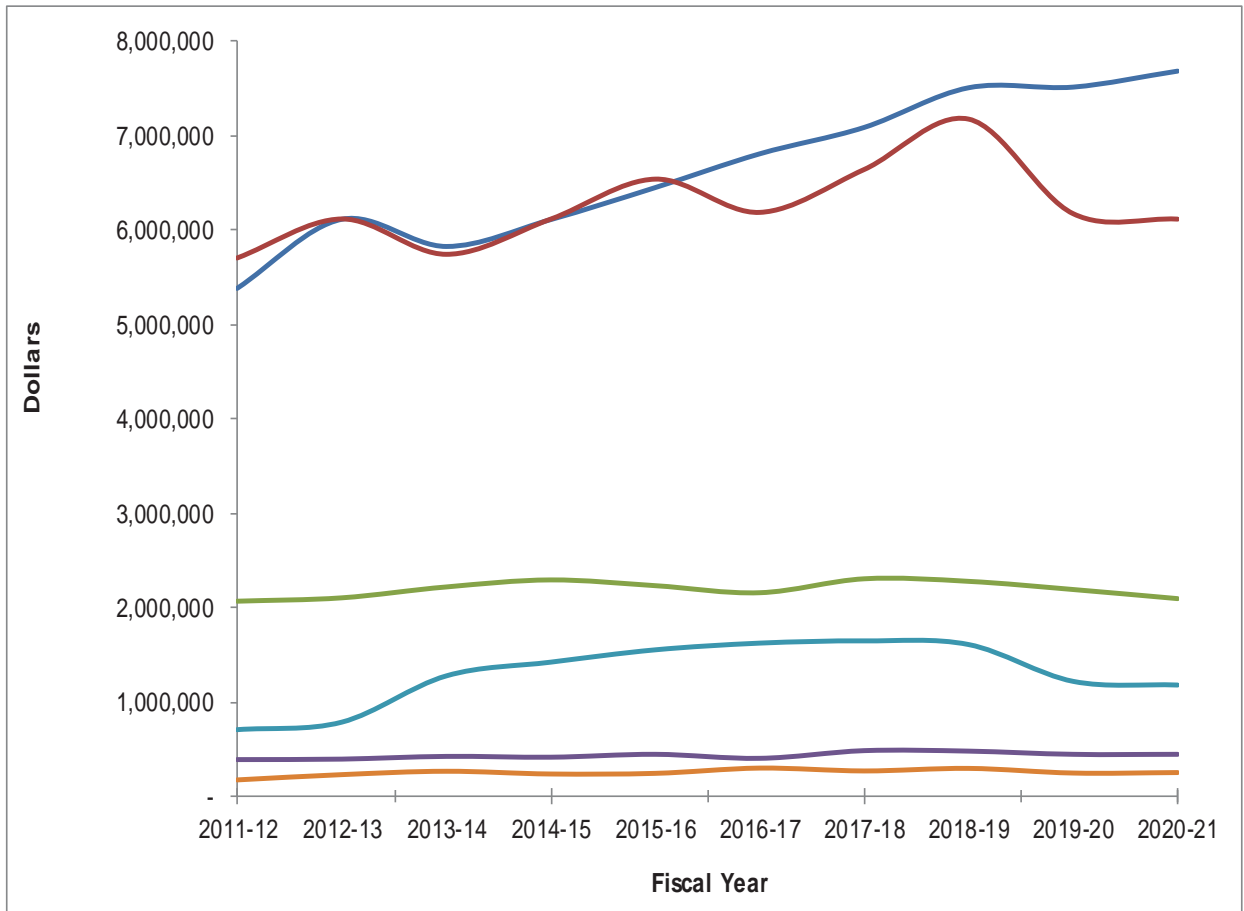
Revenue from Other Agencies is received and includes:

- **State Gas Tax** is received monthly on a per capita basis and a fixed annual amount based on population. Revenue projections are based on assumptions provided by the California Department of Finance
- **Proposition A Local Return, Proposition C Local Return Measure R Local Return, and Measure M** each impose a one-half (0.5) percent sales tax, which is used to improve public and rapid transit. San Dimas is allocated a share of these funds based on population. Revenue projections are based on estimates provided by Los Angeles County Metropolitan Transportation Authority.
- **Road Maintenance & Rehabilitation Act** imposes increases in the cost per gallon of motor vehicle fuel to go along with a varying vehicle license fee based on vehicle value. Revenue projections are based on assumptions provided by the California Department of Finance
- **Measure W** imposes a parcel tax that charges 2.5 cents per square foot of impermeable surface on a property. The tax is collected through property tax roll and distributed to cities via the County of Los Angeles. Revenue projections come from the County of Los Angeles.

Charges for Current Services are fees charged for specific services rendered by the City, and include:

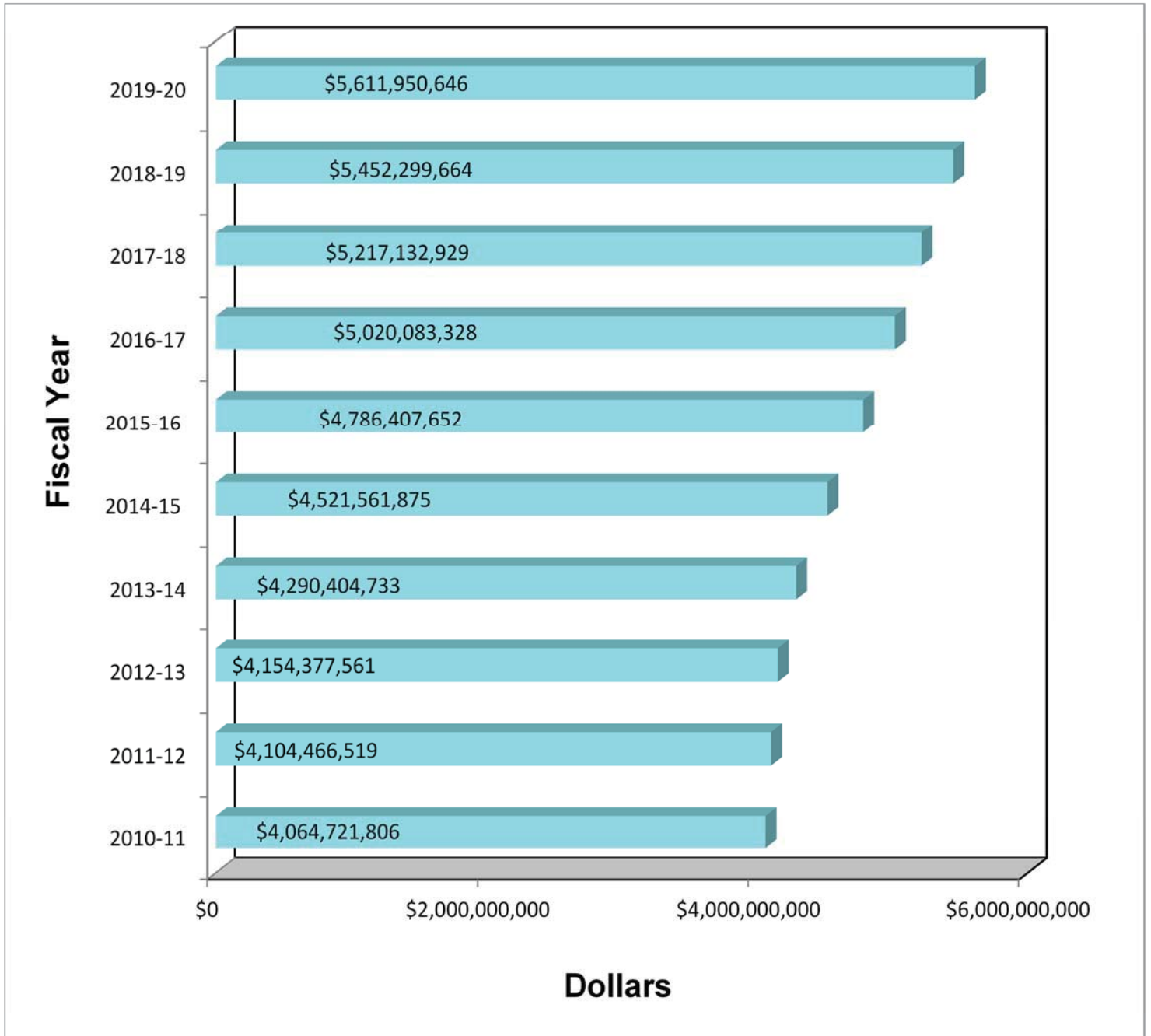
- **Administrative Fees** may be collected for staff time associated with the administration of Prop A, C, and Measure R programs and staff time associated with the administration of the Walker House and Charter Oak Park. Staff time is tracked through the timekeeping process.
- **Recreation Fees** include registration and course fees for a wide variety of programs, including youth and adult sports, facility rentals, Swim and Racquet Club programs and numerous special interest and self-improvement classes.

HISTORICAL REVENUE TRENDS – TAXES



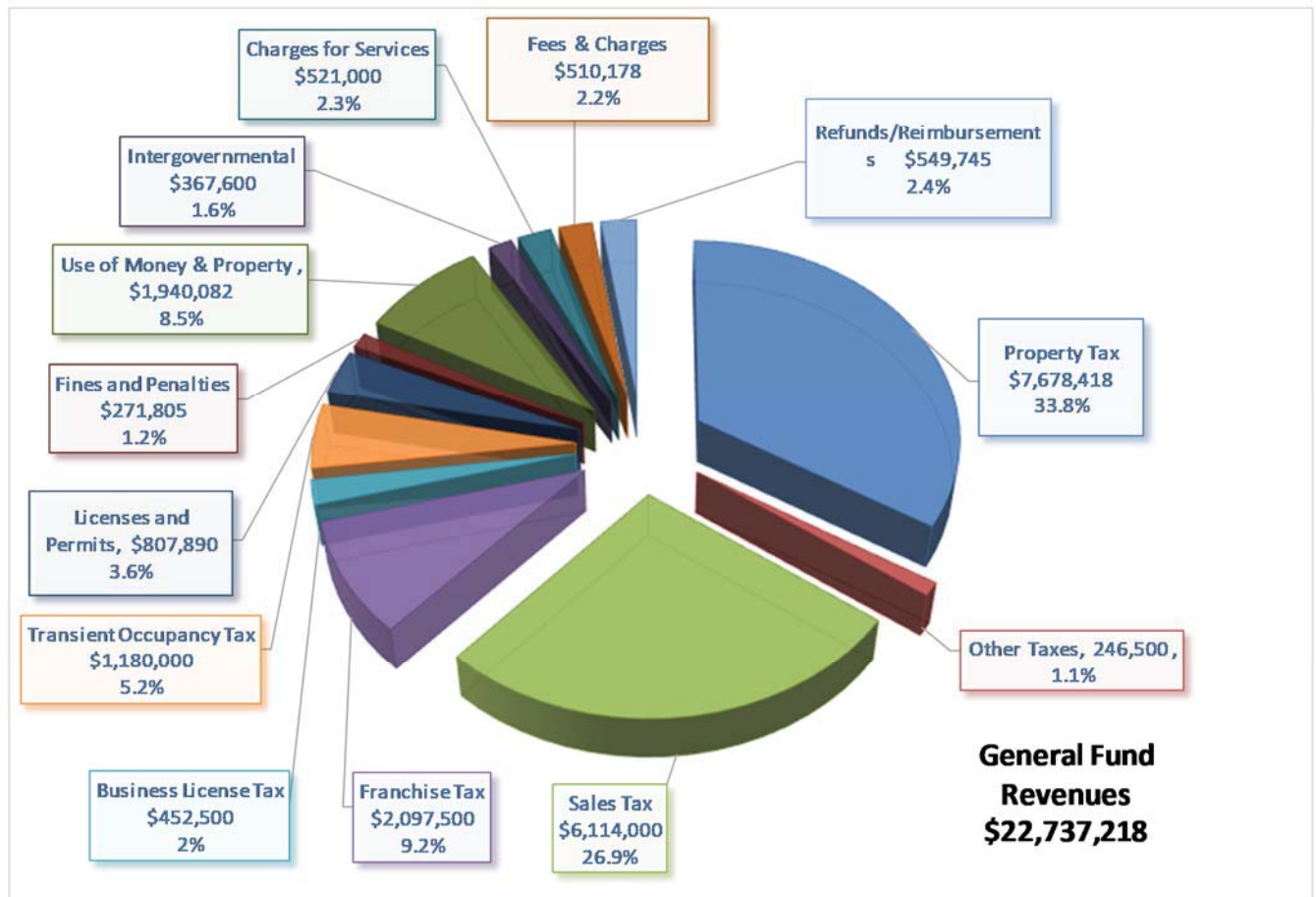
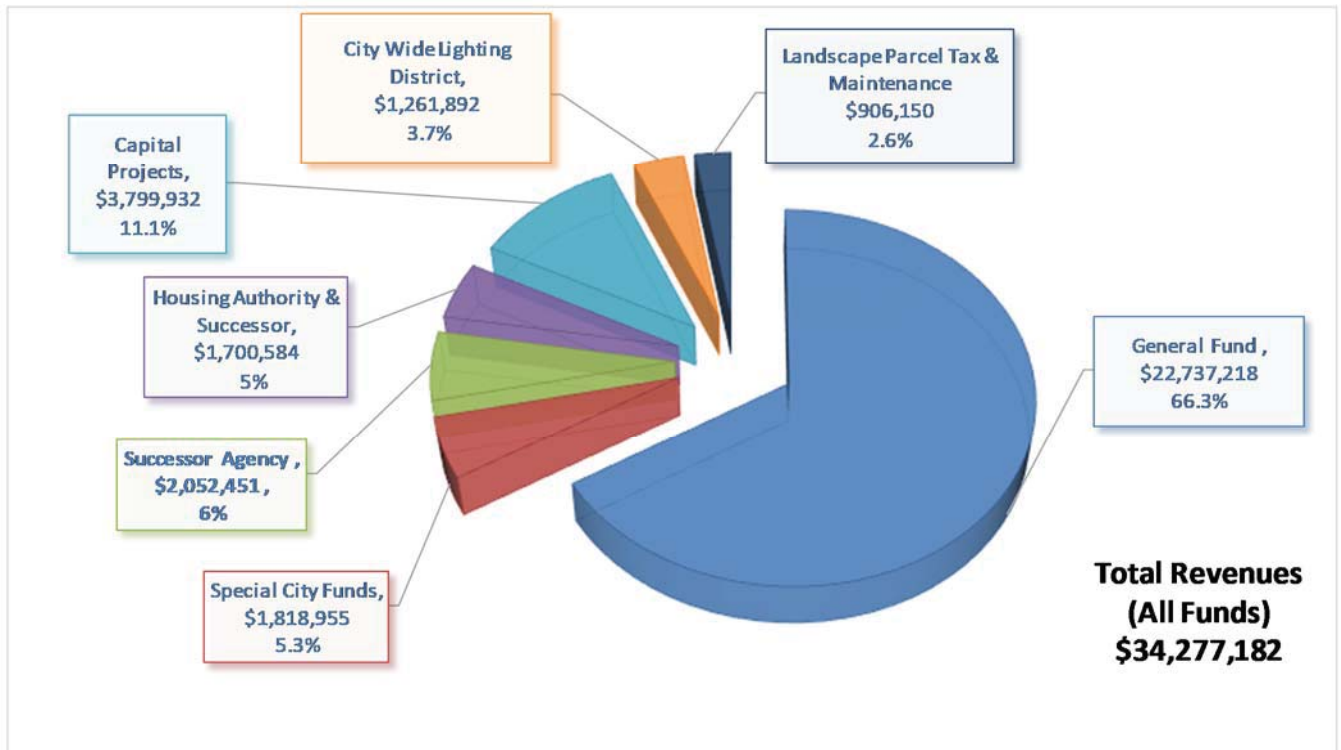
		2011-12	2012-13	2013-14	2014-15	2015-16	2016-17	2017-18	2018-19	2019-20	2020-21
—	Property Tax	\$5,386,819	\$6,116,298	\$5,830,247	\$6,112,582	\$6,450,221	\$6,806,170	\$7,084,555	\$7,502,690	\$7,510,804	\$7,678,418
—	Sales Tax	\$5,704,431	\$6,114,281	\$5,742,751	\$6,113,370	\$6,534,672	\$6,183,299	\$6,635,201	\$7,165,003	\$6,170,000	\$6,114,000
—	Franchise Tax	\$2,071,099	\$2,105,262	\$2,217,442	\$2,288,824	\$2,230,072	\$2,157,250	\$2,300,700	\$2,274,568	\$2,190,788	\$2,097,500
—	Business License Tax	\$399,049	\$403,471	\$430,500	\$421,744	\$450,041	\$410,337	\$486,555	\$481,438	\$450,000	\$450,000
—	Occupancy Tax	\$699,916	\$779,370	\$1,278,411	\$1,425,666	\$1,558,201	\$1,630,226	\$1,654,585	\$1,616,189	\$1,220,000	\$1,180,000
—	Other Taxes	\$168,576	\$225,489	\$260,889	\$231,978	\$238,442	\$294,058	\$264,732	\$291,060	\$241,500	\$246,500

ASSESSED VALUE OF TAXABLE PROPERTY



Source: 2019-20 HDL Property Tax Report

2020-21 City and Agency Revenues



CITY OF SAN DIMAS
SCHEDULE 3: SUMMARY OF ESTIMATED EXPENDITURES BY FUND
FUNCTION AND ACTIVITY FOR FISCAL YEAR 2020-21

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 ESTIMATED EXPENDITURES	2020-21 ADOPTED BUDGET
GENERAL GOVERNMENT				
4110 City Council	62,810	62,720	63,220	57,720
4120 City Manager	480,915	600,873	771,661	538,283
4150 Administrative Services	1,107,120	1,218,024	1,135,140	1,280,355
4170 City Attorney	145,872	175,000	253,748	215,000
4180 Economic Development	13,520	37,000	20,250	15,000
4190 General Services	4,236,822	4,701,589	4,611,672	4,880,230
Sub-Total	6,047,059	6,795,206	6,855,691	6,986,588
PUBLIC SAFETY				
4210 Public Safety	6,718,091	7,152,020	7,193,472	7,629,078
4211 Risk Management/Law Enforce.	7,005	10,000	32,000	7,500
4212 Emergency Services	4,470	73,750	86,965	72,302
Sub-Total	6,729,566	7,235,770	7,312,437	7,708,880
COMMUNITY DEVELOPMENT SERVICES				
4308 Community Development	380,415	714,819	650,932	1,559,002
4309 Development Services	713,433	758,340	701,193	-
4310 Administration and Engineering	923,114	1,010,606	929,202	903,065
4311 Building and Safety	462,073	488,028	474,008	482,855
4341 Street Maintenance	773,718	1,062,880	977,869	782,695
4342 Vehicle Maintenance	256,115	303,567	293,154	303,371
4345 Traffic Control	268,044	320,996	321,996	356,162
Sub-Total	3,776,912	4,659,236	4,348,354	4,387,150
PARKS & RECREATION				
4410 Facilities	644,919	751,683	710,963	768,054
4411 Civic Center	235,528	325,650	312,890	269,160
4412 Senior Center	110,172	158,300	158,180	311,430
4414 Park Maintenance	372,014	353,826	352,946	370,628
4415 Parkways & Trees	494,692	573,280	553,900	519,661
4420 Recreation	1,424,794	1,647,259	1,489,952	1,477,628
4430 Swim & Racquet Park	495,108	740,850	652,732	430,342
Sub-Total	3,777,227	4,550,848	4,231,563	4,146,903
TOTAL GENERAL FUND EXPENSE	20,330,764	23,241,060	22,748,045	23,229,521
TRANSFERS OUT				
Transfer to City Hall Fund 04	735,850	742,745	699,345	695,099
Transfer to Landscape Maint. Fund 08	108,349	96,237	96,237	-
Transfer to Infrastructure Fund 12	-	-	-	-
Transfer to Community Park Fund 20	542,000	-	-	-
Transfer to Housing Fund 34 (20% loan set aside)	212,708	149,612	149,612	226,112
Transfer to Equipment Repl Fund 70	-	-	-	-
Sub-Total Transfers Out	1,598,907	988,594	945,194	921,211
USE OF RESERVES				
Transfer to Infrastructure Fund 12	631,158	851,075	476,075	-
Transfer to Community Park Fund 20	-	401,712	454,212	-
Transfer to Open Space District # 1 Fund 21	-	-	-	559,679
Transfer to Open Space District # 2 Fund 22	-	-	-	26,130
Transfer to Open Space District # 3 Fund 23	-	-	-	210,000
Transfer to Equipment Repl Fund 70	850,830	182,329	182,329	18,129
Sub-Total Use of Reserves	1,481,988	1,435,116	1,112,616	813,938
TOTAL GENERAL FUND EXPENDITURES & TRANSFERS	23,411,659	25,664,770	24,805,855	24,964,670

CITY OF SAN DIMAS
SCHEDULE 3: SUMMARY OF ESTIMATED EXPENDITURES BY FUND
FUNCTION AND ACTIVITY FOR FISCAL YEAR 2020-21

SPECIAL CITY FUNDS				
02 State Gas Tax 2105, 2106, 2107	734,105	613,000	1,286,963	998,000
03 Walker House	141,311	176,525	134,816	339,036
04 City Hall/CB/Plaza Fund	735,850	742,745	699,345	695,099
06 Sewer Construction	50,535	207,000	153,000	213,000
07 City Wide Lighting District	1,010,878	3,578,500	3,554,371	1,303,500
08 Landscape Parcel Tax	935,740	1,108,854	1,047,650	954,874
12 Infrastructure Replacement	2,518,820	1,492,867	3,281,751	570,500
20 Community Parks & Fac Dev	195,384	868,000	1,456,590	-
21 Open Space District #1	-	330,000	330,000	637,000
22 Open Space District #2	115,402	326,000	401,000	250,000
23 Open Space District #3	-	-	-	210,000
27 Civic Center Parking District	3,858	4,000	5,431	-
28 Civic Center Pkg Dist Redemption	-	-	-	-
40 Community Development Block Grt	155,258	211,328	211,328	142,716
41 Citizen's Option for Public Safety	142,144	193,082	193,082	185,000
53 Golf Course	584,270	684,419	548,277	554,400
70 Equipment Replacement	859,857	566,815	503,756	127,615
71 Air Quality Management District	36,224	65,000	153,454	35,000
72 Prop A Transit	586,399	743,668	630,468	907,568
73 Prop C Transit	1,188,597	1,101,500	316,500	2,191,500
74 Measure R	517,460	524,000	1,069,000	615,000
75 Open Space Maintenance	37,436	53,255	53,090	52,445
76 Measure M	37,910	920,000	860,000	836,245
77 Road Maint. Rehab Act	200,600	550,000	579,235	550,000
78 Measure W	-	-	-	1,187,000
TOTAL SPECIAL CITY FUNDS	10,788,038	15,060,558	17,469,107	13,555,498
SPECIAL CITY FUNDS TRANSFERS OUT				
Transfer from Gas Tax (02)	225,000	225,000	225,000	225,000
Transfer from City Wide Lighting District Fund (07)	125,000	125,000	125,000	125,000
Transfer from Infrastructure Fund (12)	-	-	-	-
Transfer from Comm. Parks & Fac. Fund (020)	33,390	-	33,390	-
Transfer from Civic Center Parking District Fund (29)	-	-	-	-
Transfer from AQMD Fund (71)	2,238	2,000	2,000	2,000
SUB-TOTAL SPECIAL CITY FUNDS	385,628	352,000	385,390	352,000
GRAND TOTAL ALL CITY FUNDS EXPENDITURES & TRANSFERS	34,585,325	41,077,328	42,660,352	38,872,168
OTHER ENTITIES				
34 HOUSING AUTHORITY SUCCESSOR TOTAL	353,158	655,778	606,844	674,753
38/39 SUCESSOR AGENCY TOTAL	2,111,766	1,846,349	1,789,123	2,052,451
113 HOUSING AUTHORITY	866,644	1,073,960	1,073,960	875,150
GRAND TOTAL ALL CITY AND ENTITIES EXPENDITURES & TRANSFERS	37,916,893	44,653,415	46,130,279	42,474,522

DESCRIPTION OF EXPENDITURES

City expenditures are spread across the operations of the four major departments; Administration, Public Works, Park & Recreation and Community Development Services. Additional expenditures are used for debt service payments, capital projects and equipment purchase.

The following list summarizes the most significant sources of City expenditures:

PERSONNEL:

101 Regular Salaries

These accounts represent the base pay including any longevity pay that has been earned by the employee employed under the budgeted position listed. Full time salaries include the following positions:

Administration Department:

City Manager - Under general direction of the City Council, directs, coordinates, and manages the overall administrative activities, programs and operations of the City; advises, initiates and oversees the implementation of City development goals in accordance with Council goals; oversees department heads as well as managers and staff assigned to the City Manager's Office; and performs related duties as required.

Assistant City Manager - To perform a variety of difficult administrative assignments and coordinate City administrative activities as assigned; direct the administration of the City's centralized human resources and risk management programs; direct and administer the City's public information, cable franchise, and park development programs; coordinate assigned activities with City departments, divisions, and outside agencies, organize and coordinate other programs and projects as assigned by the City Manager; represents the City Manager as assigned.

Administrative Services Manager - Under administrative direction, manages Finance Division, including technical and administrative accounting and human relations staff; including the general ledger, payroll, accounts payable, accounts receivable, Federal and State grants reporting, and business licenses administration; supervises human resources, including recruitment and selection, benefits administration, training, and other services; and performs related duties as required.

City Clerk - Responsible for attending Council meetings and finalizing Council minutes; preparing agendas and assembling agenda materials; administering elections in conjunction with Los Angeles County elections; updating the Municipal Code; maintaining all records of the City, and providing information to staff and to the public.

Information Systems Administrator - Under administrative direction, performs a variety of professional-level technical and analytical tasks in maintaining the City's information system including LAN servers, personal computers, system printers, telephone system, document imaging, WEB page and various software; and performs related duties as required.

Accounting Supervisor - Under administrative direction, manages technical and administrative accounting staff and Finance Division, including general ledger, payroll, accounts payable, accounts receivable, Federal and State grants, and business licenses; organizes, supervises, and maintains the City's information system including the main frame computer, LAN servers, personal computers, system printers and peripherals, financial software and data processing software; and performs related duties as required.

Human Resources Specialist – Responsible for personnel services to City Departments including responding to inquiries regarding the recruitment and selection process; assists with job application screening; provides orientation to oral board raters; schedules employment physicals; drafts and places job announcement advertisements; disseminates City employment policies and procedures; provides new employee orientation and processes related documents.

Senior Accounting Technician – Under general supervision, prepares closing journal entries and generates various financial statements and statistical reports, enforces and maintains City payroll program; monitors and maintains City grants and other City revenue; and performs related duties as required.

Accounting Technician - Under general supervision, perform a variety of financial transactions, record keeping and processing functions related to accounts payable, accounts receivable, business license program, general ledger; and performs related duties as required.

Senior Administrative Analyst - Under administrative direction, performs responsible professional and technical administrative analytical and supervisory duties in the operation of departments; conducts specialized and difficult studies and analyses of various projects; coordinates programs and activities; may supervise activities of an assigned administrative area; assists management in performing a wide variety of staff functions; writes comprehensive and analytical reports.

Administrative Analyst - Under administrative direction, performs a variety of professional-level analytical assignments and special projects related to the department or the City; researches and prepares reports, budgetary analyses and studies; and performs related duties as required.

Administrative Aide - Under general supervision, coordinates and completes administrative tasks and technical tasks and projects; prepares various spreadsheets and documents for records and reports; assists in performing other types of departmental assignments; and performs related duties as required.

Community Development Services:

Director of Community Development - Under general direction, plans and directs development operations including current planning, design review, advance planning, subdivision review, environmental review, code compliance, regional planning, building and safety, and related activities; directs staffing, budget and policies of the department; and performs related duties as required.

Administrative Analyst - Under administrative direction, performs a variety of professional-level analytical assignments and special projects related to the department or the City; researches and prepares reports, budgetary analyses and studies; and performs related duties as required.

Building & Safety Manager - Under administrative direction, plans, oversees, and manages the work of the Building and Safety Division, including field inspection, plan check, permit review and administrative procedures to ensure compliance with federal, state and local building, and zoning codes, standards and ordinances; acts as the City's Building Official in this capacity; and performs related duties as required.

Planning Manager - Under administrative direction, manages the work of the Planning Division; plans, organizes, manages and participates in major planning functions of the City, including supervision of other planning personnel; reviews, prepares and presents staff reports related to current and advance planning; and performs related duties as assigned.

Senior Building Inspector - Under general supervision, performs varied complex inspection work in the enforcement of building, zoning, mechanical, plumbing, electrical, energy, fire, accessibility, safety and related codes and regulations governing the construction, alteration, repair and use of buildings and structures; and performs related duties as required. Other representative duties include reviewing plans for building code compliance, processing building permit applications, and advising the public and design community on matters relating to construction and other code requirements.

Building Inspector I - Under general supervision, performs varied inspection work in the enforcement of building, zoning, mechanical, plumbing, electrical, energy, fire, accessibility, safety and related codes and regulations governing the construction, alteration, repair and use of buildings and structures; and performs related duties as required.

Building Permit Technician - Under general supervision, performs technical and clerical functions related to the review, processing, and maintenance of building permits and related records; calculates fees, prepares monthly and annual revenue reports, and tracks status of plan checks and inspections; and performs related duties as required.

Senior Code Compliance Officer – Under general supervision, coordinates and participates in code enforcement and neighborhood preservation activities assigned to the Community Development Department; conducts and coordinates field inspections and implements code enforcement programs designed to provide a quality of life envisioned by the City’s General Plan and its Mission statement; and performs related duties as required.

Code Compliance Officer - Under general supervision, investigates and responds to complaints or inquiries regarding zoning, sign and land use ordinances, and public nuisances; enforces standards and corresponds with appropriate parties; performs related duties as required.

Senior Planner - Under general supervision, performs varied and responsible professional planning work; administers and performs work on relatively difficult current and advance planning projects; and performs related duties as assigned.

Associate Planner - Under general supervision, performs varied and responsible professional planning work; administers and performs work on relatively difficult current and advance planning projects; and performs related duties as assigned.

Assistant Planner - Under general supervision, performs entry and journey-level current or advanced professional planning functions in support of staff and management; and performs related duties as assigned.

Departmental Assistant - Under general supervision, performs a wide variety of clerical, customer service, office support and basic accounting tasks in support of an assigned department and/or division; provides departmental specific assistance to Administrative Secretaries and other professional and managerial staff; and performs related duties as required.

Parks & Recreation:

Director of Parks & Recreation - Under general direction, plans, oversees, and directs the services of the Parks and Recreation Department, including related facility capital improvements, maintenance and repair; oversees Parks and Recreation Division managers, and indirectly, departmental staff; controls staffing levels and departmental budget; participates as a member of the executive management team; and performs related duties as required.

Recreation Manager - Plans, organizes, manages and leads all activities and programs within the Recreation Services Division; Directs the development of innovative recreational programs, partnerships and events for the community. Develops policy recommendations, communication and marketing plans, funding mechanisms and approaches to service delivery. Manages staffing and budget for the division; and performs related duties as required.

Facilities Manager – Plans, directs and manages the staff and operations of the Facilities Maintenance Division. Develops, implements, administers and monitors systems, programs, policies and procedures for the Division. Oversees, organizes and manages the maintenance and repair of recreational facilities and city buildings for the Facilities Division. Develops policy recommendations, communication and maintenance plans, funding mechanisms and approaches to service delivery. Manages staffing and budget for the division, coordinates assigned activities with other divisions, outside agencies and the general public; provides highly responsible and complex staff assistance to the Director of Parks and Recreation; and performs other related duties as required.

Landscape Maintenance Manager - Under administrative direction, plans, organizes and manages the activities of the Landscape Maintenance Division; manages the development, maintenance and servicing of City parks, grounds, parkways, street trees, recreational trails, medians, irrigation systems, weed abatement to include pesticide and herbicide applications, rights-of-way and recreation facilities; develops division objectives; administers the tree trimming contract; and performs other related duties as required.

Facilities Maintenance Supervisor - Supervises, prioritizes, assigns and reviews the work of staff engaged in the maintenance and repairs of City buildings, facilities, and structures. Supervises and coordinates facilities maintenance programs and monitors budget and schedules. Performs related technical and complex work within assigned area of responsibility. Provides supervision, direction and oversight of staff, contracts, and contractors; schedules and inspects work and prepares reports; performs administrative tasks; and performs other related duties as required.

Landscape Maintenance Supervisor - Under general supervision, assigns, coordinates, and supervises the work of crews engaged in maintenance, construction, and development of parks, related facilities, and trees on city property; provides supervision, direction and oversight of staff, contracts, and contractors; makes direct contact with community members to facilitate operations, and performs other related duties as required.

Recreation Supervisor - Under general supervision this position plans, organizes and oversees programs and special events for youth, adults, seniors and the community at large.

Administrative Aide - Under general supervision, coordinates and completes administrative tasks and technical tasks and projects; prepares various spreadsheets and documents for records and reports; assists in performing other types of departmental assignments; and performs related duties as required.

Departmental Assistant - Under general supervision, performs a wide variety of clerical, customer service, office support and basic accounting tasks in support of an assigned department and/or division; provides departmental specific assistance to Administrative Secretaries and other professional and managerial staff; and performs related duties as required.

Facilities Worker II - Under general supervision, performs a variety of semi-skilled and skilled tasks involved in the maintenance, limited construction, or repair of City buildings, facilities and equipment; and performs other related duties as required. The position is distinguished from Facilities Maintenance Worker I by having a broader range and significant work skills based upon experience and additional training.

Facilities Worker I - Under general supervision, performs a variety of semi-skilled and skilled tasks involved in the maintenance, limited construction, or repair of City buildings, facilities and equipment; and performs other related duties as required.

Landscape Maintenance Worker II - Under general supervision, performs semi-skilled tasks for the planning, and care of landscaped areas of City parks and recreational facilities and their maintenance; and performs other related duties as required. The position is distinguished from Landscape Maintenance Worker I by having a broader range and significant work skills based upon experience and additional training.

Landscape Maintenance Worker I - Under general supervision, performs semi-skilled tasks for the planning, and care of landscaped areas, City parks and recreational facilities and their maintenance; and performs other related duties as required.

Municipal Arborist - Under general supervision, assigns, coordinates, and supervises the work of crews engaged in maintenance, construction, and development of parks, related facilities, and trees on city property; provides supervision, direction and oversight of staff, contracts, and contractors; makes direct contact with community members to facilitate operations, and performs other related duties as required.

Recreation Coordinator - Under general supervision, leads part-time and voluntary recreational staff; assists in the planning, scheduling, promotion, and supervision of recreation activities; and performs related duties as required.

Public Works Department:

Director of Public Works - Under general direction, plans, directs and oversees the operations, budget and staffing of the Engineering Division, Building and Safety Division, and Maintenance Division of the Public Works Department; supervises, reviews and approves capital improvement projects, private property development, right-of-way activities, traffic administration, transportation planning, and related projects; works closely with City Manager, City Council and committees to evaluate and meet priorities; and performs related duties as required.

Engineering Manager - To assist in the planning, directing, managing, supervising, and coordinating of the administrative support activities and operations of the Engineering Department; to coordinate assigned activities with other City departments, divisions, and outside agencies; and to provide highly responsible and complex staff assistance to the City Engineer.

Associate Engineer - Under general supervision, performs professional and technical engineering functions within the Public Works Department; prepares engineering reports, makes cost estimates, and inspects status of private development and public works projects; assists engineering staff with related assignments; and performs related duties as required.

Assistant Engineer - Under supervision, performs journey level professional and technical engineering functions within the Public Works Department; prepares engineering reports, makes cost estimates, and inspects private development and public works projects; assists engineering staff with related assignments; and performs related duties as required.

Administrative Analyst - Under administrative direction, performs a variety of professional-level analytical assignments and special projects related to the department or the City; researches and prepares reports, budgetary analyses and studies; and performs related duties as required.

Administrative Aide - Under general supervision, coordinates and completes administrative tasks and technical tasks and projects; prepares various spreadsheets and documents for records and reports; assists in performing other types of departmental assignments; and performs related duties as required.

Public Works Maintenance Superintendent - Under administrative direction, supervises, plans and coordinates the activities and operations of the Maintenance Division within the Public Works Department; coordinates assigned activities with other division, outside agencies and the general public; and provides highly responsible and complex staff assistance to the Public Works Director.

Public Works Maintenance Supervisor - Under general supervision, supervises, assigns, reviews and participates in the work of staff responsible for street sweeping (in-house & contract services), concrete & asphalt maintenance (in-house & contract services), maintenance yard facility maintenance, equipment maintenance and graffiti removal within the Maintenance Division of the Public Works Department; performs administrative task, report writing, acts as Public Works Maintenance Superintendent in absences; and performs other related duties as required.

Public Works Inspector - Under general supervision, assists, coordinates or implements public information, marketing and publicity activities and materials and performs related duties as required.

Administrative Secretary - Under administrative direction, perform a wide range of administrative, clerical, customer service, office support and accounting tasks in support of an assigned department and/or division; provide assistance to department director; and perform related duties as required.

Street Maintenance Worker II - Under general supervision, cleans, maintains and repairs City streets, sewer lines, drains, catch basins, storm drains, traffic signs and related public works

facilities throughout the City; and performs related duties as required. The position is distinguished from Street Maintenance Worker I by having a broader range and significant work skills based upon experience and additional training.

Street Maintenance Worker I - Under general supervision, cleans, maintains and repairs City streets, sewer lines, drains, catch basins, storm drains, traffic signs and related public works facilities throughout the City; and performs related duties as required.

102 Part Time Salaries - These accounts represent the base pay earned by the employee employed under the budgeted position listed. Part time salaries include the following positions:

Administration Department:

Public Information Officer - Under general supervision, assists, coordinates or implements public information, marketing and publicity activities and materials and performs related duties as required.

Senior Office Assistant - To perform a wide variety of office support duties related to the function and department assigned, which may include reception, typing, word processing, data entry, record keeping, and filing.

Community Development Services Department:

Parking Enforcement Officer II - Under general supervision, performs para-professional duties related to the enforcement of the City's overnight parking ordinance; performs other related code enforcement duties as required. The position is distinguished from Parking Enforcement Officer I by having a broader range and significant work skills based upon experience and additional training.

Parking Enforcement Officer I - Under general supervision, performs para-professional duties related to the enforcement of the City's overnight parking ordinance; performs other related code enforcement duties as required.

Planning Intern - Under general supervision, performs entry level professional planning work, zoning enforcement, and performs related work as required.

Parks & Recreation Department:

Administrative Analyst PT - Under administrative direction, performs a variety of professional-level analytical assignments and special projects related to the department or the City; researches and prepares reports, budgetary analyses and studies; and performs related duties as required.

Building Maintenance Aides - Under general supervision, performs custodial services to maintain assigned area in a clean, orderly, safe and secure fashion, and performs related duties as required. Must be available mornings, evenings, weekends and holidays.

Cashier - Under general supervision, serves as the Swim & Racquet Club cashier and receptionist; and performs related work as required.

Supervising Lifeguard - Under general supervision of the Recreation Coordinator at the San Dimas Swim and Racquet Club, the Supervising Lifeguard/Instructor will organize, and evaluate daily pool operations and staff. Supervising Lifeguard/Instructor will supervise aquatic staff, maintenance staff, set guarding rotations, and perform duties related to instructors and lifeguards. Supervising Lifeguard/Instructor will inspect and observe pool area, monitor patrons and staff, and respond to potential hazards and unsafe conditions.

Senior Lifeguard/Instructor - Under direction, this is an advanced position responsible for assisting in the organization and direction of aquatics programs and in the training of pool personnel and performing related duties as required. The Senior Lifeguard/Instructor is a part-time hourly position. This class receives assignments from and reports to the Supervisory Team.

Lifeguard - Under direction this position provides pool supervision, performs rescues, enforces safety rules and related duties as required. The Lifeguard is a part-time hourly position. This class receives assignments from and reports to the Supervisory Team.

Pool maintenance Operator - Under supervision, to perform a variety of basic tasks in the maintenance of City swimming pools, pool equipment, jacuzzi and pool facility, and to perform related duties as assigned.

Recreation Specialists - Under direction of the Recreation Coordinator, this position will assist with planning, coordinating, promoting and implementing activities and services for older adults and other duties as assigned.

Recreation Leader - Under supervision, Recreation Leaders are responsible for coordinating and conducting a variety of youth recreation activities, and providing general supervision of children or teens at a summer day camp, playground program or sports program. Recreation leaders must be available Monday - Friday, 7:00 a.m. - 6:00 p.m., and additional hours as assigned.

Shooting Stars Director - The Shooting Star Dance Team Director is responsible for organizing and coordinating the Shooting Star dance team activities including choreography, promotion, try-outs, practices and competitions.

Water Safety Instructor - Under general supervision this position teaches swimming lessons and/or specialized aquatic classes to the public. This position also monitors the use of the swimming pool and enforces safety rules. The Swim Instructor is a part-time hourly position. This class receives assignments from and reports to the Supervisory Team.

Public Works Department:

Senior Office Assistant - To perform a wide variety of office support duties related to the function and department assigned, which may include reception, typing, word processing, data entry, record keeping, and filing.

Engineering Intern - Under general supervision, performs professional civil engineering work in the design, construction and maintenance of public works projects; and performs related duties as required.

103 Overtime & Standby Pay – Provides for costs associated with nonexempt employees who are required to work beyond their regular 40 per week schedule during a particular shift. Standby Pay is for employees who are on call and must report to work if called in for an emergency event.

Operations:

- 010 Advertising** – Provides for the cost of the community newsletter, contribution to the San Dimas Chamber of Commerce for work done on behalf of the City, advertising job postings, City events, legal advertisements, public meetings & hearing notices, bid notices, and other legal notifications.
- 012 Car Allowance** – Provides for monthly car allowances for positions approved by City Council. Also provides mileage reimbursements for employee’s attending meetings on behalf of the City.
- 014 Insurance Costs** – Provides for general, property and environmental liability insurance.
- 015 Maintenance** – Provides for maintenance of City equipment and machinery.
- 016 Publications & Dues** – Provides for subscriptions to various professional publications and newsletters along with dues for associations, organizations, committees, and consortiums.
- 017 Postage** – Provides for the cost of postage for City mailings.
- 018 Printing and Duplication** – Provides for the printing of various forms, letterhead, stationary, business cards, signs, flyers and multi-language printing.
- 019 Rental of Property and Equipment** – Provides for the rental costs of various equipment or use of property for City events and City use.
- 020 Professional Services** – Provides for consultants, auditing services, information system technology services, engineering services, plan checks, independent hearing officers, legal services, pest control, administration of the City’s National Pollutant Discharge Elimination System programs and contract police services with the Los Angeles Sheriffs. professional services require specialized knowledge and skill usually of a mental or intellectual nature and usually requiring a license, certification, or registration
- 021 Travel & Meetings** – Provides for expenses associated with attendance at conferences, meetings, legislative seminars, and trainings.
- 022 Utility Costs** – Provides for expenses related to City electrical, water and telephone services including City issued cell phones for employees in the field and on call who need to be reached outside of the office.
- 023 Contract Services** - services provided through agreement with another agency, organization, or individual on behalf of the organization. The work performed that does not require specialized knowledge and skill usually of a mental or intellectual nature requiring a license, certification, or registration

- 030 Supplies** – Provides for office and computer supplies including but not limited to; paper, certificates, archive storage boxes, organizers, calendars, computer hardware, receipt tapes, and other general supplies.
- 031 Building Maintenance & supplies** – Provides for supplies, maintenance and repairs associated with City facilities.
- 033 Special Departmental Supplies** – Provides supplies for the Senior and Recreation Center activities, coffee, general tools and equipment.
- 034 Fees** – Fees for programs and use of recreation software for recreation program transactions.
- 038 Maintenance of signs** - Provides for the maintenance expenses towards City signs and programs.
- 041 Capital Outlay** – Provides for improvements to City facilities and equipment purchases.
- 110 Summer Food Program** – Federally funded program that reimburses sponsors for administrative and operational costs to provide meals for children 18 years of age and younger during periods when they are out of school for fifteen (15) or more consecutive school days.
- 200 Employee Benefits** – Provides for employee retirement plans, cafeteria payments for insurance coverages, retiree health benefits, Medicare, workers compensation, unemployment and long-term disability insurance plans, deferred compensation employer match program, cell phone allowance, notary public commission stipend and safety footwear allowance.
- 460 Oil Payment Program** - The Department of Resources Recycling and Recovery (Cal Recycle) administered program to provide opportunities for local governments/other eligible jurisdictions to receive payments for used oil and used oil filter collection/recycling programs

LONG-TERM DEBT

LOANS PAYABLE (City Debt)

City of San Dimas 2020 Lease Agreement

Source of Funds: Civic Center Fund – General

On June 2, 2010, the City of San Dimas Public Financing Authority issued \$8,395,000 Lease Revenue Bonds (Civic Center Renovation and Expansion), Series 2010. The bonds were used to finance the expansion and renovation of the City Hall, Plaza, and Community Center. On March 3, 2020 the City of San Dimas refinanced the Bonds and created the City of San Dimas 2020 Lease Agreement Loan in order to lower the interest rate to 1.890% and to accelerate the payoff of the debt by one year from 6/1/2025 to 6/1/2024.

Fiscal Year Ending June 30	Beginning Balance	Principal Due	Interest Due	Ending Balance
2020-2021	\$2,654,000	\$648,000	\$47,099	\$2,006,000
2021-2022	\$2,006,000	\$657,000	\$34,804	\$1,349,000
2022-2023	\$1,349,000	\$669,000	\$22,330	\$680,000
2023-2024	\$680,000	\$680,000	\$9,639	\$0

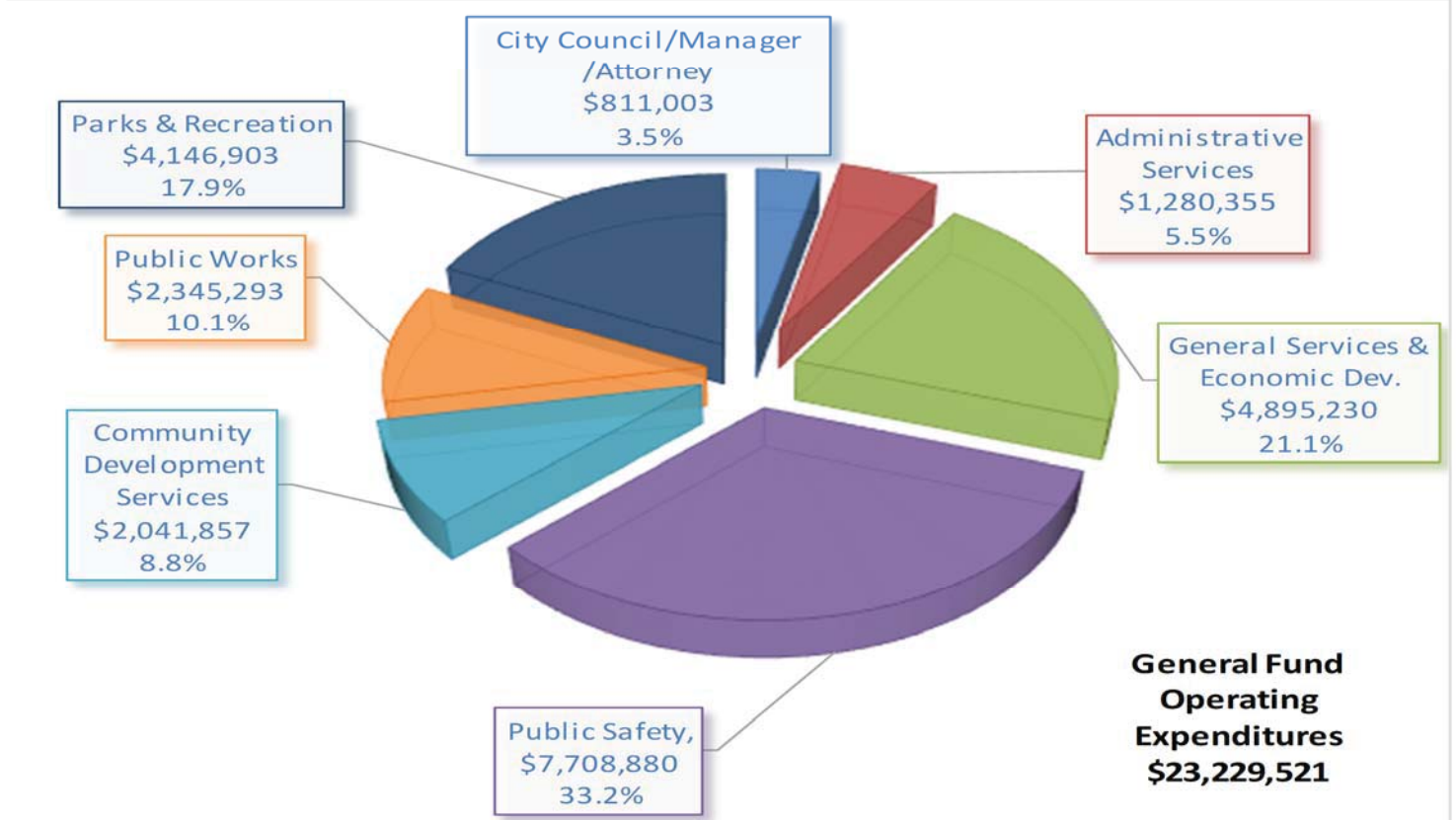
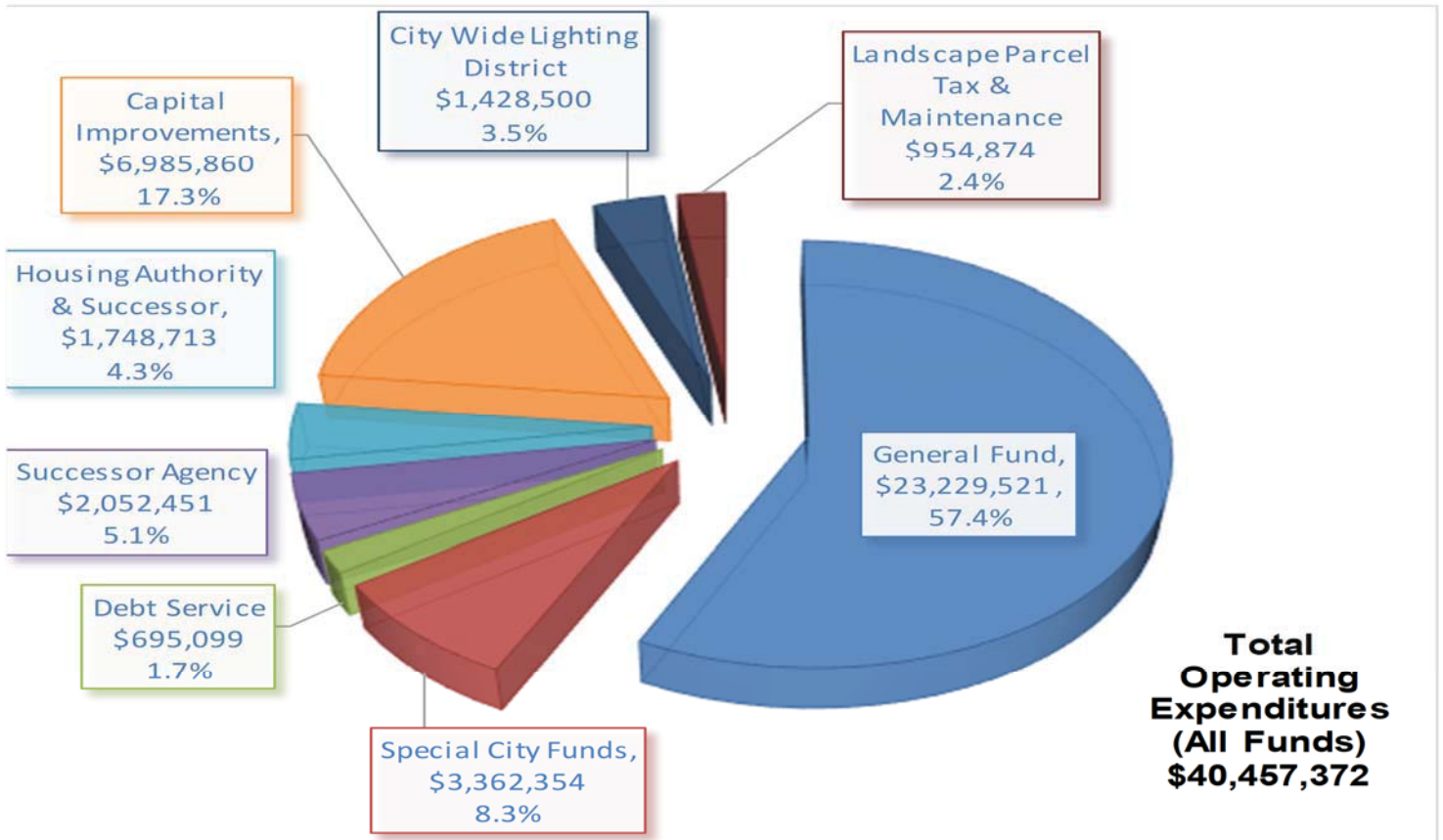
1998 Mobile Home Park Housing Revenue Bonds

On June 18, 1998 the City of San Dimas Housing Authority issued \$8,075,000 of Mobile Home Park Revenue Bonds, Series 1998A. The bonds were issued to finance the Authority's acquisition of a mobile home park known as Charter Oak Mobile Home Estates, and to finance certain capital improvement thereto. The bonds are set to mature on July 1, 2028.

Sources of Funds: Housing Authority Fund

Fiscal Year Ending June 30	Beginning Balance	Principal Due	Interest Due	Ending Balance
2020-2021	\$3,950,000	\$350,000	\$215,175	\$3,600,000
2021-2022	\$3,600,000	\$365,000	\$194,798	\$3,235,000
2022-2023	\$3,235,000	\$390,000	\$173,280	\$2,845,000
2023-2024	\$2,845,000	\$410,000	\$150,480	\$2,435,000
2025-2029	\$2,435,000	\$2,435,000	\$362,093	\$0

2020-21 City and Agency Expenditures



CITY OF SAN DIMAS
SCHEDULE 4: SUMMARY OF TRANSFERS IN AND USE OF RESERVES
FOR FISCAL YEAR 2020-21

ALL FUNDS	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATED TRANSFERS	2020-21 ADOPTED BUDGET
01 General Fund From Fund 02 Gas Tax	225,000	225,000	225,000	225,000
01 General Fund From 07 Lighting Dist	125,000	125,000	125,000	125,000
01 General Fund From Fund 20 Community Parks	19,639	-	19,639	-
01 General Fund From Fund 71 AQMD	2,238	2,000	2,000	2,000
04 City Hall/CB/Plaza From 01 General Fund	735,850	742,745	699,345	695,099
08 Landscape Parcel Tax From 01 General Fund	108,349	96,237	96,237	-
08 Landscape Parcel Tax From 020 Comm. Park	13,751	-	-	-
12 Infrastructure From 01 Gen Fund	631,158	851,075	476,075	-
20 Comm. Park/Fac Dev From 01 Gen Fund	542,000	401,712	454,212	-
021 Open Space Dist. #1 From Fund 01 Gen Fund	-	-	-	559,679
022 Open Space Dist. #2 From Fund 01 Gen Fund	-	-	-	26,130
023 Open Space Dist. #3 From Fund 01 Gen Fund	-	-	-	210,000
34 Housing Authority Successor from Fund 001	212,708	149,612	149,612	226,112
70 Equipment Repl From Fund 01	850,830	182,329	182,329	18,129
TOTAL TRANSFERS IN	3,466,523	2,775,710	2,429,449	2,087,149

CITY OF SAN DIMAS
SCHEDULE 5: SUMMARY OF TRANSFERS OUT AND USE OF RESERVES
FOR FISCAL YEAR 2020-21

ALL FUNDS	2017-18 ACTUAL	2018-19 ADOPTED BUDGET	2018-19 REVISED ESTIMATED TRANSFERS	2019-20 ADOPTED BUDGET
01 General Fund to Fund 04	735,850	742,745	699,345	695,099
01 General Fund to Fund 08	108,349	96,237	96,237	-
01 General Fund to Fund 12	631,158	851,075	476,075	-
01 General Fund to Fund 20	542,000	401,712	454,212	-
01 General Fund to Fund 021	-	-	-	559,679
01 General Fund to Fund 022	-	-	-	26,130
01 General Fund to Fund 023	-	-	-	210,000
01 General Fund to Fund 34	212,708	149,612	149,612	226,112
01 General Fund to Fund 70	850,830	182,329	182,329	18,129
02 State Gas Tax Fund to Fund 01	225,000	225,000	225,000	225,000
07 City Wide Lighting District to Fund 01	125,000	125,000	125,000	125,000
020 Community Parks Fund to Fund 01	19,639	-	19,639	-
020 Community Parks Fund to Fund 08	13,751	-	-	-
71 AQMD to Fund 01	2,238	2,000	2,000	2,000
TOTAL TRANSFERS OUT	3,466,523	2,775,710	2,429,449	2,087,149



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GENERAL FUND BUDGET DETAIL OF REVENUES AND EXPENDITURES



IN THIS SECTION:

- BUDGET MESSAGE & TIME LINE
- GOALS AND SERVICE INDICATORS
- GENERAL FUND COST CENTER SUMMARY
- GENERAL FUND BUDGET DETAIL

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET
FISCAL YEAR 2019-20
BUDGET MESSAGE**

The budget process began in January with a kick off meeting for the City Manager and Department Heads to discuss the deliverables necessary to have a budget ready to present to Council at the first meeting in April. During this time, the COVID-19 pandemic impacted the 2019-20 revenues and revenue projections for fiscal year 2020-21 due to business shut downs and stay at home orders.

To comply with COVID-19 health orders, the City of San Dimas took unprecedented steps to help ensure the safety of the community. This required closing down City facilities, which resulted in refunding of building rentals, excursions, membership dues and other program fees. The City also suspended its parking and code compliance operations, which impacted our citation and overnight parking pass revenues. The largest anticipated reductions were to the City's sales and transient occupancy taxes which accounts for a combined decrease of over \$1,200,000 when compared to pre COVID-19 estimates. The City also saw reductions in business licenses, franchise fee tax revenues and permit fees. Altogether, the City anticipates collecting nearly \$3,000,000 less in revenues for the 2019-20 fiscal year and nearly \$2,800,000 less in the 2020-21 fiscal year than what would have been anticipated had the pandemic never occurred.

Staff discussed the revenue outlook in a presentation to Council on May 12, 2020. A preliminary budget was then presented at the May 20, 2020 budget study session and a reduced budget was presented at the May 26, 2020 budget session, where staff received recommendations from the Council. Staff presented a third version of the budget for Council consideration at the June 9, 2020 meeting, where the Council provided final recommendations to finalize the budget.

Based on Council direction, staff removed the Foothill Median Project budgeted at \$400,000 and reduced the Urban Forest Reforestation budget from \$150,000 to \$100,000. Two proposed full-time positions were removed from the budget, which cut the general fund operating budget by \$122,000.

Staff also further analyzed projected revenues and expenditures versus the actual receipts that had been collected since the prior budget meetings, and made the necessary adjustments to better reflect those figures based on the actuals.

The adopted fiscal year 2020-21 budget includes anticipated revenues and transfers in totaling \$23,089,218 and General Fund maintenance and operating expenditures and use of reserves for project and equipment, totaling \$24,964,669.

The beginning fund balance in fiscal year 2020-21 is projected to be \$18,663,838 and the ending fund balance is projected to be \$16,788,387, which represents a decrease of \$1,875,451.

The \$16,788,387 ending fund balance when compared to maintenance and operating expenditures of \$24,150,731 equates to a reserve of approximately 70% or 69.52%.

The total all City and Entities balance, which includes the General Fund, Special Funds, Housing and Successor Agency Funds has an anticipated beginning balance of \$38,291,894 and is anticipated to have an ending balance of \$32,111,704. This represents a decrease of \$6,180,190.

The proposed budget includes a number of projects to improve our City’s infrastructure, parks, and buildings, which includes the following:

Resurfacing of Via Verde Boulevard	\$2,730,000
Resurfacing of Covina Boulevard	\$2,582,245
Resurfacing of Badillo road (Carryover 2019-20)	\$2,287,850
Catch Basin Grates & Filters	\$850,000
Glenwood Street Lighting Project (Carryover)	\$575,823
Lighting Projects	\$510,000
Pavement Preservation (Slurry Seal)	\$444,000
Park & Ride Betterments alongside the Gold line Project	\$250,000
Recreation Center Improvements	\$337,000
Loma Vista Park Playground Structure	\$160,000
Yard Relocation due to Gold line Project	\$150,000
Sports Plex Improvements	\$150,000
Horsethief Canyon Park – Trail & Dog Park Improvements	\$150,000
Trail Fencing & Surface Improvements	\$100,000
Urban Forest Reforestation	\$100,000
Civic Center Buildings HVAC, Alarm and Lighting Control System	\$100,000
Loma Vista Park Basketball Court Resurfacing	\$50,000
Senior Center Community Center Project	\$50,000
Community Services Building Audio/Visual System	\$50,000
Pioneer Park Court Re-Surfacing & Security Lights	\$40,000
<u>Civic Center Park Tables and Benches</u>	<u>\$10,000</u>
Grand Total of proposed projects	\$11,676,918

The fiscal year 2020-21 budget also includes two large equipment purchases to assist with City landscaping operations. A Toro Dingo, which is a loader valued at \$60,000 and a walk behind Aerator, valued at \$40,000. These two pieces of equipment will assist the landscaping division with maintaining the walking and horse trails along with maintaining the quality of the grass turf that resides in our various parks. In addition, the budget includes \$30,000 to upgrade the electric charging stations, using Air Quality Management District funds, which result in enhanced air quality.

Going forward the City will continue to monitor the short-term and long-term effects of the COVID-19 pandemic and the effect it has had on our local economy. The City will continue to look for ways to assist our local businesses and help the community continue to thrive and stay safe during this challenging time.

Operationally, the City will have to continue to find ways to address a stagnate/declining revenue stream that is being met with rising expenditure needs for maintenance & operations along with necessary capital improvements. The City will need to prioritize its resources, continue to improve on our efficiencies and invest in our employee's development. That is imperative in order to provide the citizens of San Dimas with the services expected of their local government, while at the same time meeting the growing list of reporting, monitoring and enforcement regulations that come from the Federal, State and County Governments.

I believe with this cities hardworking, dedicated work force, and an active community that takes great pride in the City they have built, will allow San Dimas to continue to be one of the best communities in Southern California.

A handwritten signature in black ink, appearing to read 'B/M' with a stylized flourish extending to the right.

Brad McKinney

Interim City Manager

BUDGET DEVELOPMENT TIMELINE

2020-21

The budget process is a significant undertaking for staff, the City Council and the community. The process begins in January as the City Manager meets with staff and gives general direction in preparing departments' budgets. On February 25th a study session was conducted to report on the midyear 2019-20 budget and to begin discussion on the preliminary fiscal year 2020-2021 budget, our City Council and Public were asked for input on items they would like to see incorporated with the new budget. In April, proposed budget information is submitted for review by the budget team, and creation of the draft budget document and the Capital Improvement Plan is developed to be presented to the Council and public. This budget process became more challenging with the COVID 19 pandemic which began in March, creating losses in a number of our revenue streams. The realization that revenues would be much less than originally anticipated created the need to revise our draft budget. The revision process caused a delay in the presentation of a draft budget until the May 20, 2020 budget session. Key budget development dates are listed below:

- February 25, 2020 Mid-Year Budget Report & Preliminary Budget Review
- May 12, 2020 Council & Public Revenue Update Presentation
- May 20, 2020 Council & Public Review of Preliminary Budget
- May 26, 2020 Council & Public Review of Revised Budget
- June 9, 2020 Council & Public Review of Revised Budget Incorporating
Council & Public Comment.
- June 23, 2020 Adoption of the Operating and Capital Improvement Program
Budget for Fiscal Year 2020-21 and the 2020-21
Appropriations Limit

City of San Dimas Goals

- Fiscal Sustainability and Responsibility: Continue to implement the City's Fiscal Responsibility Philosophy with a focus on efficiencies, strategic economic development, maintaining and improving upon City facilities and infrastructure.
- Operate in a transparent and open manner to earn and keep the trust of our community.
- Foster performance management, customer service and continuous improvement while supporting the professional development of our employees.
- Maintain a commitment of support for our employees through leadership and professional management.
- Measure successes and communicate them to the community.
- Maintaining a Safe Community which includes supporting our first responders (police, fire, public works), responding to storm emergencies, protecting people, property, businesses, and our infrastructure (streets, sidewalks, storm and waste water), and engaging in emergency preparedness activities.
- Invest in the City's Infrastructure (Water, Streets, Sewers, Storm Drains, Parks, Trails and Public Facilities).
- Invest in equipment that creates efficiencies in service delivery, lowers costs and provides safety enhancements for City employees.
- Develop a Downtown specific plan along with taking steps towards the development of an update to the General Plan.
- Facilitate the production of housing with an update of the Housing Element, including an emphasis on affordable housing (including unhoused people) and workforce housing.
- Be responsive to the needs of residents by providing necessary programs and activities in partnership with other agencies to provide benefits to the various demographics of our residents.

Performance Indicators and Accomplishments by Department Entering FY 2020-21

Administrative Services

- Replaced all printers and copiers, reducing annual costs.
- Completed updating Citywide phone system, desktop computers and servers.
- Updated the City's Purchasing Policy, spending authority limits and opted into the Uniform Cost Accounting Act.
- Created a platform for online bill payments.
- Installed high definition equipment for streaming service.
- Refinanced the Civic Center Bond creating annual savings in bond interest costs.
- Enhanced budgeting tools for more accurate budget projections.
- Added credit card processing to overnight parking meters.
- Issued 2,134 Business Licenses and 674 Annual Parking Permits.
- Developed a Coyote Management Plan.
- Increased social media platform.
- Expanded our homeless program.
- City Clerk's office developed and implemented an Administrative Policies and Procedures guideline along with creating uniform templates for Staff Reports, Resolutions, Ordinances and PowerPoint presentations.
- City Clerk's office developed and implemented an Agenda Management process for the collection of documents for the preparation of the agenda packet through SharePoint.
- Opened 22 recruitments and processed 881 applications.
- Completed 15 employee trainings along with employee benefits fair. Completed draft of revisions to Personnel Rules and Regulations handbook to reflect current laws and standards.
- Implemented an online benefits enrollment platform.

Public Safety (Contracted with L.A. County Sheriff Department)

- Issued 2,831 citations in fiscal year 2019-20 an increase of 409 tickets from the 2018-19 fiscal year.
- Collisions with and without injury decreased from 326 to 266 from fiscal year 2018-19 to 2019-20.
- Staffing levels reached a five high in fiscal year 2019-20.
- Purchased security cameras for Pioneer Park.
- Purchased two ALPR patrol cars.
- The majority of key personnel completed Crisis Intervention Training.
- Response calls increased from 11,409 to 12,533 from fiscal year 2018-19 to 2019-20.
- 878 arrests were made in fiscal year 2019-20.

Community Development

- Approved Grant Funding:
 1. SB2 Grant for Housing Element \$160,000
 2. LEAP Grant for Downtown Specific Plan \$150,000
- 593 Planning applications submitted.
- Initiated Housing Element update process.
- Initiated objective design standard guidelines.
- Municipal Code Text Amendments.
 1. SP23
 2. ADU's
 3. Large family day cares
 4. Scenic highway overlay
 5. EV charging stations
- Entitlement process completed for Walnut housing development which will produce 12 new homes.
- 403 Building plan checks received.
- 780 Building permits issued.
 1. 116 Solar permits
 2. \$7.7 Million tenant improvement at old ITT Technical Institute
 3. \$1.8 Million tenant improvement at Target
- Over \$4,100 Inspection types completed.
- 1,061 Opened/ongoing code compliance cases.
- 925 Violations resolved.
- Reorganized parking enforcement from Administration Department to Community Development.
- Formalized tree pruning standards.

Public Works

- Completed \$5.2 million in capital improvement projects.
 1. Avenida Entrada street resurfacing project.
 2. Bonita traffic signal synchronization project.
 3. Slurry Zones 1 and 2.
 4. Installed new EV charging stations.
 5. Commercial Street alley project.

- Purchased new fleet vehicles and equipment
 1. 3 Pickup Trucks
 2. Backhoe Tractor

- 3,100 Edison owned street lights converted to LED's producing \$20,000 in annual electricity cost savings.

- Executed a new traffic signal maintenance contract.

- Approximately 2,400 pot holes filled.

- Over 300 calls for service.

- 114,380 linear feet of pavement markings completed.

- 500 Sidewalk locations repaired or replaced.

- 12,000 Square feet of sidewalk replaced or repaired.

- Replaced 485 regulatory signs and 128 street name signs.

- 275 Encroachment permits issued and over 900 Inspections.

Parks & Recreation

- Capital Projects and facility improvements completed or in construction.
 1. Lonehill tennis court resurfacing
 2. Ladera Serra basketball court resurfacing
 3. Sports Splex softball field turf removal and installation
 4. Ladera Serra Playground equipment replacement
 5. Civic Center park exercise equipment and sidewalk installation
 6. Arrow Highway Median restoration
 7. Via Verde Park walking path
 8. Recreation Center Improvements
 9. Senior Center Improvements

- 177 Acres of parks, medians, parcels, trails, and other landscape sites were maintained.

- 12,500 registrations were processed for recreation classes, community events, excursions, sports, youth activities, senior and aquatic programs.

- The Facility Division maintains 20 public facilities including public and historical buildings, fountains, pools and the Recreation Center.

- Special Events
 1. Halloween Spooktacular
 2. Holiday Extravaganza
 3. Easter Egg Basket Delivery
 4. Senior lunch program
 5. Movies at the pool

- Implementing new CivicRec recreation programming software.

- Installation of additional CALSENSE irrigation control systems to lower costs and save water.

City of San Dimas
General Fund Cost Centers
Function, Operational Plan and
Budget Summary



City of San Dimas

City Council
Department

City Council
Cost Center

4110
Cost Center No.

Function:

- To establish policies that will promote and maintain community standards and values, and provide policy direction to the City Manager.
- Oversee performance of the Local Government.
- Oversee effectiveness of programs.
- Pass ordinances and resolutions.
- Regulate land use through zoning laws.

Operational Plans:

- Hold regular City Council meetings to conduct the official business of the City organization and address community issues and concerns.
- Provide representation to regional associations, and work with neighboring communities to address areas of mutual concern.
- Represent the City on issues that involve local, County, State and Federal government agencies.
- Maintain a system of citizen commissions and committees that advise and inform the City Council on various issues.
- Be accessible to the media and the citizens of San Dimas for information and questions.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	5.00	5.00	5.00	5.00
Expenditures				
Personnel Services	39,720	39,720	39,720	39,720
Other Operating Costs	23,090	23,000	23,500	18,000
Capital Outlay	-	-	-	-
Total Expenditures:	62,810	62,720	63,220	57,720
% Change			1%	-9%
Source of Funds	General Fund			

City of San Dimas

Administration
Department

City Manager
Cost Center

4120
Cost Center No.

Function:

- To Implement City Council Policy direction, provide overall project supervision, promote economic stability through business development and retention, and promote organizational stability through financial and human resources management.
- To maintain official City documents & records; respond to requests for public records; record the legislative actions of the City Council; administer municipal elections; maintain the municipal code; process liability claims; act as the filing officer for economic interest and campaign statements and perform all other work required by the provisions of the government Code of the State of California.

Operational Plans:

- Present a budget document for City Council consideration that is balanced and easily understood by the public.
- Respond to citizen contacts and requests for information.
- Coordinate and provide direction on economic development projects.
- Facilitate and create meaningful partnerships with community-based organizations and other cities.
- Provide quality responsive administrative support to the City Council
- Ensure compliance with all applicable laws, Government Code, Brown Act, Political Reform Act, Public Records Act, and Elections Code.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	2.00	2.00	2.00	2.00
Expenditures				
Personnel Services	437,149	357,573	518,341	346,733
Other Operating Costs	43,766	243,300	253,320	191,550
Capital Outlay	-	-	-	-
Total Expenditures:	480,915	600,873	771,661	538,283
% Change			28%	-30%
Source of Funds	General Fund			

City of San Dimas

Administration
Department

Administrative Services
Cost Center

4150
Cost Center No.

Function:

- To recruit, through innovative, creative and traditional practices, highly qualified employees; retain those employees by providing competitive compensation and benefits; assist employees by interpreting the Personnel Rules and Regulations and Administrative Policies by responding to questions and concerns; and coordinate the recruitment and open enrollment process.
- To provide strategic planning, development, research, staff coordination, purchasing, implementation maintenance, and evaluation of Citywide technology and information system technology, including data, voice, phone system, radio, and technology capital infrastructure
- To administer and coordinate the fiscal activities of the City and Successor Agency. This includes all aspects of accounting, investing, business licensing, payroll, debt administration, fixed asset accounting, grant reporting and preparation of financial reports, and budget preparation.
- To provide public information, public relations and marketing support for the City organization; oversee community outreach, manage content of the City's website and serve as the City's liaison with news media.

Operational Plans:

- Attract, train and retain quality employees for the City organization
- Provide administrative and technology support services to the City Council, City Manager and all operating department on a daily and long-range planning basis.
- Ensure the City's compliance with Generally Accepted Accounting Principles (GAAP).
- Provide a comprehensive public information program that distributes accurate information on a timely basis through a variety of different media.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	10.00	10.00	10.00	12.00
Expenditures				
Personnel Services	1,028,653	1,083,639	1,053,354	1,158,495
Other Operating Costs	78,467	134,385	81,786	121,860
Capital Outlay	-	-	-	-
Total Expenditures:	1,107,120	1,218,024	1,135,140	1,280,355
% Change			-7%	13%
Source of Funds	General Fund			

City of San Dimas

Administration
Department

City Attorney
Cost Center

4170
Cost Center No.

Function:

- To provide legal services to the City Council, Commissions and staff. The City contracts with Alshire & Wynder LLP
- Provide effective legal counsel.

Operational Plans:

- Provide legal review and assistance in land use, planning, purchasing, code enforcement, and related municipal matters.
- Review and approve resolutions, contracts and agreements.
- Assist in the development, review and approval of ordinances.
- Assist with Public Records Act responses.
- Assist with special litigation issues.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	-
Expenditures				
Personnel Services	-	-	-	-
Other Operating Costs	145,872	175,000	253,748	215,000
Capital Outlay	-	-	-	-
Total Expenditures:	145,872	175,000	253,748	215,000
% Change			45%	-15%
Source of Funds	General Fund			

City of San Dimas

Administration
Department

Economic Development
Cost Center

4180
Cost Center No.

Function:

- To coordinate and provide direction on economic development projects.

Operational Plans:

- Implement a marketing program based on market studies, which are designed to attract visitors to the City's retail areas.
- Implement marketing program designed to attract brokers/developers to invest in the City's retail project areas.
- Work with developers/brokers when they contact the City to facilitate economic development and redevelopment
- Maintain programs designed to incentivize businesses to locate in San Dimas
- Collaborate with the Chamber of Commerce on economic development policies and projects.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	-
Expenditures				
Personnel Services	-	-	-	-
Other Operating Costs	13,520	37,000	20,250	15,000
Capital Outlay	-	-	-	-
Total Expenditures:	13,520	37,000	20,250	15,000
% Change			-45%	-26%
Source of Funds	General Fund			

City of San Dimas

General Government
Department

General Services
Cost Center

4190
Cost Center No.

Function:

- To provide general operating services to all departments, not attributable to any single department, such as telephone, postage, copying, professional auditing and information system services, software programs, merchant services, special projects, and employee benefits.

Operational Plans:

- Contract with vendors for products and services that can provide the greatest value for the cost to the citizens of San Dimas and its employees.
- Provide excellent insurance coverage for City Facilities and equipment in case of natural disasters or accidents.
- Provide competitive benefit packages to attract and retain the best talent available for the organization.
- Provide software programs and IT security that can enhance employee efficiency, enhanced reporting and metrics to meet the City's transparency goals while protecting sensitive information.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	-
Expenditures				
Personnel Services	-	-	-	-
Other Operating Costs	4,236,822	4,701,589	4,611,672	4,880,230
Capital Outlay	-	-	-	-
Total Expenditures:	4,236,822	4,701,589	4,611,672	4,880,230
% Change			-2%	6%
Source of Funds	General Fund			

City of San Dimas

Public Safety
Department

Public Safety
Cost Center

4210
Cost Center No.

Function:

- Provide 24 hour, 365 days a year response to calls for service, general law enforcement activities, including emergencies, traffic collisions and enforcement, crime investigations, disaster response and assessment, and proactive preventative patrol.
- To provide directed traffic enforcement to areas of the City with higher than average rates of traffic collisions and areas that receive frequent complaints or requests for enforcement with the objective of ensuring the safe movement and parking of vehicles.
- To manage community outreach and crime prevention programs including Neighborhood Watch, National Night Out and the City of San Dimas CERT program.

Operational Plans:

- To enforce Federal, State and local laws that protects life and property.
- To maintain compliance of police policies and procedures with ever changing Federal, State, and local laws through reviewing, analyzing and updating as required.
- Establish and maintain safe vehicular and pedestrian passage throughout the City.
- To conduct physical patrol of all areas of the City to reduce the probability of crimes.
- To respond to calls for service, prepare reports, issue citations and make arrests.
- To resolve problems through community-based policing.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	Contract Services	Contract Services	Contract Services	Contract Services
Expenditures				
Personnel Services	5,878,141	6,208,065	6,208,959	6,553,178
Other Operating Costs	839,950	943,955	984,513	1,075,900
Capital Outlay				
Total Expenditures:	6,718,091	7,152,020	7,193,472	7,629,078
% Change			1%	6%
Source of Funds	General Fund			

City of San Dimas

Public Safety
Department

Risk Management/Law Enforcement
Cost Center

4211
Cost Center No.

Function:

- Make payment on uninsured claims that must be paid by the City of San Dimas .
- Process all City liability claims.

Operational Plans:

- Reduce the number of accidents claims through training and up to date polices and procedures.
- Maintain City propey, right of ways, sidewalk and trees to mitigate the risk of injury or harm.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	-
Expenditures				
Personnel Services	-	-	-	-
Other Operating Costs	7,005	10,000	32,000	7,500
Capital Outlay	-	-	-	-
Total Expenditures:	7,005	10,000	32,000	7,500
% Change			220%	-77%
Source of Funds	General Fund			

City of San Dimas

Public Safety
Department

Emergency Services
Cost Center

4212
Cost Center No.

Function:

- To emphasize emergency response coordination, staff and volunteer training, communication systems, recovery efforts, public information, emergency plan development and revision.
- Prepare, update and exercise the procedures for responding to disasters.
- Make investments in disaster preparedness needed to provide the City with effective emergency response capability.

Operational Plans:

- Develop and direct one tabletop exercise and/or City EOC activation to train City staff each year, or one multi-agency functional exercise.
- Provide training to all EOC staffing members to ensure familiarity with the Mobile EOC operations and equipment.
- Maintain an equipment purchase and maintenance plan to meet emergency preparedness response and recovery needs.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	-
Expenditures				
Personnel Services	-	-	-	-
Other Operating Costs	4,470	73,750	86,965	72,302
Capital Outlay	-	-	-	-
Total Expenditures:	4,470	73,750	86,965	72,302
% Change			18%	-17%
Source of Funds	General Fund			

City of San Dimas

Community Development
Department

Community Development
Cost Center

4308/4309
Cost Center No.

Function:

- Responsible for the orderly development of the community; to ensure that new development is attractive and compatible with the surroundings consistent with the City's codes and policies; to analyze land use and development proposals from an environmental zoning, land use and development proposals from an environmental, zoning, land use and design review standpoint; to provide information and assistance to the public on the City's planning process; to encourage public participation in land use and design review matters; to serve as the coordinators among the various City department and other outside agencies in land use and design matters, and to staff and advise the Planning Commission.
- The Community Development Department also conducts advance planning studies and projects in order to update and improve City codes and policies in response to new issues and legal requirements; to prepare annual mandated reports and to implement Federal and State mandates.

Operational Plans:

- Provide public information on development and planning issues at the public counter and by phone.
- Provide planning and environmental support for City projects, and assist other departments by providing zoning analysis for City proposed projects, preparation and/or management of CEQA documentation for City projects, and coordinating review by the planning commission.
- Manage environmental review of land use development proposals, including Environmental Impact Report contracts, and facilitate the review and action by the appropriate review body. Implement the City's land use standards and processes and zoning administration.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	10.00	12.00	12.00	10.00
Expenditures				
Personnel Services	978,552	1,151,059	1,115,925	1,053,604
Other Operating Costs	115,296	322,100	236,200	505,398
Capital Outlay	-	-	-	-
Total Expenditures:	1,093,848	1,473,159	1,352,125	1,559,002
% Change			-8%	15%
Source of Funds	General Fund			

City of San Dimas

Public Works
Department

Public Works Admin/Engineering
Cost Center

4310
Cost Center No.

Function:

- To provide public safety in the areas of traffic engineering and all infrastructure within the public right of way, including streets, street lights, sidewalks, striping, traffic signals, bicycles, and pedestrian facilities, traffic safety around school zones, sewer and storm drains.
- Responsible for compliance with the Americans with Disabilities Act (ADA) within the public right of way; responsible for administering street maintenance contracts, and capital improvement projects, and compliance with the National Pollutant Discharge Elimination System (NPDES) Program; provide plan check and inspection services for grading and public works permits, utility work permits, development reviews, tract/parcel map checks, lot line adjustments, and compliance certificates. Respond to public inquires regarding traffic, parking, drainage and public works issues.

Operational Plans:

- Provide public information on engineering and traffic issues at the public counter and by phone. Issue public works and grading/on-site improvement permits.
- Provide mapping and documentation support through AutoCAD and GIS services.
- Update the pavement management program to provide a method of documenting roadway pavement conditions throughout the community to prioritize capital improvement projects.
- Provide contract management and administration associated with designated/assigned Capital Improvement Program projects.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	8.00	8.00	8.00	8.00
Expenditures				
Personnel Services	805,262	872,006	820,602	819,465
Other Operating Costs	117,852	138,600	108,600	83,600
Capital Outlay	-	-	-	-
Total Expenditures:	923,114	1,010,606	929,202	903,065
% Change			-8%	-3%
Source of Funds	General Fund			

City of San Dimas

Community Development
Department

Building & Safety
Cost Center

4311
Cost Center No.

Function:

- To regulate construction and occupancy of buildings in accordance with local, State and Federal laws; provide plan check and inspection services; manage building permit records; and provide public information regarding code requirements and property history.

- Ensure the safety of buildings in the City of San Dimas.

Operational Plans:

- Ensure building standards to safeguard life, health, and property through plan review and inspection procedures.

- Verify State contractor's licensing, workers compensation insurance, and City business taxes and licenses prior to permit issuance.

- Perform on-site building inspections for new construction or remodeling to ensure compliance with approved plans and applicable requirements, conditions, standards, regulations, and codes.

- Provide timely and thorough review of building plans for compliance with disabled access, energy, fire and life safety, architectural, structural, electrical, plumbing, and mechanical regulations.

- Conduct regular Citywide inspection and respond quickly to citizen complaints for the purpose of enforcing minimum development, housing, fire, and life safety standards to ensure the safety of our citizens.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	4.00	4.00	4.00	4.00
Expenditures				
Personnel Services	390,747	405,428	383,408	391,855
Other Operating Costs	71,326	82,600	90,600	91,000
Capital Outlay	-	-	-	-
Total Expenditures:	462,073	488,028	474,008	482,855
% Change			-3%	2%
Source of Funds	General Fund			

City of San Dimas

Public Works
Department

Street Maintenance
Cost Center

4341
Cost Center No.

Function:

- To maintain the City's asphalt and concrete structures (street, sidewalk, curbs and gutters), litter and graffiti removal so that the public can have safe, clean and functional right of ways.
- Manage contract street sweeping services.
- Manage the National Pollution Discharge Elimination System (NPDES) Compliance and Enforcement Program of the Clean Water Act that regulates point source discharges to the nation's waters.

Operational Plans:

- Monitor and insure contractor is providing an efficient street sweeping maintenance program.
- Manage street striping program and maintenance of street signs and City sidewalks.
- Ensure the City's compliance with NPDES/MS4 permit standards through ongoing monitoring, and ensure that development complies with appropriate submittals of Storm Water Pollution Prevention Plans as required.
- Implement the Watershed Management Plan through program administration, commercial and industrial inspections, monitoring of illicit discharges and connections, construction project inspections, public education and outreach, and implementation of best practices.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	6.00	6.00	6.00	6.00
Expenditures				
Personnel Services	415,754	438,880	428,369	413,995
Other Operating Costs	357,964	624,000	549,500	368,700
Capital Outlay	-	-	-	-
Total Expenditures:	773,718	1,062,880	977,869	782,695
% Change			-8%	-20%
Source of Funds	General Fund			

City of San Dimas

Public Works
Department

Vehicle/Yard Maintenance
Cost Center

4342
Cost Center No.

Function:

- To provide routine maintenance and repair of City vehicles and equipment in the motor fleet, oversee the purchase of fuel and maintenance parts, develop vehicle specifications, purchase new vehicles, sell surplus equipment and ensure compliance with all applicable State and Federal regulations to vehicle maintenance and fueling facilities.

Operational Plans:

- Maintain the City's fleet and equipment.
- Coordinate and perform safety inspections and environmental compliance.
- Purchase, store and distribute fuel.
- Continually analyze collected data and evaluate operations using the best available technology, and incorporate results.
- Perform vehicle repair and maintenance as well as coordinate purchase of vehicles scheduled for replacement.
- Administer vehicle purchasing, DMV reporting, and inventory control.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	1.00	1.00	1.00	1.00
Expenditures				
Personnel Services	66,692	68,967	69,554	54,471
Other Operating Costs	179,523	218,600	205,600	228,900
Capital Outlay	9,900	16,000	18,000	20,000
Total Expenditures:	256,115	303,567	293,154	303,371
% Change			-3%	3%
Source of Funds	General Fund			

City of San Dimas

Public Works
Department

Traffic Control
Cost Center

4345
Cost Center No.

Function:

- To provide for public safety in the areas of traffic engineering through traffic surveillance and controls systems.
- Maintain and update signal synchronization system to better manage the flow of traffic.
- To ensure safe conditions for the employees and others working on or near roads. Plan and prepare worksites, coordinate and control traffic, operate radios to communicate and clean up worksite.

Operational Plans:

- Respond to requests from residents for the installation of traffic control devices, research traffic/pedestrian counts and sight distances as needed, and review requests on an as needed basis.
- Conduct traffic engineering studies, including speed surveys, traffic volume monitoring and parking studies, and/or manage contracts for such services.
- Oversee traffic control of work sites and events conducted on City streets.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	2.00	2.00	2.00	2.00
Expenditures				
Personnel Services	111,567	119,696	124,696	127,362
Other Operating Costs	156,477	201,300	197,300	218,800
Capital Outlay	-	-	-	10,000
Total Expenditures:	268,044	320,996	321,996	356,162
% Change			0%	11%
Source of Funds	General Fund			

City of San Dimas

Parks & Recreation
Department

Facilities
Cost Center

4410
Cost Center No.

Function:

- To provide necessary maintenance and repairs of City facilities and equipment including City Hall, Senior Center, Community Building, Recreation Center and structures at the various City parks. The services provided include: safety evaluations, emergency repairs, painting, minor repairs of equipment, electrical repairs, litter control, restroom and janitorial service, lighting, and supply maintenance.

- Provide the use and rental of City facilities, fields, and parks to the community.

Operational Plans:

- Maintain City facilities to ensure a healthy and safe environment for the public and City employees.

- Schedule the use and rental of City facilities to the community.

- Develop and implement water and energy efficiency projects to City buildings and facilities.

- Manage contracts for janitorial services and repairs.

- Manage the purchasing and distribution of building supplies.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	5.50	5.50	5.50	5.50
Expenditures				
Personnel Services	515,905	581,766	548,063	562,304
Other Operating Costs	119,911	167,917	161,000	203,750
Capital Outlay	9,103	2,000	1,900	2,000
Total Expenditures:	644,919	751,683	710,963	768,054
% Change			-5%	8%
Source of Funds	General Fund			

City of San Dimas

Parks & Recreation
Department

Civic Center
Cost Center

4411
Cost Center No.

Function:

- Monitor costs for maintaining and operating the Civic Center, including utilities, maintenance of equipment, supplies and any additional capital outlay purchases.

Operational Plans:

- Manage and maintain equipment on site including HVAC system, electrical panels, kitchen, appliances and bathroom fixtures.
- Manage use of water, electricity, telephone systems and supplies.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	-
Expenditures				
Personnel Services	-	-	-	-
Other Operating Costs	229,488	319,650	312,890	263,160
Capital Outlay	6,040	6,000	-	6,000
Total Expenditures:	235,528	325,650	312,890	269,160
% Change			-4%	-14%
Source of Funds	General Fund			

City of San Dimas

Parks & Recreation
Department

Senior Center
Cost Center

4412
Cost Center No.

Function:

- Monitor costs for maintaining and operating the Senior Center, including utilities, maintenance of equipment, supplies and any additional capital outlay purchases.

Operational Plans:

- Manage and maintain equipment on site including HVAC system, electrical panels, kitchen and bathroom fixtures and appliances.
- Manage use of water, electricity, telephone systems and supplies.
- Work with the senior community and transit providers to assist with access to department programs
- Provide free income tax assistance for low-income seniors and families.
- Provide excursions for senior groups.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	2.00
Expenditures				
Personnel Services	-	-	-	124,323
Other Operating Costs	103,230	114,300	115,680	177,107
Capital Outlay	6,942	44,000	42,500	10,000
Total Expenditures:	110,172	158,300	158,180	311,430
% Change			0%	97%
Source of Funds	General Fund			

City of San Dimas

Parks & Recreation
Department

Park Maintenance
Cost Center

4414
Cost Center No.

Function:

- To maintain park landscapes, horse and walking trails within the City limits, irrigation systems, playground and landscape equipment.
- Manage contract for equestrian trail maintenance and pest control.
- Manage the landscape services contract for areas within the boundaries of the landscape parcel tax.

Operational Plans:

- Oversee the contract services for landscaping and trail maintenance.
- Maintain playground equipment and make any necessary repairs.
- Install CalSense controllers to monitor and control the use of water.
- Maintain the parks irrigation system and make any necessary repairs.
- Maintain sportsplex and City fields.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	3.50	3.50	3.50	3.00
Expenditures				
Personnel Services	314,250	277,446	278,146	235,828
Other Operating Costs	57,764	76,380	74,800	134,800
Capital Outlay	-	-	-	-
Total Expenditures:	372,014	353,826	352,946	370,628
% Change			0%	5%
Source of Funds	General Fund			

City of San Dimas

Parks & Recreation
Department

Medians & Parkway Maintenance
Cost Center

4415
Cost Center No.

Function:

- Manage the turf removal program on City medians by replacing turf with drought tolerant landscaping.
- Manage the landscape maintenance contract overseeing the maintenance of the medians.
- Manage City trees and determine the tree trimming schedules.

Operational Plans:

- Manage the tree trimming contract and update the tree trimming schedule as needed.
- Oversee the landscape maintenance contract to assure proper care of median plants.
- Oversee the capital projects to replace turf medians with drought tolerant landscaping.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	3.50	3.50	3.50	3.00
Expenditures				
Personnel Services	285,162	313,830	312,830	277,471
Other Operating Costs	209,530	259,450	241,070	242,190
Capital Outlay	-	-	-	-
Total Expenditures:	494,692	573,280	553,900	519,661
% Change			-3%	-6%
Source of Funds	General Fund			

City of San Dimas

Parks & Recreation
Department

Parks & Recreation
Cost Center

4420
Cost Center No.

Function:

- To provide administrative and clerical support for the programs provided by the Parks & Recreation Department, including: social services, youth programs, senior citizen programs, park and median development, park and tree maintenance recreation center and sportsplex.
- To provide recreation classes covering a variety of cultural, physical fitness, special interest and self-improvement subjects for all ages to produce the City of San Dimas newsletter and recreation guide on a quarterly basis to promote recreation activities.
- To provide customer service and registration for all Parks & Recreation programming; to administer the park permit program and oversee facility rentals.
- To provide for Citywide special events which include but are not limited to, Holiday Extravaganza, Easter Egg Hunt, Halloween Spooktacular, Music in the Park, Movies in the Park and National Night Out.

Operational Plans:

- Ensure a wide range of healthy recreational activities for people of all age groups and needs.
- Provide a recreation center that offers various interests for persons of all ages to experience the benefits of physical and mental activities.
- Assist with additional community special events such as Earth day.
- Provide activities at special events that promote health and wellness to the community.
- Provide facilities that can be used by the public or for a number of special programs or events.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	8.50	9.50	9.50	6.50
Expenditures				
Personnel Services	996,298	1,177,789	1,028,672	994,076
Other Operating Costs	428,496	469,470	461,280	483,552
Capital Outlay	-	-	-	-
Total Expenditures:	1,424,794	1,647,259	1,489,952	1,477,628
% Change			-10%	-1%
Source of Funds	General Fund			

City of San Dimas

Parks & Recreation
Department

Recreation Center
Cost Center

4430
Cost Center No.

Function:

- To provide after school teen services and activities.
- To provide gym services for members of the recreation center and work with Silver Fit to provide discounted activities for seniors.
- To provide swim safety programs.
- To provide a swim facility inconjunction with Bonita Unified School Distrct for San Dimas High School aquatic activities.

Operational Plans:

- Maintain the Recreation Center Facility and swimming pool.
- Maintain gym equipment and replace equipment when necessary.
- Provide swim safety courses exercise programs.
- Provide after school teen activities and programs that are fun, interactive and promote healthy active living.

Budget Distribution	2018-19 Actuals	2019-20 Budget	2019-20 Estimated	2020-2021 Adopted Budget
Full Time Employees	-	-	-	1.00
Expenditures				
Personnel Services	287,876	367,750	284,407	222,097
Other Operating Costs	207,232	311,100	308,325	208,245
Capital Outlay	-	62,000	60,000	-
Total Expenditures:	495,108	740,850	652,732	430,342
% Change			-12%	-34%
Source of Funds	General Fund			



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**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND 01				
UNASSIGNED FUND BALANCE	13,384,499	13,645,623	15,251,450	13,467,776
ASSIGNED FUND BALANCE RISK/LAW	2,836,512	2,826,512	2,829,507	2,797,507
ASSIGNED FUND BALANCE EMERG SRV	382,409	372,409	377,939	290,974
ASSIGNED FUND BALANCE GENERAL PLAN UPDATE	250,000	250,000	250,000	250,000
ASSIGNED FB CITY LOAN TO SA (281-003)	1,257,581	1,257,581	1,257,581	1,257,581
ASSIGNED FB - NPDES (281-004)	-	600,000	600,000	600,000
TOTAL GENERAL FUND BALANCE	18,111,001	18,952,125	20,566,477	18,663,838
GENERAL FUND DETAIL OF REVENUES				
PROPERTY TAX (311)				
Secured Property (001/005/007)	2,922,645	2,870,000	2,954,450	3,027,236
Unsecured Property (002/006)	118,173	105,000	104,000	102,661
Interest & Redemptions (004)	45,754	40,000	45,405	40,000
AB1389 Pass-through Oblig Frm Cnty (009)	128,028	120,000	138,012	115,000
Residual Tax Distribution Fr Cnty (011)	405,620	390,000	350,076	350,000
Motor Vehicle In Lieu Triple Flip (012)	3,847,819	3,850,000	3,960,488	4,085,639
Residual Distribution for Sale of Property (014)	77,089	-	-	-
Misc VDP Taxes # 1 (025)	277	-	229	-
Misc VDP Taxes # 2 (026)	7	-	8	-
Administrative Fees (059)	(42,722)	(41,874)	(41,864)	(42,118)
Sub-Total Property Tax	7,502,690	7,333,126	7,510,804	7,678,418
SALES TAX (312)				
Sales Tax (75%) General (001)	6,859,384	6,551,654	5,895,000	5,844,000
Sales Tax Prop 172 (103)	305,619	295,000	275,000	270,000
Sub-Total Sales Tax	7,165,003	6,846,654	6,170,000	6,114,000
FRANCHISE TAX (314)				
Franchise Tax/Disposal (001)	1,231,996	1,300,000	1,200,000	1,100,000
Franchise Tax/Electric (002)	367,961	375,000	356,322	360,000
Franchise Tax/Gas (003)	57,891	72,000	69,061	65,000
Franchise Tax/Cable Spectrum (004)	284,719	285,000	270,000	270,000
Franchise Tax/Water (005)	181,537	185,000	152,822	160,000
Franchise Tax/Cable Frontier (006)	138,147	150,000	130,000	130,000
Franchise Tax/Crown Castle USA(NextG) (007)	12,317	12,500	12,583	12,500
Sub-Total Franchise Tax	2,274,568	2,379,500	2,190,788	2,097,500
OTHER TAXES (315-317)				
Business License Fees (315-001)	477,998	495,000	450,000	450,000
Film Permits (315-002)	3,440	1,000	5,000	2,500
PEG Fee (315-003)	84,709	85,000	76,500	76,500
Transient Occupancy Tax (316-001/007)	1,616,189	1,645,000	1,220,000	1,180,000
Documentary Stamp (317-001)	206,351	190,000	165,000	170,000
Sub-Total Other Taxes	2,388,687	2,416,000	1,916,500	1,879,000
Total All Taxes	19,330,948	18,975,280	17,788,092	17,768,918
BUILDING & OTHER PERMITS (321)				
Building Permits (001)	323,961	288,000	413,000	290,000
Electrical Permits (002)	91,282	66,000	104,125	72,000
Mechanical Permits (003)	26,510	25,000	29,000	24,000
Plumbing Permits (004)	29,236	24,000	31,561	24,000
Grading Permits (005)	2,508	2,500	8,500	2,400
Sewer Permits (006)	2,072	2,000	3,200	2,160
Demolition Permits (007)	1,463	1,200	2,000	1,680
Pool Permits (009)	1,315	1,000	3,000	2,100
NPDES Plan Check (024)	-	500	-	500
Plan Checking Engineering (101-103)	37,886	5,000	499	2,200
Maintenance of Permit Plans (104/105)	8,797	7,000	11,000	8,000
PW Building Plan Checking (121/122)	307,949	180,000	182,300	183,000
Sub-Total Building Permits	832,979	602,200	788,185	612,040

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
OTHER PERMITS (322)				
Street Permit Fees Engineering (001)	162,101	25,000	70,000	25,000
Annual Parking Permits (002)	20,790	20,500	19,692	19,500
Bingo Permits (003)	75	100	50	50
Temporary Parking Permits (004)	233,994	200,000	150,300	150,300
Storm Water Inspection Permit (005)	-	15,000	-	1,000
Plan Checking Engineering (101)	51,868	-	-	-
Sub-Total Other Permits	468,828	260,600	240,042	195,850
Total Building/Other Permits	1,301,807	862,800	1,028,227	807,890
FINES/PENALTIES & CITATIONS (331-332)				
Local Ord Violations (331-001)	7,430	8,500	7,000	7,000
Motor Vehicle Code Violations (331-003)	102,872	110,000	90,000	100,000
Miscellaneous Offenses/Litter (331-005/006)	2,224	2,000	2,100	2,100
Parking Citations (332-001)	200,098	200,000	95,000	109,000
Parking Bail (332-011)	65,375	70,000	52,605	52,605
Administrative Citations (332-015)	3,585	4,000	1,100	1,100
Total Fines & Penalties	381,584	394,500	247,805	271,805
USE OF MONEY & PROPERTY (341)				
Interest (341-001)	1,316,528	250,000	950,000	680,000
Building Rentals (341-002)	125,405	125,000	79,179	90,000
Adair Lease (341-006)	30,198	35,204	37,500	36,330
Int Loan Repay Sycamore Proj (341-007)	2,561	13,405	3,627	3,192
Loan Pmt Golf Course LTD 53 Move to Int Rev	-	300,019	-	-
Principal Pmt Walker House Loan LTD (116-033)	1,063,538	748,059	748,059	1,130,560
Total Use of Money & Property	2,538,230	1,471,687	1,818,365	1,940,082
INTERGOVERNMENTAL (353/355)				
MML Misc Excess Fees (353-001)	16,564	15,000	27,372	15,000
Homeowners Exemption (355-001)	15,971	16,000	15,000	15,000
Total Intergovernmental	32,535	31,000	42,372	30,000
STATE/FEDERAL/COUNTY GRANTS (356-359)				
Metro/COG Open Streets Grant (356-005)	-	87,500	87,500	-
SB2 Planning Grant (356-007)	-	75,000	-	160,000
Leap Grant DTSP (356-008)	-	-	-	150,000
Oil Payment Program/UOBG (356-460)	9,539	9,600	9,600	9,500
Recycling Beverage Grant (358-028)	8,855	8,900	8,900	8,500
U.S.D.A. Summer Lunch Program (359-110)	10,252	9,600	9,600	9,600
Total State & Federal Grants	28,646	190,600	115,600	337,600
CHARGES FOR CURRENT SERVICES (360)				
Zoning/Subdivision/Environmental Fees (001/004)	12,546	15,750	9,000	13,500
DPRB Fees (005)	18,063	14,000	10,000	14,000
Miscellaneous Planning Fees (006/008)	1,685	3,000	2,000	3,000
Public Hearing Notice Signs (009)	770	1,200	600	1,000
Misc/Overhead Chgs Dev Serv (360-011)	29,378	2,000	3,500	2,500
Total Charges for Current Services	62,442	35,950	25,100	34,000
CHARGES FOR ADMINISTRATIVE SERVICES (361)				
Administration of Prop A/C/Measure R (001)	94,769	150,000	150,000	150,000
Administration Fees for Staff fr WH 03 (003)	25,000	25,000	25,000	25,000
Administration of Charter Oak Park (034)	300,000	300,000	300,000	300,000
Admin. of Oil Payment Recycle/UOBG (361-460)	-	-	-	-
Total Charges for Administrative Services	419,769	475,000	475,000	475,000
CHARGES FOR SERVICES OTHER (363/364/365)				
Auto Impound Storage Fees (363-004)	12,090	8,000	10,000	10,000
Street/PW Serv Chgs/City Damages (364-001)	480	1,500	-	1,500
Sale of Maps & Publications (365-001/006)	410	500	-	500
Total Charges for Services Other	12,980	10,000	10,000	12,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND DETAIL OF REVENUES (CONTINUED)				
RECREATION FEES & CHARGES (367)				
Fee & Charge Classes (001)	275,080	258,000	150,421	200,000
Excursion Fees (002)	103,914	95,000	33,735	50,000
Sports Fees (003)	31,963	29,000	20,669	18,000
Senior Programs (008)	15,761	20,000	13,714	14,000
Senior Boutique (009)	729	1,000	493	500
Special Events (010)	34,067	40,000	10,300	25,000
Kid's Fun Club (011)	112,332	105,000	21,634	25,000
Sports Field Use Fees (020)	36,554	30,000	16,299	20,000
Total Recreation Fees	610,400	578,000	267,265	352,500
RECREATION CENTER FEES (368)				
Annual Membership Fees (006)	43,822	51,000	35,737	35,000
Rental Resale Items (007)	144	300	187	150
Fitness Services (008)	4,220	6,000	2,285	2,500
Contract Classes (011)	10,518	5,000	3,245	3,500
Silver Sneakers Program (013)	15,185	23,000	15,088	15,000
Daily Rate (016)	23,683	24,000	16,321	16,500
Monthly Pass (017)	11,170	10,000	6,490	6,500
Recreational Swim Fees (020)	8,628	9,000	2,813	3,000
Swimming Lesson Fees (021)	102,509	72,000	27,367	30,000
Junior Guard Program (028)	834	1,200	(840)	-
Summer Swim Team Fees (031)	13,073	10,000	5,213	5,000
Facility Rental Fees (040)	5,959	10,000	2,173	2,500
Vending Machine Commissions (041)	256	-	-	-
BUSD Contribution (100)	38,028	38,028	38,028	38,028
Total Swim & Racquet Club	278,029	259,528	154,107	157,678
REFUNDS/REIMBURSEMENTS/CONTRIBUTIONS (369/391/393/395)				
W/C & LTD Paid Wages (369-003)	2,644	-	-	-
WC/Gen Liab Insurance Retro Ref (369-004)	63,239	48,270	48,270	6,745
Mandated Costs (369-012)	28,934	10,000	10,000	10,000
Reimb for Services Waste Mgmt (369.014)	75,000	75,000	75,000	75,000
Brasada Homes Reimb. Associate Eng. (369.024)	34,710	-	-	-
Admin Costs Successor Agency (370-002)	98,259	100,000	100,000	100,000
Admin Costs Housing Authority (370-034)	25,000	175,000	175,000	175,000
BUSD Crossing Guard (393-003)	-	9,000	9,000	9,000
BUSD Sportsplex Improvements (393-004)	-	30,000	-	-
BUSD School Resource Officer (1/2) (393-005)	147,624	152,500	114,375	161,000
Sr Citizen Club Bingo Contribution (393-133)	2,750	3,000	3,000	3,000
Miscellaneous (393/395-010)	19,729	70,000	25,000	10,000
Total Ref/Reimbursements	497,889	672,770	559,645	549,745
SUB-TOTAL GENERAL FUND REVENUE	25,495,259	23,957,115	22,531,578	22,737,218
001-500 TRANSFERS IN				
From Gas Tax Fund 02 (002)	225,000	225,000	225,000	225,000
From Lighting District Fund 07 (007)	125,000	125,000	125,000	125,000
From Community Parks & Facility (020)	19,639	-	19,639	-
From AQMD Fund 71 (071)	2,238	2,000	2,000	2,000
Total Transfers	371,877	352,000	371,639	352,000
TOTAL GENERAL FUND REVENUE & TRFS	25,867,136	24,309,115	22,903,217	23,089,218
TOTAL AVAILABLE FUNDS	43,978,137	43,261,240	43,469,694	41,753,056

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND 01				
GENERAL FUND DETAIL OF EXPENDITURES				
01-4110 CITY COUNCIL				
101 Councilmembers	39,720	39,720	39,720	39,720
021 Travel & Meeting	22,626	22,000	22,500	17,500
033 Council Recognition	464	1,000	1,000	500
Total City Council	62,810	62,720	63,220	57,720
01-4120 CITY MANAGER				
101 City Manager (000)	367,657	264,232	425,000	252,132
101 City Clerk (003)	68,704	93,341	93,341	94,601
103 Overtime	788	-	-	-
010 Legal Advertising	31,150	23,000	35,000	35,000
012 Car Allowance (1)	4,000	4,800	4,800	4,800
016 Publications & Dues	6,763	8,500	8,500	8,500
020 Election Services (001)	58	200,000	202,460	140,000
021 Travel & Meetings	1,795	6,000	2,060	3,000
033 Special Departmental Supplies	-	1,000	500	250
Total City Manager	480,915	600,873	771,661	538,283
01-4150 ADMINISTRATIVE SERVICES				
101 Assistant City Manager/Dir Adm Serv (004)	169,471	166,097	160,000	150,000
101 Administrative Services Manager (002)	130,557	134,869	134,869	137,432
101 Accounting Supervisor (009)	88,575	91,078	91,078	91,078
101 Information System Administrator (007)	107,521	115,684	115,684	118,109
101 Senior Accounting Technician (001)	66,555	73,390	73,390	77,137
101 Accounting Technician (3) (003)	178,410	189,465	189,465	190,643
101 Human Resources Specialist (008)	73,196	75,184	75,184	75,184
101 Parking Code Enforcement Officer (016)	74,260	75,184	75,184	-
101 Administrative Analyst (1) (012)	-	-	-	68,839
101 Senior Administrative Analyst (013)	-	-	-	100,901
101 Administrative Aide (014)	-	-	-	66,077
102 Admin Intern PT (1) (010)	28,723	-	-	-
102 Public Informaiton Officer PT (011)	41,969	45,688	49,500	48,095
102 Sr. Office Assistant PT (012)	-	35,000	29,000	35,000
102 Parking Enforcement Officer II & PT (5) (016)	69,303	82,000	60,000	-
103 Overtime	113	-	-	-
010 Advertising	1,831	1,500	2,000	500
012 Car Allowance (1 + Misc Mileage)	3,376	4,000	4,000	4,000
016 Publications & Dues	4,330	4,035	4,290	3,250
018 Printing	830	2,000	1,991	2,500
020 Professional Services (IT serv to 4190)	5,085	13,500	5,500	34,000
020 Pole Banners (001)	1,084	1,500	1,500	-
020 Continuous Improvement (002)	-	25,000	-	25,000
021 Travel & Meeting	8,682	9,400	9,023	12,710
033 Special Departmental Supplies	22	500	500	500
038 Equipment	56	1,000	-	500
408 Annual Awards / Program	3,970	6,000	6,000	2,750
424 Accident Prevention Program	3,549	5,950	5,950	150
430 Sick Leave Incentive Program	27,700	40,000	28,309	30,000
431 Productivity Program	5,664	8,000	5,500	1,500
433 Physical Examinations	1,084	1,500	1,500	1,000
434 Employee Training	8,069	7,000	2,223	-
435 Employee Assistance Program	3,135	3,500	3,500	3,500
Total Administrative Services	1,107,120	1,218,024	1,135,140	1,280,355
01-4170 CITY ATTORNEY				
020 Contract Legal Services (000)	106,456	110,000	166,115	150,000
020 Contract City Prosecutor (001)	11,022	15,000	9,578	15,000
020 City Attorney Litigation (003)	28,394	50,000	78,055	50,000
Total City Attorney	145,872	175,000	253,748	215,000
01-4180 ECONOMIC DEVELOPMENT				
016 Publications & Dues (001)	5,250	7,000	5,250	-
020 Professional Services (001)	8,270	30,000	15,000	15,000
Total Economic Development	13,520	37,000	20,250	15,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4190 GENERAL SERVICES				
010 Chamber of Commerce (003)	23,873	30,000	22,187	24,000
010 Community Newsletter (004)	44,364	44,000	44,000	52,700
014 General Insurance (000)	331,606	290,734	291,997	315,478
014 Property Insurance (001)	129,848	125,000	140,606	144,000
014 Environmental Liability Insurance (002)	4,495	-	4,495	5,000
015 Equipment Maintenance (000)	44,754	48,550	36,191	43,050
015 Telephone Maintenance (003)	10,175	14,000	29,515	3,000
016 Publications & Dues	37,122	130	42,765	43,131
017 Postage	14,356	20,000	15,000	16,000
018 Printing & Duplication	5,390	5,000	5,000	6,000
019 Rent of Property & Equipment	3,144	3,000	3,310	3,310
020 Professional Services/Audit (000)	41,897	52,700	60,440	61,100
020 Computer Professional Services (002)	156,743	196,265	196,265	212,894
020 Collection Professional Services (003)	1,655	5,500	2,000	2,500
020 Tuition Assistance (005)	6,562	10,000	8,000	5,000
020 Public Access Contract Assistance (006)	85,679	87,400	87,400	89,000
020 Sales/Prop Tax Analysis (007)	26,331	31,000	31,000	32,000
020 Process Fees Credit Card Payments (019)	25,520	28,000	25,400	45,000
020 Spec Proj ADA Transition Plan Consultant (022)	-	2,000	-	-
020 Fee Study (023)	-	35,000	-	35,000
020 GIS Annual Update/Licenses (026) fr Fund 70	27,024	73,800	73,800	73,800
020 Recycling Grant - Mrkt Sites (028)	7,512	-	-	8,500
020 City Web Page Host Services (033)	3,843	11,000	5,000	5,000
020 T1 Internet/ Wireless Cards (034)	27,031	28,560	33,876	35,000
020 Accela Software Migration (035)	-	30,000	10,000	15,000
020 Downtown Wi-Fi (038)	2,240	-	-	-
022 City Cell Phones (003)	21,373	27,000	23,000	27,000
030 Office Supplies (000)	23,654	20,000	24,675	15,000
030 Computer Supplies (001)	9,095	9,000	8,000	8,000
033 Special Department Supplies	6,054	6,500	6,500	3,250
033 Holiday Decorations (001)	8,371	-	-	-
033 Recycle Give Away/City Events	2,442	-	-	-
033 Rhoadys Sign Repair (003)	7,903	-	-	-
035 City Contribution Festival of Arts (001)	14,975	-	-	-
038 Public Access Equipment (001)	5,276	20,300	33,300	5,000
101 City Wide Salary Exp Accrual Yr End (000)	24,861	50,000	30,000	50,000
200 PERS Contribution (8.003%+Liability) (001)	1,269,581	1,360,000	1,450,000	1,500,000
200 Health Insurance & Optional Benefits (002)	1,321,527	1,450,000	1,350,000	1,440,000
200 PARS Part Time Emp (1.3%) (003)	10,935	15,500	14,500	15,000
200 Medicare Insurance (004)	100,508	135,000	110,000	130,000
200 Retiree Health Benefits (005)	40,288	45,000	50,000	50,000
200 Workers Comp Insurance (014)	136,057	119,050	119,050	126,617
200 Unemployment Insurance (016)	3,362	15,000	5,000	15,000
200 Long Term Disability/Life Ins (018)	37,755	40,000	37,000	40,000
200 Deferred Comp Match Program (019)	115,937	201,000	165,000	150,000
200 Cell Phone Allowance (020)	9,486	9,700	10,500	11,500
200 Notary Public Commission Stipend (021)	900	900	900	900
200 Safety Footware Allowance (022)	3,258	6,000	6,000	8,000
460 Oil Payment Program/UOBG (041)	2,060	-	-	9,500
Total General Services	4,236,822	4,701,589	4,611,672	4,880,230
01-4210 PUBLIC SAFETY				
015 Maintenance of Equipment	170	7,500	1,665	4,000
018 Printing	1,365	1,200	1,020	1,200
Sub-Total M & O	1,535	8,700	2,685	5,200
020 District Attorney (003)	1,197	1,000	1,030	1,000
020 Helicopter Services (004)	-	500	11,000	500
020 General Law/Traffic/Enforcement-12 (006)	4,811,380	5,125,248	5,125,248	5,410,212
020 Community Services Officers-1 (008)	-	67,799	67,799	71,569

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
01-4210 PUBLIC SAFETY (CONTINUED)				
020 Law Enforcement Technician-1 (009)	92,099	104,538	104,538	110,350
020 Special Assignment Deputy-3 (012)	528,720	554,680	554,680	585,520
020 Liability Trust Fund (014)	606,838	674,256	674,256	748,424
020 Supplemental Sergeant (1) (016)	176,863	212,059	212,059	223,850
020 License Investigator (017)	1,718	1,000	1,894	1,000
020 Star Deputy (Holy Name of Mary) (019)	3,001	3,200	3,200	3,378
020 Crossing Guard Ekstrand (020)	-	18,000	12,000	18,000
020 School Resource Officer (021) Portion Pd in Fund 41	264,360	207,340	207,340	218,868
020 Code Red Notification System (026)	7,000	7,500	7,500	7,500
Sub-Total Contract Law	6,493,176	6,977,120	6,982,544	7,400,171
021 Travel & Meeting	-	500	1,139	-
411 Parking Administration	60,440	-	45,000	50,000
411 Parking Citation Adjudication (001)	490	1,200	1,008	1,200
412 Maintenance of Prisoners	314	1,000	516	1,000
413 Animal Control Services	159,878	158,000	158,205	166,507
428 Community Involvement Program Crime Prevention	2,258	5,500	2,376	5,000
Sub-Total Other Services	223,380	166,200	208,243	223,707
Total Public Safety	6,718,091	7,152,020	7,193,472	7,629,078
01-4211 RISK MANAGEMENT/LAW ENFORCEMENT				
014 Uninsured Claims (003)	7,005	10,000	32,000	7,500
Total Risk Management/Law Enforcement	7,005	10,000	32,000	7,500
01-4212 EMERGENCY SERVICES				
020 Emergency Services (001)	1,712	1,750	1,750	1,802
020 Radio Repairs (002)	-	500	215	500
033 Emergency Supplies/Equipment	2,758	10,000	85,000	10,000
078 Emer Srv/Williams Fire/Mitigation Measures (000)	-	1,500	-	-
078 Repair of Paseo Alondra Slope (004)	-	60,000	-	60,000
Total Emergency Services	4,470	73,750	86,965	72,302
01-4308 COMMUNITY DEVELOPMENT				
101 Director of Comm Dev Srvs. (000)	208,809	214,441	235,437	143,414
101 Administrative Analyst (1) (002)	81,571	66,920	60,000	84,789
101 Senior Administrative Analyst (003) (Moved to Admin)	-	96,097	96,097	-
101 Administrative Aide (004) (Moved to Admin)	-	60,761	49,000	-
101 Planning Manager (008)	-	-	-	135,717
101 Senior Planner (014)	-	-	-	113,805
101 Associate Planner (017)	-	-	-	83,035
101 Assistant Planner (1) (015)	-	-	-	69,496
101 Code Compliance Officer (2) (016)	-	-	-	139,090
101 Senior Parking Code Enforcement Officer (017)	-	-	-	75,184
101 Departmental Assistant (018)	-	-	-	57,353
102 Planning Intern PT (003)	-	-	-	28,000
102 Associate Planner PT (002)	-	-	-	45,721
102 Housing Intern (1) (001)	13,956	-	11,798	-
102 Parking Enforcement Officer II & I PT (5) (004)	-	-	-	75,000
103 Overtime	-	-	-	3,000
012 Car Allowance (1)	3,600	6,600	6,600	20,100
016 Publications & Dues	880	1,500	1,500	4,850
018 Printing	-	5,500	-	4,948
020 Professional Services/Fees (000)	278	-	-	500
020 Filing & Environmental Fees (001)	75	-	-	1,000
020 Engineering Services - City Engineer (002)	60,199	50,000	53,000	55,000
020 Nuisance Abatement (003)	-	-	-	1,000
020 General Plan Update (004)	-	-	-	-
020 Nuisance Abatement Officer (005)	1,425	-	-	1,000
020 Housing Element (015)	-	40,000	75,000	-
020 SB2 Planning (016)	-	50,000	-	-
020 Downtown Specific Plan (019)	-	25,000	-	300,000
020 Open Streets Event - (020)	-	87,500	-	-
020 Planning Grant/Obj Design Stds (022)	-	-	-	100,000
020 Planning Grant/Site Selection (023)	-	-	60,000	-
021 Travel & Meeting	8,166	10,000	2,500	5,500
021 Commission Stipend (001)	-	-	-	6,000
029 Uniforms	-	-	-	1,500
033 Special Departmental Supplies	126	500	-	2,000
033 Spec Supp Public Hearing Notice Signs (001)	1,330	-	-	2,000
Total Community Development	380,415	714,819	650,932	1,559,002

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4309 DEVELOPMENT SERVICES				
101 Planning Manager (008)	130,509	134,074	134,074	-
101 Senior Planner (014)	110,025	112,994	112,994	-
101 Associate Planner (017)	75,147	80,993	80,993	-
101 Assistant Planner (1) (015)	69,313	70,628	60,000	-
101 Code Compliance Officer (2) (016)	110,579	132,811	132,811	-
101 Administrative Analyst (009)	53,434	53,536	10,000	-
101 Departmental Assistant (018)	54,351	56,583	63,000	-
102 Planning Intern PT (001)	24,050	25,000	24,000	-
102 Associate Planner PT (002)	46,224	45,721	45,721	-
103 Overtime	584	500	-	-
012 Car Allowance (4)	11,550	13,500	-	-
016 Publications & Dues	2,362	4,800	13,500	-
018 Printing & Duplicating	-	500	3,000	-
020 Professional Services/Fees (000)	278	500	500	-
020 Filing & Environmental Fees (001)	75	1,000	400	-
020 Nuisance Abatement Officer (002)	1,425	1,000	500	-
020 Nuisance Abatement (003)	-	1,000	500	-
021 Travel & Meeting Staff/Comm (000/001)	21,118	20,000	13,000	-
033 Special Departmental Supplies	1,079	1,200	5,000	-
033 Spec Supp Public Hearing Notice Signs (001)	1,330	2,000	1,200	-
Total Development Services	713,433	758,340	701,193	-
01-4310 PUBLIC WORKS ADMIN/ENG				
101 Director of Public Works (004)	176,271	181,050	250,000	160,238
101 Engineering Manager (010)	140,678	144,137	131,000	130,547
101 Associate Engineer (006)	110,025	113,799	94,500	97,232
101 Administrative Analyst (003)	69,050	73,868	48,000	79,352
101 Assistant Engineer (005)	78,237	82,203	55,800	80,423
101 Public Works Inspector (007)	84,358	86,636	86,636	87,947
101 Administrative Aide (008)	69,710	71,647	63,000	61,676
101 Administrative Secretary (009)	61,990	63,666	63,666	64,550
102 Engineering Intern PT (000)	14,943	22,500	23,000	25,000
102 Senior Office Assistant PT (001)	-	30,500	5,000	30,500
103 Overtime	-	2,000	-	2,000
012 Car Allowance (3)	9,600	9,600	9,600	9,600
016 Publication & Dues	4,323	4,000	4,000	5,000
020 Conversion Plans to Laserfiche	5,688	-	-	-
020 Engineering Plan Check Serv (003)	1,694	5,000	5,000	5,000
020 Engineering Services (004)	6,788	6,000	6,000	6,000
020 Project Management Services (006)	45,293	60,000	40,000	30,000
020 GIS ArcView Development/Training (007)	34,125	40,000	35,000	20,000
021 Travel & Meeting	5,010	10,000	5,000	5,000
033 Special Departmental Supplies	5,331	4,000	4,000	3,000
Total PW Admin/Eng	923,114	1,010,606	929,202	903,065
01-4311 BUILDING & SAFETY				
101 Building & Safety Manager (006)	143,611	147,488	147,488	147,488
101 Building Inspectors Senior & I (2) (008)	170,274	179,920	179,920	187,416
101 Building Permit Technician (009)	74,938	77,020	55,000	55,951
103 Overtime	1,924	1,000	1,000	1,000
012 Car Allowance (1)	3,600	3,900	3,900	3,900
016 Publications & Dues	718	3,000	3,000	2,700
018 Printing	753	1,200	800	1,000
020 Contract Plan Check (001)	56,351	60,000	60,000	60,000
020 Contract Inspector (002)	2,610	2,400	6,500	6,000
020 Bldg Standard Adm Fee 90%	(2)	-	-	-
020 Special Project Accela Enhancements (004)	-	-	6,500	6,000
021 Travel & Meeting	6,163	9,000	6,500	8,000
029 Uniforms	827	1,300	1,700	1,700
033 Special Departmental Supplies	306	1,800	1,700	1,700
Total Building & Safety	462,073	488,028	474,008	482,855

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4341 STREET MAINTENANCE				
101 PW Maintenance Superintendent (000)	124,430	127,789	148,000	112,392
101 PW Maintenance Supervisor (002)	77,678	91,093	58,000	79,234
101 Equipment Operator (1) (003)	66,635	68,434	68,434	68,434
101 Street Maintenance Worker (2) (005)	126,214	127,564	125,935	125,935
103 Overtime (000)	6,513	8,000	8,000	8,000
103 Stand By Pay (002)	14,284	16,000	20,000	20,000
016 Publications & Dues	384	500	500	400
019 Equipment Rental Misc Projects (000)	480	4,500	3,000	2,500
020 Professional Services (000)	8,644	25,000	25,000	25,000
020 Graffiti Removal (003)	9,296	15,000	66,500	10,000
020 Downtown Sidewalk Maint (005)	-	15,000	-	5,000
020 Vehicle Parking District Maint (007)	7,461	20,000	20,000	20,000
020 Contract Street Sweeping (008)	185,037	200,000	200,000	206,000
021 Travel & Meeting	831	1,000	1,000	4,800
024 NPDES General (001)	16,516	20,000	20,000	-
024 NPDES SUSUMP Plan Checks (002)	852	10,000	5,000	-
024 NPDES Advertising (010)	3,024	8,000	8,000	-
024 NPDES Printing (018)	-	500	500	-
024 NPDES Professional Services (020)	55,097	225,000	125,000	-
024 NPDES Capital Outlay (041)	-	5,000	-	-
028 Hazardous Waste Disposal	10,694	10,000	10,000	10,000
029 Uniforms	3,934	4,500	5,000	5,000
033 Special Departmental Supplies (000)	55,714	60,000	60,000	80,000
Total Street Maintenance	773,718	1,062,880	977,869	782,695
01-4342 VEHICLE/YARD MAINTENANCE				
101 Equipment Mechanic (008)	66,666	68,467	69,501	53,971
103 Overtime	26	500	53	500
011 Vehicle/Equipment Parts & Supplies (000)	32,713	38,000	38,000	38,000
011 Vehicle/Equipment Fuel & Oil (001)	56,283	60,000	60,000	60,000
011 Sweeper Parts & Supplies (002)	2,089	8,000	8,000	5,000
011 Rental Program for Pool Vehicles (003)	1,954	3,500	2,000	2,000
016 Publication & Dues	-	200	200	200
020 Vehicle/Equipment Service & Repairs (001)	32,127	38,000	30,000	50,000
020 Yard Maintenance (003)	20,401	25,000	20,000	25,000
021 Travel & Meeting (000)	60	200	200	1,500
022 Electricity (001)	13,650	15,000	15,000	15,000
022 Gas (002)	742	1,200	1,200	1,200
022 Water (004)	4,157	4,000	4,000	4,000
029 Maintenance Uniforms (000)	22	-	-	-
031 Building Maintenance & Supplies	2,713	3,500	5,000	7,000
033 Special Departmental Supplies (000)	12,612	22,000	22,000	20,000
041 Yard Bldgs Upgrades/Repairs (011)	9,900	16,000	18,000	20,000
Total Vehicle/Yard Maintenance	256,115	303,567	293,154	303,371
01-4345 TRAFFIC CONTROL				
101 Street Maintenance Worker (2) (005)	106,267	114,696	114,696	117,362
103 Overtime	5,300	5,000	10,000	10,000
016 Publication & Dues	-	300	300	300
020 General Professional Services (000)	53,971	57,000	57,000	65,000
020 Traffic Engineering Services (001)	67,158	85,000	85,000	85,000
021 Travel & Meeting	549	1,000	1,000	500
033 Special Departmental Supplies (000)	34,799	44,000	44,000	44,000
038 Traffic Sign Evaluation Program (001)	-	4,000	-	-
038 Street Sign Maintenance Program (002)	-	10,000	10,000	24,000
041 Traffic Sign Replacement	-	-	-	10,000
Total Traffic Control	268,044	320,996	321,996	356,162

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
01-4410 FACILITIES				
101 Director of Parks & Recreation (1/2) (000)	67,088	80,442	80,442	82,287
101 Facilities Manager (006)	130,737	134,261	134,261	105,160
101 Facilities Maintenance Supervisor (005)	79,835	85,903	85,000	90,976
101 Facilities Maintenance Worker II,& I (3) (004)	161,934	182,160	182,160	189,381
102 Building Maintenance Aides PT (000)	73,366	95,000	90,000	92,500
103 Overtime	2,945	4,000	3,200	2,000
012 Car Allowance	3,061	3,000	3,000	3,000
015 Maintenance of Equipment	8,053	14,200	11,500	11,500
016 Publications & Dues	185	325	350	350
021 Travel & Meeting	276	400	400	400
022 Electricity (001)	57,681	66,000	64,000	73,000
022 Gas (002)	794	1,000	850	1,000
022 Telephone (003)	2,358	2,000	2,400	2,000
023 Contract Services (000)	19,237	48,516	48,000	79,400
023 Maintenance Syc Cyn Ranch/House (922)	17,131	20,276	19,000	9,100
029 Uniforms	1,950	3,000	2,500	5,000
031 Building Maintenance & Supplies	4,200	4,200	4,200	16,000
033 Special Departmental Supplies	4,985	5,000	4,800	3,000
041 Capital Outlay/Decorations/Fac Tools	1,995	2,000	1,900	2,000
041 SYC CYN Restrooms/Office PRJ	7,108	-	-	-
Total Facilities	644,919	751,683	710,963	768,054
01-4411 CIVIC CENTER				
015 Maintenance of Equipment	39,081	47,680	46,000	10,100
020 Professional Services	1,307	1,750	1,500	-
022 Electricity (001)	85,224	97,900	90,000	107,700
022 Gas (002)	10,265	9,000	12,000	9,000
022 Telephone (003)	1,366	1,320	1,380	1,400
022 Water (004)	490	540	500	600
023 Contract Services (000)	82,611	152,260	152,260	104,860
031 Building Maintenance & Supplies	3,873	4,000	3,950	25,000
033 Special Departmental Supplies	5,271	5,200	5,300	4,500
041 Capital Outlay	6,040	6,000	-	6,000
Total Civic Center	235,528	325,650	312,890	269,160
01-4412 SENIOR CENTER				
101 Recreation Coordinator (004)	-	-	-	73,394
101 Departmental Assistant Sr. Center (008)	-	-	-	50,929
013 Senior Programs (003)	-	-	-	27,767
015 Maintenance of Equipment	10,787	18,410	18,000	8,650
022 Electricity (001)	28,882	31,350	30,000	30,000
022 Gas (002)	1,996	1,500	2,000	1,500
022 Telephone (003)	672	650	680	650
023 Contract Services (000)	54,663	55,890	55,000	90,540
031 Building Maintenance & Supplies	3,550	3,500	3,600	15,000
033 Special Departmental Supplies	2,680	3,000	6,400	3,000
041 Capital Outlay	6,942	44,000	42,500	10,000
Total Senior Center	110,172	158,300	158,180	311,430
01-4414 PARK MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	57,974	59,545	59,545	62,407
101 Landscape Maint Supervisor (1/2) (001)	45,396	45,488	45,488	-
101 Landscape Maintenance Worker II & I (2) (002)	167,559	125,525	125,525	125,963
101 Municipal Arborist (1/2) (004)	42,427	45,488	45,488	46,458
103 Overtime	894	1,400	2,100	1,000
015 Maintenance of Equipment	4,215	4,500	5,000	4,500
016 Publications & Dues	600	4,280	3,000	1,500
018 Printing	-	200	200	200
020 Contract Equestrian Trail Maint (004)	32,939	37,800	37,800	39,000
020 Contract Pest Control (006)	5,878	5,000	5,000	6,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
01-4414 PARK MAINTENANCE CONTINUED				
020 BackFlow Registrations (010)	703	4,000	3,500	4,000
021 Travel & Meetings	195	1,000	800	1,000
023 Graffiti Removal Contract (002)	-	-	-	67,000
029 Uniforms	1,527	1,600	1,600	1,600
033 Special Departmental Supplies	11,707	18,000	17,900	10,000
Total Park Maintenance	372,014	353,826	352,946	370,628
01-4415 MEDIAN & PARKWAY MAINTENANCE				
101 Landscape Maint Manager (1/2) (000)	57,973	59,545	59,545	62,407
101 Landscape Maint Supervisor (1/2) (001)	45,396	45,488	45,488	-
101 Landscape Maintenance Worker I (3) (003)	67,677	160,309	160,309	167,606
101 Municipal Arborist (1/2) (004)	42,427	45,488	45,488	46,458
101 Equipment Operator (006)	71,382	-	-	-
103 Overtime	307	3,000	2,000	1,000
016 Publications & Dues	731	1,240	1,770	1,240
020 Contract Median Islands (002)	73,974	91,200	91,200	94,000
020 Median Island Renovations (009)	2,966	20,000	19,000	15,000
020 Bonita Ave Tree Removal	12	-	-	-
021 Travel & Meetings	10	850	600	850
022 Electricity (001)	7,910	10,560	8,500	10,500
022 Water (004)	119,739	130,000	115,000	115,000
029 Uniforms	1,259	1,600	1,500	1,600
033 Special Departmental Supplies	2,929	4,000	3,500	4,000
Total Parkways & Median Island Maint	494,692	573,280	553,900	519,661
01-4420 RECREATION				
101 Director of Parks & Recreation (1/2) (000)	67,088	80,442	80,442	82,287
101 Recreation Services Manager (001)	125,509	129,310	107,000	112,496
101 Recreation Supervisor (002) (2)	78,241	82,373	82,373	160,001
101 Recreation Coordinator (004) (1)	199,751	217,941	217,941	75,184
101 Departmental Assistant (2) (005) (2020-21 reduced to (1))	105,008	110,882	110,882	58,819
101 Office Assistant Sr. Ctr (006)	43,631	45,807	-	-
101 Administrative Aide (007)	-	-	-	60,750
101 Departmental Assistant Sr. Center (008)	-	46,034	46,034	-
102 Recreation Leaders PT (001)	56,007	82,500	100,000	291,117
102 Drill Team Instructor PT (003)	18,319	17,500	17,500	18,433
102 Recreation Intern P/T (1) (005)	-	-	-	-
102 Admin Analyst P/T (006)	41,916	51,500	51,500	68,223
102 Cashier Senior Ctr. PT (013)	77,634	-	-	-
102 Student Union Staff (014)	20,384	85,500	75,000	66,766
102 Fee & Charge Personnel PT (020)	161,158	227,500	140,000	-
103 Overtime (000)	1,652	500	-	-
012 Car Allowance (2)	8,631	10,000	10,000	10,000
013 Senior Programs (003)	27,164	27,100	25,000	-
013 Senior Boutique (009)	662	900	900	927
016 Publications & Dues	1,095	1,520	1,500	1,600
018 Printing & Duplication	2,340	6,900	8,000	8,000
019 Rent of Property & Equipment	37,710	27,000	25,000	37,100
020 Professional Services	157,116	192,200	190,000	202,735
021 Travel & Meeting	5,911	7,600	6,880	9,415
033 Special Departmental Supplies	22,029	26,000	25,000	34,245
034 Fee & Charge Programs (001-011)	111,171	113,250	113,000	122,260
034 Active Net Fees (020)	46,835	48,000	48,000	48,000
110 Summer Food Program	7,832	9,000	8,000	9,270
Total Recreation	1,424,794	1,647,259	1,489,952	1,477,628

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GENERAL FUND DETAIL OF EXPENDITURES (CONTINUED)				
01-4430 SAN DIMAS RECREATION CENTER				
101 Recreation Coordinator (004)	-	-	-	73,394
102 Maintenance Operator PT (001)	34,610	40,000	42,907	-
102 Supervising Lifeguard/Instr PT (002)	13,287	16,250	6,000	12,053
102 Senior Lifeguard PT (003)	6,761	12,500	10,500	9,059
102 Cashiers PT (004)	90,516	93,000	90,000	-
102 Lifeguards PT (006)	53,791	73,000	50,000	51,093
102 Building Maintenance Aide PT (009)	15,234	25,000	15,000	-
102 Instructors Personnel PT (020)	73,677	108,000	70,000	76,498
103 Overtime	-	-	-	-
010 Advertising	1,040	1,000	500	-
012 Car Allowance (1)	24	475	475	-
015 Maintenance of Equipment	34,979	40,925	62,000	2,100
016 Publications & Dues	150	280	100	-
018 Printing	-	1,400	1,000	-
019 Rent of Property & Equipment	2,094	1,800	1,200	1,300
020 Professional Services	8,755	12,700	12,000	4,645
021 Travel & Meeting	120	1,000	1,500	-
022 Electricity (001)	47,713	55,000	45,000	55,000
022 Gas (002)	30,468	25,000	25,000	25,000
022 Telephone (003)	1,191	1,200	1,200	1,200
022 Water (004)	15,840	18,000	16,000	18,000
023 Contract Sevices (000)	28,427	108,120	100,000	95,000
029 Uniforms	2,582	3,200	2,800	-
031 Building Maintenance & Supplies	3,250	3,200	3,150	6,000
033 Special Departmental Supplies Progrmas (000)	2,712	3,000	5,400	-
033 Special Departmental Supplies Maint. (001)	25,779	26,000	25,000	-
034 Fee & Charge Supplies Programs (002)	2,108	8,800	6,000	-
041 Capital Outlay (001)	-	62,000	60,000	-
Total SAN DIMAS RECREATION CENTER	495,108	740,850	652,732	430,342
SUB-TOTAL GENERAL EXPENDITURES	20,330,765	23,241,060	22,748,046	23,229,520
01-5000 Transfers Out				
099 Transfer to City Hall/CB Plz Fund 04 (004)	735,850	742,745	699,345	695,099
099 Transfer to Landscape Maint Fund 08 (008)	108,349	96,237	96,237	-
099 Transfer to Infrastructure (012)	-	-	-	-
099 Transfer to Park Dev Fund 20 (020)	542,000	-	-	-
099 Transfer to Housing Fund 34 (20% loan set aside) (034)	212,708	149,612	149,612	226,112
099 Transfer to Equip Replacement 70 (070)	-	-	-	-
Total Transfers Out/Loans	1,598,907	988,594	945,194	921,211
01-5000 Use of Reserves				
099 Reserves to Infrastructure (012)	631,158	851,075	476,075	-
099 Reserves to Park Dev Fund 20 (020)	-	401,712	454,212	-
099 Reserves to Open Space #1 Fund 21 (021)	-	-	-	559,679
099 Reserves to Open Space #2 Fund 22 (022)	-	-	-	26,130
099 Reserves to Open Space #3 Fund 23 (023)	-	-	-	210,000
099 Reserves to Equip Replacement 70 (070)	850,830	182,329	182,329	18,129
Total Use of Reserves	1,481,988	1,435,116	1,112,616	813,938
TOTAL GENERAL FUND EXP/TRFS	23,411,660	25,664,770	24,805,856	24,964,669
FUND BALANCE DETAIL				
UNASSIGNED FUND BALANCE (281-001)	15,251,450	12,373,718	13,467,776	11,672,127
ASSIGNED FB RISK MGT/LAW ENF (281-076)	2,829,507	2,816,512	2,797,507	2,790,007
ASSIGNED FB EMERG SERVICES (281-078)	377,939	298,659	290,974	218,672
ASSIGNED FB GENERAL PLAN (281-079)	250,000	250,000	250,000	250,000
ASSIGNED FB CITY LOAN TO SA (281-003)	1,257,581	1,257,581	1,257,581	1,257,581
ASSIGNED FB - NPDES (281-004)	600,000	600,000	600,000	600,000
TOTAL ENDING GENERAL FUND BALANCE	20,566,477	17,596,470	18,663,838	16,788,387
TOTAL EXP/TRFS/AND FUND BALANCE	43,978,137	43,261,240	43,469,694	41,753,056



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SPECIAL FUNDS DETAIL OF REVENUES & EXPENDITURES



IN THIS SECTION:

- SPECIAL FUNDS NOTES
- REVENUE & EXPENDITURE DETAILS OF ALL SPECIAL FUNDS



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SPECIAL FUNDS

Special Funds are established to provide expenditures for a specific purpose. Revenue obtained for these funds comes from a variety of sources and in most cases, by statute or policy, restricts the use of the money.

FUND 02 - STATE GAS TAX

Public Works capital improvement projects are primarily budgeted in Funds 2, 12, 73, 74 76 and 77. There are a number of significant projects that were completed or will be started in FY 19-20. Funding for many of the projects comes from several project Funds.

The revenue for this fund comes from State Gas Tax which is subject to a “triple-flip formula” and relies on State estimates which they anticipate to be \$829,678 for Fiscal Year 2020-21. State Gas Tax revenue is statutorily restricted and can only be used for street maintenance, repair and construction. Budget highlights include:

- Annual Pavement Preservation Program – Budget amount \$360,000 – Annual street program of slurry seal, pavement repairs and other pavement preservation techniques.
- Via Verde Street Resurfacing Project - \$340,000 – Total anticipated cost of the project is \$2,730,000 which includes the following funding sources: Gas Tax, Proposition C, Measure R and Measure M,
- Transfer to General Fund – Budget amount \$225,000 – The transfer reimburses the General Fund for personnel costs associated with eligible street improvement projects.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
STATE GAS TAX FUND 02				
RESTRICTED FUND BALANCE	1,449,160	347,885	1,224,120	532,151
REVENUE				
Interest (341-001)	28,741	15,000	15,000	15,000
Gas Tax Section 2103 (358-002)	115,279	297,203	254,459	292,208
Gas Tax Section 2106 (358-003)	117,705	117,951	108,568	112,626
Gas Tax Section 2107 (358-004)	238,099	250,300	220,529	220,529
Gas Tax Section 2107.5 (358-005)	6,000	6,000	6,000	6,000
Gas Tax Loan Repayment (358-006)	38,914	38,914	38,880	-
Gas Tax Section 2105 (358-014)	189,327	191,642	176,558	183,315
Total Revenue	734,065	917,010	819,994	829,678
Total Available Funds	2,183,225	1,264,895	2,044,114	1,361,829
EXPENDITURES				
Professional Services (4841-020-000)	2,629	3,000	3,000	3,000
Pavement Management Update (4841-041-001)	-	60,000	60,000	-
Annual Pavement Preservation (4841-554-007)	352,822	360,000	657,178	360,000
Via Verde Avenue (4841- 557-002)	-	15,000	15,000	340,000
Hazardous Sidewalk Repair (4841-559-001)	70,341	75,000	75,000	80,000
City Wide Pavement Maintenance (4841-559-005)	57,098	90,000	122,000	200,000
Town Core Sidewalk Repair (4841-559-007)	27,000	10,000	10,000	15,000
Golden Hills Road (4841-616-001)	224,215	-	75,785	-
Badillo et al (4841-639-000)	-	-	100,000	-
Various Residential Streets (4841-639-016)	-	-	69,000	-
Avenida Entrada (4841-664-000)	-	-	100,000	-
Transfer to General Fund (5000-099-001)	225,000	225,000	225,000	225,000
Total Expenditures	959,105	838,000	1,511,963	1,223,000
RESTRICTED FUND BALANCE	1,224,120	426,895	532,151	138,829
Total Estimated Requirements and Restricted Fund Balance	2,183,225	1,264,895	2,044,114	1,361,829

FUND 03 – WALKER HOUSE LLC

This Fund was set up for the Walker House LLC. Established for the tax credit program. This fund received revenue from the tax credit distribution. Annually it receives revenue generated from uses of the house and repayment of the loan from the Redevelopment Agency. With the Concessionaire Agreement the budget projects rent revenue and utility expense off sets. Expenses include insurance, maintenance and utilities for the house.

- Maintenance of Building - \$37,500 – Various capital projects.
- The 2020-21 budget includes \$201,450 in repairs and replacement of materials for the Walker House which includes the following: roof gutters, screens and guards, patio stairs nosing replacement, patio handrail replacement, chimney & flashing repairs.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 PROPOSED BUDGET	2019-20 REVISED ESTIMATE	2020-21 PROPOSED BUDGET
WALKER HOUSE LLC FUND 03				
ASSIGNED FUND BALANCE	357,288	382,057	364,763	384,417
REVENUE				
Interest (341-001)	8,693	1,500	2,000	2,000
Rents/Concessions (341-002)	8,668	32,000	20,000	25,000
Utilities Reimbursement (369-022)	261	-	-	-
Historic Tax Credits (393-030)	(1,306)	4,500	-	-
Interest Fr 38 for Loan (341-038)	51,074	47,004	47,004	42,731
Principal Fr 38 for Loan (FB) (116-030)	81,396	85,466	85,466	89,740
Total Revenue	148,786	170,470	154,470	159,471
Total Available Funds	506,074	552,527	519,233	543,888
EXPENDITURES				
Property Insurance (4410-014-000)	45,898	46,000	46,026	46,026
Maint of Equipment (4410-015-000)	30,791	24,985	20,000	14,460
Professional Services/Fees/Taxes (4410-020-001)	80	-	-	-
Administration Fees - Staff Time to 01 (4410-020-003)	25,000	25,000	25,000	25,000
Professional Services/Facilities (4410-020-004)	-	2,000	-	2,000
Electricity (4410-022-001)	7,690	7,700	7,700	8,500
Telephone (4410-022-003)	2,098	2,100	2,100	2,100
Water (4410-022-004)	7,243	9,000	7,590	9,000
Maintenance of Grounds (4410-023-000)	16,781	18,240	10,000	19,500
Maintenance of Building (4410-023-001)	1,941	37,500	13,800	201,450
Janitorial Supplies (4410-031-000)	1,000	1,000	1,100	8,000
Spec Dept Supplies (4410-033-000)	2,789	3,000	1,500	3,000
Total Expenditures	141,311	176,525	134,816	339,036
ASSIGNED FUND BALANCE	364,763	376,002	384,417	204,852
Total Estimated Requirements and Assigned Fund Balance	506,074	552,527	519,233	543,888

FUND 4 – CIVIC CENTER RENNOVATION

This Fund was created to show the expenses for the Civic Center renovation project. The fund received the \$5.5 million general fund reserves that were committed to the project and the \$7.5 million proceeds from the COP. Beginning in FY 11-12 the only ongoing expense is the annual COP debt service which is funded by a General Fund transfer. In fiscal year 2019-20 the City completed a refunding of the Civic Center Bonds which lowered the variable interest rate down to 1.89% which is anticipated to generate a savings of \$362,436 in interest costs throughout the remaining terms of the loan. The refunding loan had a cost of issuance that totaled \$99,262 which was paid with bond reserves that were held with the prior bond's fiscal agent U.S. Bank.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
CITY HALL/COMM BLDG/PLAZA FUND 04				
ASSIGNED FUND BALANCE	-	-	-	-
REVENUE				
Transfer in From Fund 01 (500-001)	735,850	742,745	699,345	695,099
Total Revenue	735,850	742,745	699,345	695,099
Total Available Funds	735,850	742,745	699,345	695,099
EXPENDITURES (4411)				
Trustee Services (020-521)	2,870	2,900	2,870	-
Interest on COPS (049-026)	167,980	154,845	92,475	47,099
Principal on COPS (049-027)	565,000	585,000	604,000	648,000
Total Expenditures	735,850	742,745	699,345	695,099
ASSIGNED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Assigned Fund Balance	735,850	742,745	699,345	695,099

FUND 06 - SEWER EXPANSION

The Sewer Expansion fund receives revenue from private property connections to the public sewer fees, sewer maintenance and industrial waste reimbursement from the County.

- Video and repair City maintained sewer lines - \$150,000 – The County will not assume maintenance of lines that are need of repair. The goal is to repair existing City lines for ultimate transfer to the County.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
SEWER EXPANSION FUND 06				
ASSIGNED FUND BALANCE	1,287,731	1,192,110	1,351,254	1,250,183
REVENUES				
Industrial Waste/Co Reimb. (364-002)	69,903	35,000	35,000	35,000
Miscellaneous Sewer Chrgs. (364-009)	-	500	-	-
Bonelli Sewer Maintenance (372-002)	7,835	7,829	7,829	7,829
Sewer Connection Fees (392-001)	36,320	10,000	9,100	10,000
Total Revenue	114,058	53,329	51,929	52,829
Total Available Funds	1,401,789	1,245,439	1,403,183	1,303,012
EXPENDITURES				
Industrial Waste Charges (4310-020-002)	47,655	40,000	48,000	48,000
Sewer Management System (4310-020-004)	-	2,000	-	-
Sewer Video of City Maint. Lines & Point Repairs (4841-604-003)	-	150,000	-	150,000
Avenida Entrada (4841-604-006)	-	-	100,000	-
Miscellaneous Sewer Projects (4841-604-000)	2,880	15,000	5,000	15,000
Total Expenditures	50,535	207,000	153,000	213,000
ASSIGNED FUND BALANCE	1,351,254	1,038,439	1,250,183	1,090,012
Total Estimated Requirements and Assigned Fund Balance	1,401,789	1,245,439	1,403,183	1,303,012

FUND 07 - CITY WIDE LIGHTING DISTRICT

The City-Wide Lighting District receives revenue from a property tax assessment to be used exclusively for public lighting purposes. The money is used to maintain traffic signals and street lights, electricity, and special street light projects. Most of the expenditures are for ongoing maintenance and operations. Budget highlights include:

- Residual Tax Distribution – The Lighting District is a taxing entity that receives its share of the redistributed tax increment from the dissolved Redevelopment Agency. It is estimated that it will receive \$145,000 next year.
- Glenwood Community Lighting Project (Woodglen Drive) Lighting Review started in fiscal year 2018-19 and is anticipated to be completed in fiscal year 2020-21 totaling \$618,550. Unspent funds from the 2019-20 budget will be carried over to complete the project.
- Covina Blvd - \$140,000. In conjunction with the Covina Blvd. street project, this project would upgrade traffic signal lights on Covina Blvd.
- The largest expense for the fund comes from the electricity costs to power the street lights across the City. This year the anticipated cost is \$580,000
- General Fund Transfer - \$125,000 – Reimburse the General Fund for personnel costs and administrative expenses associated with eligible street lighting projects.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
CITY WIDE LIGHTING DISTRICT FUND 07				
RESTRICTED FUND BALANCE	2,343,603	1,939,869	2,764,089	1,987,593
REVENUES				
Property Taxes (311/313)	1,238,656	1,018,000	1,109,167	1,110,892
Residual Tax Distribution (311-011)	176,379	145,000	145,000	145,000
Residual Distribution for Sale of Property (014)	36,856	-	-	-
Homeowners Exemption (355-001/358-001)	6,581	6,000	6,500	6,000
Bonita Synchronization Project Metro Grant (358-021)	97,892	1,490,000	1,642,108	-
Misc Lighting Charges (364-010)	-	-	-	-
Total Revenue	1,556,364	2,659,000	2,902,775	1,261,892
Total Available Funds	3,899,967	4,598,869	5,666,864	3,249,485
EXPENDITURES				
Prof Services Property Taxes (4341-020-002)	6,353	11,000	11,000	11,000
Street Lights Maintenance (4341-020-003)	44,524	45,000	45,000	45,000
Paint Street Light Poles (4341-020-004)	4,026	4,500	4,500	4,500
Woodglen Lighting Review (4341-020-008)	42,727	300,000	575,823	-
Professional Services (4341-020-009)	-	10,000	10,000	10,000
Professional Services (Electrical Design) (4341-020-010)	-	20,000	20,000	10,000
Street Light Electricity (4341-022-001)	556,898	580,000	580,000	580,000
Special Departmental Supplies (4341-033-000)	8,758	30,000	30,000	30,000
Downtown Decorative Lighting (4341-041-000)	4,550	150,000	-	-
Commercial Street Et Al (Downtown Decorative Lighting)(4341-041-004)	-	200,000	10,000	-
Covina Blvd Et Al (4341-041-005)	-	140,000	-	140,000
Civic Center Sidewalk Lighting (4341-041-006)	-	221,000	251,000	-
Traffic Signal Painting (4345-020-000)	2,486	15,000	15,000	15,000
Traffic Signal Maintenance (4345-020-002)	124,259	150,000	110,000	150,000
Traffic Signal Upgrades (4345-020-003)	18,588	60,000	60,000	60,000
Accident Repair/Replacement (4345-020-006)	15,625	20,000	40,000	40,000
Speed Feedback Sign Maint (4345-020-007)	5,322	12,000	12,000	12,000
Traffic Evaluation Program (4345-020-008)	-	12,000	-	12,000
RRFB Maintenance (4345-020-009)	-	5,000	8,000	5,000
County Traffic Signal Monitoring (4345-020-011)	-	10,000	5,000	10,000
Traffic Signal Utilities (4345-022-001)	55,135	43,000	50,000	55,000
Traffic Signal Cameras/Battery (4345-041-002)	-	4,000	4,000	4,000
Traffic Signal Inventory (4345-041-003)	-	50,000	-	50,000
San Dimas Avenue Undergrounding (Private Laterals) (4345-041-004)	-	50,000	-	50,000
Via Vaquero Townhomes (Design) (4345-041-005)	-	40,000	-	10,000
Badillo et al (Covina/Badillo signal upgrade) (4345-602-000)	2,700	26,000	130,800	-
Bonita/Cataract Synchronization F3307 Project (4345-660-001)	118,927	1,370,000	1,582,148	-
Transfer to General Fund 01 (5000-099-001)	125,000	125,000	125,000	125,000
Total Expenditures	1,135,878	3,703,500	3,679,271	1,428,500
RESTRICTED FUND BALANCE	2,764,089	895,369	1,987,593	1,820,985
Total Estimated Requirements and Restricted Fund Balance	3,899,967	4,598,869	5,666,864	3,249,485

FUND 08 - LANDSCAPE PARCEL TAX

This fund receives revenue from a voter approved property tax assessment. Per voter approval the money is used exclusively to maintain parks, parkways, medians, and trees. Annually the City Council has the authority to raise the amount of the assessment by the CPI. The revenue in the budget reflects a proposed 2.7% CPI increase. The revenue generated by the assessment does not fully cover the entire cost of the landscape maintenance. The expenses for the City personnel performing landscape maintenance functions are paid by the General Fund. Budget highlights include:

- Sportsplex Maintenance – Budget amount \$46,041 – The School District reimburses the City for 65% of this expense.
- Landscape Maintenance Contract – The City contracts for landscape maintenance service for parks, parkways and medians. The City rebid the contract and was awarded to a new contractor starting July 2019. The scope of work in the new contract was increased, thus the total contract cost increased.
- Water – As mentioned previously water expense is difficult to budget for not knowing water restrictions, revised rate structures and changes to median islands. The budget estimate is based upon best estimates taking all those factors into consideration, which reflects a significant increase.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
LANDSCAPE PARCEL TAX FUND 08				
RESTRICTED FUND BALANCE	32,667	106,467	118,277	73,620
REVENUES				
BUSD Sportsplex Maint Reimb (369-020)	25,751	25,750	26,356	25,750
Assessments (371-098)	873,499	880,400	880,400	880,400
Transfer in From 01 (500-001)	108,349	96,237	96,237	-
Transfer in From 020 (500-020)	13,751	-	-	-
Total Revenue	1,021,350	1,002,387	1,002,993	906,150
Total Available Funds	1,054,017	1,108,854	1,121,270	979,770
EXPENDITURES				
PARK MAINTENANCE (4414)				
Eng Services/Consultant Assessments (020-000)	2,880	-	-	-
Contract Park Maintenance (020-001)	133,949	152,750	152,750	157,333
Sportsplex Maintenance (020-011)	39,160	44,700	44,700	46,041
Horsethief Canyon Park Maint. (020-012)	2,398	-	-	-
Landscaping Improvements in Parks (020-015)	16,347	16,000	19,000	20,000
Irrigation Upgrades at Parks (020-016)	8,539	15,000	15,000	20,000
Electricity (022-001)	47,653	58,300	50,000	58,300
Water (022-004)	292,791	375,000	325,000	250,000
Special Department Supplies (033-000)	50,414	30,000	29,900	20,000
Sub-Total Park Maintenance	594,131	691,750	636,350	571,674
PARKWAYS & TREES (4415)				
Contract Parkways (020-002)	13,895	16,300	16,300	17,500
Contract Pickup Areas/Miscellaneous (020-005)	12,695	14,500	14,500	15,000
Contract Pest Control (020-006)	4,677	5,000	5,000	5,500
Contract Tree Maintenance (020-008)	196,576	243,904	243,000	215,000
Tree Replacements (020-013)	4,895	10,000	9,500	10,000
Contract Weed Abatement (020-014)	13,632	18,000	16,000	18,500
Contract Planter Areas (020-015)	44,254	50,200	50,200	51,700
Trash Pick Up Parks & Parkways (020-019)	13,003	14,800	14,800	15,500
Electricity (022-001)	3,093	4,400	4,100	4,500
Water (022-004)	18,373	20,000	19,000	20,000
Special Department Supplies (033-000)	16,516	20,000	18,900	10,000
Sub-Total Parkways & Trees	341,609	417,104	411,300	383,200
Total Expenditures	935,740	1,108,854	1,047,650	954,874
RESTRICTED FUND BALANCE	118,277	-	73,620	24,896
Total Estimated Requirements and Restricted Fund Balance	1,054,017	1,108,854	1,121,270	979,770

FUND 12 - INFRASTRUCTURE

This fund provides for capital improvement projects for the City's varied infrastructure including streets, facilities, medians, storm drains. Revenue sources for the Fund are General Fund transfers, grants for specific projects and private development requirements.

Revenue highlights include:

- Transfer from General Fund reserves - \$851,075 – The transfer from General Fund reserves is necessary to fully fund the projects programmed in the Fund next year.

Budget highlights include:

- Median Island landscape renovation – Arrow Hwy. east – FY 18 – 19 included funding to begin the renovation of the Arrow Hwy., FY 19 -20 includes funds to continue the project.
- Annual Pavement Preservation/Slurry Seal/Repair Various Streets - \$524,000 – Various street preservation and repair projects.
- Horse Trail Repairs – San Dimas Ave - \$100,000 – Repairs to the multi-use trails along San Dimas Ave, Maverick et.al

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
INFRASTRUCTURE FUND 12				
ASSIGNED FUND BALANCE	1,955,158	591,869	1,347,533	395,780
REVENUES				
Bikeway TDA Grant/Interest (358-171)	25,000	24,923	24,923	26,242
Municipal Parking Dist. Inlieu (366-001)	16,927	-	-	-
Golden Hills/La Verne Contribution (369-011)	1,238,110	-	-	-
STPL - City Badillo et al. (369-012)	-	-	875,000	-
Reimb. Metro City Yard Relocation (369-013)	-	-	-	150,000
STPL - County Co-op Badillo et al (369-014)	-	-	954,000	-
County Parks (Via Verde Avenue Entrance) (369-016)	-	25,000	-	-
Use of Reserves Fund 01 for Infrast. (500-001)	631,158	851,075	476,075	-
Transfer In from Fund 01 (500-001)	-	-	-	-
Total Revenue	1,911,195	900,998	2,329,998	176,242
Total Available Funds	3,866,353	1,492,867	3,677,531	572,022
EXPENDITURES (4410/4430/4841)				
Horse Trail Fencing (4410-929-002)	11,618	100,000	-	-
Trail Fencing and Surface Improvements (4410-929-003)	-	-	99,000	100,000
Urban Forest Reforestation Project (4410-937-024)	-	-	-	100,000
Improv Plan Zone F Street (4841-554-003)	23,252	-	-	-
Annual Pavement Presv (4841-554-007)	280,000	340,000	-	-
Various Parks Slurry Seal (4841-554-008)	96,000	24,000	51,200	-
Various Residential Streets (4841-554-010)	-	160,000	-	-
Via Verde Avenue (4841-557-002)	-	25,000	25,000	-
San Dimas Canyon Rd/Dip Crossing (4841-602-004)	-	2,500	10,000	73,500
Golden Hills Road Realignment (4841-616-001)	1,388,143	-	-	-
Guard Rail Repairs (4841-616-003)	-	6,000	6,000	10,000
Speed Hump Installation (4841-616-009)	-	10,000	-	-
Traffic Control Center Co Grant (4841-616-010)	-	15,000	15,000	-
Badillo et al w/co (4841-639-000)	2,950	27,517	1,897,050	-
Tree Removal/Replacement (4841-650-001)	15,491	16,000	-	-
Median Island Landscape Reno.-Arrow Hwy East(4841-650-010)	18,829	500,000	748,671	-
Alley Design (4841-658-000)	2,600	30,000	15,000	-
Ally n/o Comm. St from Cataract to Monte Vista(4841-658-008)	17,871	-	242,129	-
Puente Ave Rehab (VV to Via Palomares)(4841-663-000)	111,466	-	-	-
Wheelchair Ramps Various Loc (4841-691-004)	25,000	24,923	24,923	25,000
Comprehensive Sidewalk Eval (4841-692-001)	45,508	45,000	45,000	50,000
Downtown Boardwalk Upgrades (4841-692-007)	795	-	-	-
Rhoads Park Walkway (4841-692-008)	77,332	-	-	-
City Yard Relocation (4841-693-005)	-	-	-	150,000
Municipal Parking Lots (4841-696-001)	-	16,927	16,927	17,000
Covina Blvd (4841-702-001)	11,190	-	-	-
Miscellaneous Storm Drain Rep (4841-813-003)	67,969	70,000	52,030	30,000
Trf 4 Storm Drain Maint to Co (4841-814-000)	-	20,000	-	-
Horsethief Cyn Park Erosion Control (4841-927-007)	21,406	-	28,594	15,000
San Dimas Ave Construction (May 2017)(4841-929-005)	301,400	-	5,227	-
Commercial/San Dimas Ave RRFB (4841-929-006)	-	60,000	-	-
Total Expenditures	2,518,820	1,492,867	3,281,751	570,500
ASSIGNED FUND BALANCE	1,347,533	-	395,780	1,522
Total Est Req and Assigned Fund Balance	3,866,353	1,492,867	3,677,531	572,022

FUND 20 - COMMUNITY PARKS AND FACILITIES DEVELOPMENT

The Community Parks and Facilities Development fund receives revenue from property development taxes and grants for specific projects. Beginning with the 2020-21 budget the approach for funding park projects has shifted to budgeting by its location within the open space districts which can be identified in funds 21,22 and 23. Fund 20 will continue to record tax revenues and the funds collected will be distributed to the open space funds in order to fund future projects.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
COMMUNITY PARKS & FACILITIES DEVELOPMENT FUND 20				
ASSIGNED FUND BALANCE	(59,602)	466,288	543,722	196,663
REVENUES				
Development Tax (319-001)	6,356	-	-	-
Prop A (96) Poison Oak Trail (358-024)	19,639	-	-	-
Walnut Creek Park Grant (358-026)	259,681	-	590,319	-
Measure A - Horsethief Park Maintenance (358-027)	-	-	35,000	-
TDP Grant Cal Recycle V.V. Park (358-028)	4,422	-	-	-
BUSD Sportsplex Improvements (0393-004)	-	-	30,000	-
Use of Reserves from Fund 01 (500-001)	-	401,712	454,212	-
Transfer In From Gen Fund 01 (500-001)	542,000	-	-	-
Total Revenue	832,098	401,712	1,109,531	-
Total Available Funds	772,496	868,000	1,653,253	196,663
EXPENDITURES (4410/4430)				
Park Signage (All Parks) (549-000)	-	8,000	7,800	-
Via Verde Walking Path Design/Construction (557-001)	5,334	225,000	246,272	-
Via Verde Park Playground Equip and Park Rehab (557-003)	-	-	-	-
Sportsplex Field Improvements (605-002)	4,505	60,000	60,000	-
Ladera Serra Upgrades (923-004)	-	242,000	250,000	-
Horsethief Cyn Pk Maint (927-003)	-	100,000	99,500	-
Sidewalk Repair/Replace in Parks (937-016)	-	8,000	8,000	-
Park Furniture - Tables/Benches/BBQ (937-019)	4,984	5,000	5,000	-
Walnut Creek Park Development (937-022)	180,561	-	560,018	-
Urban Forest Implementation (937-024)	-	100,000	100,000	-
Recreation Center Facility Assessment/Evaluation (4430-430-004)	-	120,000	120,000	-
Transfer Out to General Fund (5000-099-001)	19,639	-	-	-
Transfer Out to Fund 008 (5000-099-008)	13,751	-	-	-
Total Expenditures	228,774	868,000	1,456,590	-
ASSIGNED FUND BALANCE	543,722	-	196,663	196,663
Total Estimated Expenditures and Assigned Fund Balance	772,496	868,000	1,653,253	196,663

FUNDS 21, 22 AND 23 – OPEN SPACE DISTRICTS

The City is divided into three geographic areas for the purpose of the Open Space Districts. District #1, Fund 21, is the north and west area, District #2, Fund 22, is the east, and District # 3, Fund 23, is the south. Each District receives revenue from the development of property within their respective Districts in the form of Quimby fees. As it is uncertain when residential sub-divisions may occur, no new revenue is projected.

Fund 21 Projects

- Recreation Center Improvements totaling \$337,000 to allow the facility to continue operations of the swimming pool for use by the Bonita Unified School District and members of the public.
- SPLEX field improvements for the baseball field totaling \$150,000.
- Horsethief Canyon Dog Park and trail improvements - \$150,000.

Fund 22 Projects

- Civic Center Building improvements including HVAC, Alarm and lighting control systems.
- Pioneer Park re surfacing and security camera installation - \$40,000.
- Community Services Building Audio/Visual Equipment - \$50,000.
- Senior Center Community Center Project - \$50,000 – Various interior renovations to the Senior Center.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
OPEN SPACE DISTRICT #1 (NORTH & WEST) FUND 21				
ASSIGNED FUND BALANCE	-	330,000	77,321	77,321
REVENUES				
Quimby Fees (319-002)	77,321	-	-	-
Northern Foothills Grant (356-001)	-	-	150,000	-
Reimbursements/Rebates (369-001)	-	-	-	-
Northern Foothills Brasada Reimb. (393-001)	-	-	180,000	-
Transfer in from Gen Fund 01 (500-001)	-	-	-	559,679
Total Revenue	77,321	-	330,000	559,679
Total Available Funds	77,321	330,000	407,321	637,000
EXPENDITURES (4410/4430)				
Northern Foothills Trail (4410-928-000)	-	330,000	330,000	-
SPLEX/ Field Improvements (4410-605-002)	-	-	-	150,000
Horsethief Canyon Park - Trails and Dog Park (4410-927-001)	-	-	-	150,000
Recreation Center Improvements (4430-430-005)	-	-	-	337,000
Total Expenditures	-	330,000	330,000	637,000
ASSIGNED FUND BALANCE	77,321	-	77,321	-
Total Estimated Requirements and Assigned Fund Balance	77,321	330,000	407,321	637,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
OPEN SPACE DISTRICT #2 (EAST) FUND 22				
ASSIGNED FUND BALANCE	474,068	521,212	624,870	223,870
REVENUE				
Prop A Dist 5 Excess Funds Grant (356-461)	250,000	-	-	-
TDA CAL Recycle Grant (358-028)	16,204	-	-	-
HCD Housing Related Parks Grant (358-031)	-	-	-	-
Quimby Fees (319-002)	-	-	-	-
Transfer in Fund 01 (500-001)	-	-	-	26,130
Total Revenue	266,204	-	-	26,130
Total Available Funds	740,272	521,212	624,870	250,000
EXPENDITURES (4410)				
Pioneer Park Playground Replacement (HCD Grant) (937-023)	-	20,000	-	-
Civic Center Project (603-000)	-	150,000	150,000	-
Civic Center Sidewalk (603-001)	-	86,000	181,000	-
Senior Center Community Center Project (603-002)	-	70,000	70,000	50,000
Pioneer Park-Court Re-Surfacing and Security Lights (937-000)	-	-	-	40,000
Community Services Bldg. Audio/Visual System (041-002)	-	-	-	50,000
Civic Center Bldgs-HVAC, Alarm, Lighting Control Systems (041-003)	-	-	-	100,000
Civic Center Park Tables, Benches (937-001)	-	-	-	10,000
Marchant Park Project (924-001)	115,402	-	-	-
Total Expenditures	115,402	326,000	401,000	250,000
ASSIGNED FUND BALANCE	624,870	195,212	223,870	-
Total Estimated Requirements and Assigned Fund Balance	740,272	521,212	624,870	250,000

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
OPEN SPACE DISTRICT #3 (SOUTH) FUND 23				
ASSIGNED FUND BALANCE	-	-	-	-
REVENUE				
HCD Housing Related Parks Grant (358-031)	-	-	-	-
Quimby Fees (319-002)	-	-	-	-
Transfers in General Fund (023-500)	-	-	-	210,000
Total Revenue	-	-	-	210,000
Total Available Funds	-	-	-	210,000
EXPENDITURES (4410)				
Loma Vista Park Playground Structure (937-000)	-	-	-	160,000
Loma Vista Park Basketball Court Resurfacing (937-001)	-	-	-	50,000
Total Expenditures	-	-	-	210,000
ASSIGNED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Assigned Fund Balance	-	-	-	210,000

FUND 27, 28 AND 29 - CIVIC CENTER PARKING DISTRICT

The Civic Center Parking District was formed in 1997. The District encompassed the common space of the Puddingstone Shopping Center. This group of funds is set up to cover the maintenance and operations and bond payments associated with the parking district. Revenue for this fund is derived from property assessments of property owners of the center. The bonds were retired in September 2016 and at that time the Parking District was dissolved. The Puddingstone Parking Lot reverted to full private ownership and there will no longer be any City or Successor Agency involvement.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
CIVIC CENTER PARKING DISTRICT FUND 27				
RESTRICTED FUND BALANCE	9,289	5,289	5,431	-
REVENUE				
Maint & Admin Assessments (371-094)	-	-	-	-
Trf In From 29 Res Avail for M&O (500-029)	-	-	-	-
Total Revenue	-	-	-	-
Total Available Funds	9,289	5,289	5,431	-
EXPENDITURES				
Water & Electricity (4801-561-022)	3,858	4,000	5,431	-
Total Expenditures	3,858	4,000	5,431	-
RESTRICTED FUND BALANCE	5,431	1,289	-	-
Total Estimated Requirements and Restricted Fund Balance	9,289	5,289	5,431	-

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
CC PARKING DISTRICT REDEMPTION FUND 28				
RESTRICTED FUND BALANCE	235	235	235	235
REVENUE				
Assessments (371-094)	-	-	-	-
Total Revenue	-	-	-	-
Total Available Funds	235	235	235	235
EXPENDITURES				
Bond Payments Interest (4120-026-000)	-	-	-	-
Bond Payments Principal (4120-027-000)	-	-	-	-
Total Expenditures	-	-	-	-
RESTRICTED FUND BALANCE	235	235	235	235
Total Estimated Requirements and Restricted Fund Balance	235	235	235	235

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
CC PARKING DISTRICT RESERVE FUND 29				
RESTRICTED FUND BALANCE	-	-	-	-
REVENUE	-	-	-	-
Total Revenue	-	-	-	-
Total Available Funds	-	-	-	-
EXPENDITURES				
Trf Res to 27 Avail for M&O (5000-099-027)	-	-	-	-
Total Expenditures	-	-	-	-
RESTRICTED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Restricted Fund Balance	-	-	-	-

FUND 34 – HOUSING AUTHORITY FUND

With the passage of ABx1 26, the Housing Set-Aside was also dissolved. The City adopted a Resolution declaring the San Dimas Housing Authority as the successor agency to the Housing programs. The Housing Authority assumed all of the housing assets, liabilities and responsibilities of the former Redevelopment Agency. The Authority continues to administer management and operations of the Authority owned housing developments. The Authority also administers two previous approved development agreements providing financial assistance for low- and moderate-income housing. The Fund includes encumbered and unencumbered assets from the previous Set-Aside fund.

- Staffing – \$175,000 – Due to the increase in housing and homeless programs the budget includes an increase in staffing to include a Senior Management Analyst, Management Analyst and Administrative Aide. The Authority Fund will reimburse the General Fund \$175,000, approximately 2/3 of the cost of these positions.
- Taylor House - \$175,000 – The Council had previously approved the demolition of house on this site and plans for a new house. The budget includes the construction of a new house.
- Housing Element – Unspent funds from 2019-20 will be carried over into FY 2020-21 to complete the Housing Element.
- Measure M Homeless Grant - \$100,000 – The City is the recipient of a \$100,000 grant from County Measure M Homeless funds. Exactly how the funds will be utilized is yet to be determined.
- Mobile Home Mobility Ramps - \$90,000 – Funds to assist mobile home parks to upgrades accessibility ramps.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
HOUSING AUTHORITY SUCCESSOR FUND 34 (02-01-12)				
RESTRICTED FUND BALANCE	3,057,178	2,735,903	3,111,051	2,766,433
RESTRICTED FB GROVE STATION L&M	579,276	579,276	579,276	579,276
TOTAL RESTRICTED FUND BALANCE	3,636,454	3,315,179	3,690,327	3,345,709
REVENUE				
Interest Revenue (341-001)	90,654	10,000	-	-
Charter Oak Section 8 Reimbursement (341-034)	1,140	-	6,702	4,900
Rent Monte Vista Place (341-045/062)	102,179	105,012	105,512	107,972
Grove Station Units Misc Revenue (341-063)	350	-	400	400
Measure H Homeless Grant (358-000)	-	100,000	-	100,000
Transfer in from General Fund for 20% set-aside loan Re-pay (500-001)	212,708	149,612	149,612	226,112
Total Revenue	407,031	364,624	262,226	439,384
Total Available Funds	4,043,485	3,679,803	3,952,553	3,785,093
EXPENDITURES (4120/4802/5000)				
Professional Services (4120-020)	2,563	-	-	-
Housing Compliance Audit (4120-020-001)	3,000	3,000	3,000	3,000
Admin Costs Staff Reimb. (4120-020-002)	25,000	175,000	175,000	175,000
Sunnyside Covenants/Rental Assistance Study (4120-020-004)	-	25,000	-	-
Housing Element (4120-020-005)	-	25,000	25,000	-
Monte Vista Apt Prop Insurance (4802-014-000)	8,968	9,148	8,993	9,173
Monte Vista Apt Prop Maint (4802-015-000)	25,086	35,700	-	-
Monte Vista Apt Prop Management (4802-020-001)	6,780	6,780	6,780	6,780
Inclusionary Zoning Study (4802-020-003)	-	20,000	-	-
Taylor House (4802-020-010)	68,537	50,000	281,462	175,000
Measure H Homeless Grant Program (4802-020-004)	-	100,000	-	100,000
Monte Vista Apt Utilities (4802-022-001/006)	12,751	14,000	14,000	14,400
Monte Vista Apt Waste Wtr/Sewer (4802-022-007)	-	1,250	-	-
Monte Vista Apt Maint/Supplies (4802-033-001/002)	-	500	500	500
Monte Vista Apt Equipment & Appliances (4802-038-000)	7,539	-	-	-
Mobile Home Rehab (4802-851-040)	97,560	75,000	75,000	75,000
Legal Fees (4802-851-502)	518	15,000	-	15,000
Monte Vista Roof Replacement (4802-855-002)	84,638	-	361	-
Mobile Home Mobility Ramps (4802-863-001)	-	90,000	-	90,000
Charter Oak Mobile Home Pk Ins (4802-864-014)	9,684	9,800	9,712	9,900
M&O Improvement of Property (4802-864-506)	534	600	7,036	1,000
Grove Station Low/Mod Proj (4802-865-512)	-	-	-	-
Grove Station Low/Mod Proj Subsidy on Sold Units (4802-865-513)	-	-	-	-
Total Expenditures	353,158	655,778	606,844	674,753
RESTRICTED FUND BALANCE	3,111,051	2,444,749	2,766,433	2,531,064
RESTRICTED FB GROVE STATION L&M	579,276	579,276	579,276	579,276
TOTAL ENDING FUND BALANCE	3,690,327	3,024,025	3,345,709	3,110,340
Total Est Req. & Restricted Fund Balance	4,043,485	3,679,803	3,952,553	3,785,093

FUND 38 – SUCCESSOR AGENCY

Funds 38 and 39 account for the enforceable obligations of the former Redevelopment Agency. Fund 39 is the Redevelopment Obligation Retirement Fund. With changes to the dissolution process this past year, the Successor Agency now submits a Recognized Obligation Payment Schedule (ROPS) annually instead of every six months, listing all of the enforceable obligations during that period. Once approved by the Oversight Board and Department of Finance, the County Auditor/Controller remits the requested amount to the Agency. The remittance from the County is deposited and held in Fund 39 until the obligation payment becomes due. The funds are transferred to Fund 38 to pay the expenditures.

Fund 38 contains the expenditures for the enforceable obligations of the Successor Agency as identified on the ROPS. Funds are received from Fund 39 to make the payment obligations.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
SUCCESSOR AGENCY FUND 38				
ASSIGNED FUND BALANCE	(879,528)	110,032	(852,231)	(1,045,005)
TOTAL RESTRICTED FUND BALANCE	(879,528)	110,032	(852,231)	(1,045,005)
REVENUE				
Interest Revenue	-	-	-	-
Proceeds From Sale of Land (341-005)	292,416	-	-	-
Transfer in fr Retirement Obligation Fund 39 (500-039)	1,846,647	1,596,349	1,596,349	2,052,451
Total Revenue	2,139,063	1,596,349	1,596,349	2,052,451
Total Available Funds	1,259,535	1,706,381	744,118	1,007,446
EXPENDITURES				
Admin Costs Staff/Misc (4120-020-002)	100,052	80,000	80,000	80,000
Admin Cost Consultants (4120-020-004)	35,458	30,000	51,337	30,000
Admin Cost Legal Fees (4120-020-502)	9,503	30,000	11,832	30,000
Admin Cost Audit/Trustee Fees (4120-020-521)	9,000	10,000	9,000	10,000
Principal Pmt Walker House Loan LTD to General Fund (251-033)	1,063,538	748,059	748,059	968,473
Principal WH Loan to 03 (251-003)	81,396	85,466	85,466	89,740
Interest WH Loan to 03 (4120-500-028)	51,074	47,004	47,004	42,731
Interest WH City Loan to 01 (4120-500-030)	207,019	250,000	190,605	162,087
Costco Parking Lot Lease SP565 (4120-565-509)	554,726	565,820	565,820	639,420
Total Expenditures	2,111,766	1,846,349	1,789,123	2,052,451
RESTRICTED FUND BALANCE	(852,231)	(139,968)	(1,045,005)	(1,045,005)
Total Estimated Requirements and Restricted Fund Balance	1,259,535	1,706,381	744,118	1,007,446

FUND 39 – REDEVELOPMENT OBLIGATION RETIREMENT FUND

On December 29, 2011 the California Supreme Court issued its ruling in the lawsuit challenging AB1X26 and AB1X27 relating to Redevelopment Agencies in California. The court upheld AB1X26, eliminating Redevelopment Agencies and found AB1X27, the bill to allow for the continued existence of Redevelopment Agencies with a voluntary payment, to be unconstitutional. The result being that the provisions of AB1X26 remain law and thus dissolved the San Dimas Redevelopment Agency as of January 31, 2012.

Pursuant to Health and Safety Code Section 34170.5, the Successor Agency created a Redevelopment Obligation Retirement Fund to be administered by the Successor Agency. The City assigned Fund 39 for this purpose to receive bi-annual remittances from the County for the transfer to the Successor Agency to meet the obligations of the dissolved Redevelopment Agency. The budget in this fund reflects the remittances and transfer amount to comply with AB1X26.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
REDEVELOPMENT OBLIGATION RETIREMENT FUND 39				
RESTRICTED FUND BALANCE	1,478,380	1,478,380	1,107,167	1,107,167
REVENUE				
Retirement Obligation From County (370-001)	1,325,434	1,446,349	1,446,349	1,902,451
Administrative Cost Reimbursement (370-002)	150,000	150,000	150,000	150,000
Total Revenue	1,475,434	1,596,349	1,596,349	2,052,451
Total Available Funds	2,953,814	3,074,729	2,703,516	3,159,618
EXPENDITURES				
Transfer to Successor Agency ROPS (5000-099-038)	1,846,647	1,596,349	1,596,349	2,052,451
Total Expenditures	1,846,647	1,596,349	1,596,349	2,052,451
RESTRICTED FUND BALANCE	1,107,167	1,478,380	1,107,167	1,107,167
Total Estimated Requirements and Restricted Fund Balance	2,953,814	3,074,729	2,703,516	3,159,618

FUND 40 - COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

This fund administers the City's CDBG programs. Revenue for this Fund is from Federal Block Grants administered through the County to fund the programs listed. Entitlement revenue is down again this year. The program budget is approved by the City Council in January of each year.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
COMMUNITY DEVELOPMENT BLOCK GRANT FUND 40				
RESTRICTED FUND BALANCE	-	-	-	-
CARRY OVER PROGRAM INCOME	-	-	-	-
REVENUES				
Entitlements (359-047)	155,258	211,328	211,328	142,716
Total Revenue	155,258	211,328	211,328	142,716
Total Available Funds	155,258	211,328	211,328	142,716
EXPENDITURES				
Administration Professional Serv (4112-819-000)	32,415	-	-	26,543
Housing Rehabilitation (4112-820-821)	118,215	201,328	201,328	106,173
Youth Scholarship Program (4112-858-002)	4,628	10,000	10,000	10,000
Total Expenditures	155,258	211,328	211,328	142,716
RESTRICTED FUND BALANCE	-	-	-	-
Total Estimated Requirements and Restricted Fund Balance	155,258	211,328	211,328	142,716

FUND 41 - CITIZEN'S OPTION FOR PUBLIC SAFETY (COPS)

This fund is for the administration of the State COPS grant. The program provides for supplemental money for law enforcement. The past several years the City has used the funds to fund a portion of the School Resource Officer and the Supplemental Sergeant position, directed patrol and miscellaneous equipment. The budget proposes continuing with those expense items again this year. In addition, the City will contract with the Sheriff's Department for two license plate reader cars to be deployed in the City.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
CITIZEN'S OPTION FOR PUBLIC SAFETY FUND 41				
RESTRICTED FUND BALANCE	166,082	93,082	178,190	85,108
REVENUES				
Interest (341-001)	5,505	-	-	-
COPS State Grant (358-210)	148,747	100,000	100,000	100,000
Total Revenue	154,252	100,000	100,000	100,000
Total Available Funds	320,334	193,082	278,190	185,108
EXPENDITURES				
Directed Patrol (4210-020-005)	6,778	30,000	31,560	30,000
School Res Officer (4210-020-021)	74,000	70,000	78,440	70,000
Supplemental Sgt. (4210-020-023)	59,000	35,521	35,521	35,000
Equipment (4210-038-002)	2,366	47,561	47,561	40,000
Training (4210-434-000)	-	10,000	-	10,000
Total Expenditures	142,144	193,082	193,082	185,000
RESTRICTED FUND BALANCE	178,190	-	85,108	108
Total Estimated Requirements and Restricted Fund Balance	320,334	193,082	278,190	185,108

FUND 53 - GOLF COURSE

The Golf Course fund receives revenue from the San Dimas Canyon Golf Course and clubhouse leases. The ongoing expenditures are for utilities, audit services and incidental maintenance. The largest expense is for interest on prior loan payments to the City for the original acquisition of the golf course. In 2013 the City refinanced the loan changing the terms of the loan. The loan repayment, budgeted at \$180,000 this year, is the remaining balance available after all expenses. The revenues are budgeted at about the same levels as the last two years. Expenditures are consistent with last year with the exception of water. The most variable expense is water. The City's contribution towards water expense is capped at \$95,000 per year. The lease operator contributes \$160,000 per year towards the expense. If the actual annual expense is less than those two contributions the excess will be carried over in a reserve to be used for future water expenses. It is anticipated that the water expense will exceed the annual contributions and thus draw from the water expense reserves.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
GOLF COURSE FUND 53				
ASSIGNED FB RESTRICTED FOR GC WATER/IMP	121,393	162,593	200,077	241,800
REVENUES				
Golf Course Lease (341-002)	312,791	321,419	245,000	309,099
Restaurant Franchise (341-093)	190,535	168,000	125,000	122,000
American Golf Maint. Bldg Reimb (113-003)	67,672	160,000	75,000	100,000
Water Reimb American Golf (369-001)	160,000	100,000	145,000	160,000
Total Revenue	730,998	749,419	590,000	691,099
Total Available Funds	852,391	912,012	790,077	932,899
EXPENDITURES (4410)				
Travel & Meeting (021-000)	-	-	177	200
Electricity (022-001)	29,087	36,300	32,000	40,000
Gas (022-002)	4,628	4,500	4,500	4,500
Water (022-004)	242,988	290,000	250,000	275,000
Maintenance of Building (023-000)	49,370	51,600	51,600	52,700
Maintenance of Grounds (023-001)	-	2,000	-	2,000
Principal & Int Pd 1st LTD GC Liab (026-000)/(215-001)	258,197	300,019	180,000	180,000
Emergency Irrigation Pump Repair (041-001)	-	-	30,000	-
Total Expenditures	584,270	684,419	548,277	554,400
ASSIGNED FB for Rev over Exp and Adj. for Wtr FB	(68,044)	-	-	-
ASSIGNED FUND BALANCE	268,121	227,593	241,800	378,499
ASSIGNED FB RESTRICTED FOR GC WATER/IMP	200,077	227,593	241,800	378,499
Total Estimated Requirements and Assigned Fund Balance	852,391	912,012	790,077	932,899

FUND 70 - EQUIPMENT REPLACEMENT

This fund is used for capital equipment purchases for the City including vehicles, office equipment and information technology. The primary source of ongoing revenue for this fund has been in the form of transfers from the General Fund. This budget includes a reserve fund transfer of \$18,129. Significant capital equipment purchases and budget changes include:

- Toro Dingo \$60,000.
- Walk Behind Aerator - \$40,000.
- Final payment for lease to own code compliance vehicles \$11,615.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
EQUIPMENT REPLACEMENT FUND 70				
ASSIGNED FUND BALANCE	433,724	384,486	430,913	109,486
REVENUE				
Sale of Property (391-001)	3,716	-	-	-
Proposition A Fund 72 Equip Rental (394-013)	2,500	-	-	-
Transfer In From General Fund 01 (500-001)	850,830	182,329	182,329	18,129
Total Revenue	857,046	182,329	182,329	18,129
Total Available Funds	1,290,770	566,815	613,242	127,615
EXPENDITURES (4314)				
F-250 Pick-Up Truck Unit #25 & 27(039-001)	-	66,000	74,081	-
F-150 Pick-Up Truck Unit #29 (039-006)	-	27,000	26,173	-
F-700 Dump Truck (Replace unit 26) (039-013)	82,777	-	-	-
Case 580 Tractor/Backhoe (039-014)	-	110,000	98,134	-
Utility Body Truck (039-018)	-	-	-	-
Code Enforcement Vehicle (039-025)	-	-	-	-
F-700 Boom Truck (replace unit 31) (039-033)	160,812	-	-	-
Code Compliance (Parking Enf) lease 2 - Escapes (039-035)	11,615	11,615	11,615	11,615
Walk Behind Aerator (039-037)	-	-	-	40,000
GPS Unit (039-040)	-	5,000	-	-
Asphalt Patching Trailer (039-044)	32,782	-	59	-
4-Wheel Drive truck for City inspections (039-052)	41,350	-	27,657	-
Water Utility Truck (039-053)	-	-	8,566	-
Toro Dingo (039-054)	-	-	-	60,000
Computer Equipment & Server/Desktop Update (041-003)	448,322	35,000	47,000	10,000
Service Order Request/Asset Management (041-025)	-	100,000	-	-
Cal Sense Irrigation Control Equipment (041-026)	31,792	200,000	209,852	-
Telephones/Cell Phones/Equipment (041-027)	3,595	12,200	619	6,000
Replace City's Two Way Radio System (041-040)	46,812	-	-	-
Total Expenditures	859,857	566,815	503,756	127,615
ASSIGNED FUND BALANCE	430,913	-	109,486	-
Total Estimated Requirements and Assigned Fund Balance	1,290,770	566,815	613,242	127,615

FUND 71 - AIR QUALITY MANAGEMENT DISTRICT (AQMD)

The revenue for this fund comes from a portion of the vehicle license fees allocated to air quality programs. The funds are governed by guidelines established by the Southern California Air Quality Management District and can only be used on expenditures that have a direct effect on improving air quality. Major projects include:

- Upgrade Charging Stations - \$30,000 – Upgrade existing charging stations in City parking lots.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
AQMD FUND 71				
RESTRICTED FUND BALANCE	237,105	181,105	249,339	241,385
REVENUE				
Interest (341-001)	5,938	1,000	2,500	2,500
AB2766 Entitlements (358-401)	44,758	45,000	45,000	45,000
AQMD - Charging Station (358-402)	-	-	100,000	-
Total Revenue	50,696	46,000	147,500	47,500
Total Available Funds	287,801	227,105	396,839	288,885
EXPENDITURES (4190)				
AQMD Charging Stations (041-003)	24,796	-	118,454	-
Upgrade Charging Stations (041-004)	-	30,000	30,000	30,000
Carb Compliance Vehicles (041-005)	-	5,000	5,000	5,000
Yard Fuel Tank/ Fuel Vent AQMD (041-010)	-	5,000	-	-
Yard Fuel Management Software (041-011)	11,428	25,000	-	-
Transfer to General Fund 01 (5000-099-001)	2,238	2,000	2,000	2,000
Total Expenditures	38,462	67,000	155,454	37,000
RESTRICTED FUND BALANCE	249,339	160,105	241,385	251,885
Total Estimated Requirements and Restricted Fund Balance	287,801	227,105	396,839	288,885

FUND 72 - PROP A TRANSIT

Revenue received in this fund is from a portion of sales tax within L.A. County. The money can only be used for mass transit and paratransit projects and services. Since Prop A taxes are a portion of the countywide sales tax, the amount of revenue had declined significantly but in the past two years has experienced growth.

- Dial-A-Cab – Budget amount \$232,000 – Expenditures for the City subsidized San Dimas Dial-A-Cab service.
- Get About Services – Budget amount \$172,800 – Approximately the same as last year.
- Recreational Transit – \$80,000 – Transit services for adult, family and teen recreation excursions and is the same as last year.
- Gold line Park & Ride Improvements for the Gold line Extension into San Dimas - \$250,000.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
PROP A TRANSIT FUND 72				
RESTRICTED FUND BALANCE	528,941	559,289	644,999	721,288
REVENUE				
Prop A Taxes (312-002)	687,225	698,557	698,557	728,952
Interest (341-001)	12,569	5,000	5,000	5,000
Recreation Fees (395-034)	2,663	3,200	3,200	3,200
Total Revenue	702,457	706,757	706,757	737,152
Total Available Funds	1,231,398	1,266,046	1,351,756	1,458,440
EXPENDITURES				
Publications & Dues/SCVOG (4120-016-000)	2,664	3,500	3,500	3,500
Administration (4120-020-072)	85,320	110,000	110,000	110,000
Audit (4120-020-521)	2,400	2,400	2,400	2,400
Equipment Rental Fund 70 (4120-025-000)	2,500	2,500	2,500	2,500
Get About Vans (4125-041-001)	8,300	16,000	16,000	-
Get About Services (4125-433-000)	176,149	172,200	150,000	172,800
Recreational Transit (4125-434-000)	61,623	80,000	40,000	80,000
Sr. Handicap Bus Buy down (4125-442-000)	11,600	12,000	12,000	12,000
Dial A Cab (4125-445-000)	200,249	301,000	250,000	232,000
Park & Ride Maint/Coat/Stripe/ADA (4125-453-002)	26,066	28,700	28,700	25,000
Depot Maintenance (4125-454-001)	-	-	-	-
Bus Stop Maintenance (4125-455-000)	9,528	15,368	15,368	17,368
Gold Line Park & Ride (453-003)	-	-	-	250,000
Total Expenditures	586,399	743,668	630,468	907,568
RESTRICTED FUND BALANCE	644,999	522,378	721,288	550,872
Total Estimated Requirements and Restricted Fund Balance	1,231,398	1,266,046	1,351,756	1,458,440

FUND 73 - PROP C TRANSIT

This fund receives revenue from a portion of sales tax within L.A. County. The use of the funds are similar to Prop A guidelines with the exception that Prop C funds can be used for street improvements to streets that support mass transit. Similar to Prop A revenues are increased slightly. Budget highlights include:

- Via Verde Street Resurfacing Project - \$1,200,000. Total anticipated cost of the project is \$2,730,000 which includes the following funding sources: Gas Tax, Proposition C, Measure R and Measure M
- Covina Blvd. - \$840,000 – Reconstruction of Covina Blvd. Total project cost is anticipated to be \$2,582,245 which consists of the following funding sources: Proposition C, Measure R, Measure M and RMRA funds.
- Gold Line Consulting Services - \$100,000 – Consulting services for evaluation of Gold Line extension including City Engineer and Traffic Engineer.
- Bicycle Trail Master Plan - \$50,000 – Consulting services to develop a city-wide bicycle trail master plan.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
PROP C TRANSIT FUND 73				
RESTRICTED FUND BALANCE	1,999,235	1,100,537	1,421,283	1,690,718
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REVENUE				
Prop C Taxes (312-003)	570,034	579,435	579,435	604,647
Interest (341-001)	40,611	6,500	6,500	6,500
Total Revenue	610,645	585,935	585,935	611,147
Total Available Funds	2,609,880	1,686,472	2,007,218	2,301,865
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EXPENDITURES				
Administration of Prog (4120-020-073)	-	-	-	-
Gold Line Consultant Services (4120-020-074)	32,398	100,000	100,000	100,000
Bicycle/Trail Master Plan (4120-020-075)	-	50,000	-	50,000
Pavement Management System (4841-041-001)	1,500	1,500	1,500	1,500
Pavement Management Update (4841-041-002)	-	10,000	10,000	-
Pavement Preservation (4841-554-007)	-	40,000	40,000	-
Via Verde Ave. (4841-557-002)	-	-	-	1,200,000
Lone Hill et al (4841-601-004)	-	60,000	60,000	-
Badillo et al (4841-639-000)	5,000	-	105,000	-
Bonita Ave. Pavement Reconstruction (4841-660-001)	-	-	-	-
Covina Blvd (4841-667-001)	-	840,000	-	840,000
San Dimas Ave. (4841-929-004)	1,149,699	-	-	-
Total Expenditures	1,188,597	1,101,500	316,500	2,191,500
RESTRICTED FUND BALANCE	1,421,283	584,972	1,690,718	110,365
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Total Estimated Requirements and Restricted Fund Balance	2,609,880	1,686,472	2,007,218	2,301,865

FUND 74 – MEASURE R TRANSIT

In November 2008 voters passed Measure R, a ½ cent sales tax increase in Los Angeles County to finance new transportation projects and programs and accelerate many of those already in the pipeline. The increase in sales tax became effective July 1, 2009. Similar to Prop A and C funds the city receives and annual local share. The funds are restricted to use on transportation related programs and projects including street improvements.

- Via Verde Street Resurfacing project - \$500,000. Total anticipated cost of the project is \$2,730,000 which includes the following funding sources: Gas Tax, Proposition C, Measure R and Measure M
- Various residential Streets - \$320,000 – Street repairs to various residential streets throughout the City. The project is spread over several funds.
- Covina Blvd. additional appropriation of \$40,000 left over funds from the 2019-20 budget of \$120,000 will be carried over to fiscal year 2020-2021 to complete the project. Total project cost is anticipated to be \$2,582,245 which consists of the following funding sources: Proposition C, Measure R, Measure M and RMRA funds.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
MEASURE R TRANSIT FUND 74				
RESTRICTED FUND BALANCE	1,312,363	270,829	1,255,838	684,408
REVENUE				
Measure R Taxes (312-004)	427,648	492,570	492,570	453,532
Interest (341-001)	33,287	5,000	5,000	5,000
Total Revenue	460,935	497,570	497,570	458,532
Total Available Funds	1,773,298	768,399	1,753,408	1,142,940
EXPENDITURES				
Administration of Prog (4120-020-074)	-	-	-	-
Pavement Preservation (4841-554-007)	-	84,000	894,000	-
Via Verde Street Design (4841-557-002)	-	-	-	-
Cienega/Repair (4841-638-000)	-	-	-	-
Badillo et al (4841-639-000)	-	-	55,000	-
Various Residential Streets (4841-639-016)	260,323	320,000	-	-
San Dimas Ave (4841-929-003)	242,604	-	-	-
Puente Ave Rehab (VV to Via Palomares) (4841-663-000)	14,533	-	-	-
Covina Blvd (4841-667-001)	-	120,000	120,000	40,000
Goldline Betterments (4841-616-016)	-	-	-	75,000
Via Verde Ave. (4841-557-003)	-	-	-	500,000
Total Expenditures	517,460	524,000	1,069,000	615,000
RESTRICTED FUND BALANCE	1,255,838	244,399	684,408	527,940
Total Estimated Requirements and Restricted Fund Balance	1,773,298	768,399	1,753,408	1,142,940

FUND 75 - LANDSCAPE MAINTENANCE ASSESSMENT DISTRICTS

The revenue in this fund comes from assessments of homeowners in the Boulevard and Northwoods tracts to fund for the maintenance and operations of common landscape areas.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
OPEN SPACE MAINTENANCE FUND 75				
RESTRICTED FUND BALANCE BOULEVARD	17,557	17,937	20,133	20,593
RESTRICTED FUND BALANCE NORTHWOODS	19,886	10,676	24,018	14,868
TOTAL RESTRICTED FUND BALANCE	37,443	28,613	44,151	35,461
REVENUES				
Assessment Fee Blvd (371-001)	10,064	10,200	10,200	10,000
Assessment Fee Northwoods (371-003)	34,080	34,200	34,200	34,000
Total Revenue	44,144	44,400	44,400	44,000
Total Available Funds	81,587	73,013	88,551	79,461
EXPENDITURES				
BOULEVARD (4440)				
General Maintenance (020-000)	-	3,860	3,860	3,860
Tree Trimming (020-001)	-	600	600	600
Irrigation Repair (020-002)	234	400	400	400
Electricity (022-001)	255	550	480	550
Water (022-004)	6,999	4,400	4,400	4,400
Sub-total Boulevard	7,488	9,810	9,740	9,810
NORTHWOODS (4443)				
General Maintenance (020-000)	12,676	16,900	16,900	16,900
Irrigation Repair (020-001)	171	3,000	3,000	2,160
Tree Trimming (020-003)	-	2,500	2,500	2,500
Electricity (022-001)	763	1,045	950	1,075
Water (022-004)	16,338	20,000	20,000	20,000
Sub-total Northwoods	29,948	43,445	43,350	42,635
Total Expenditures	37,436	53,255	53,090	52,445
RESTRICTED FUND BALANCE BOULEVARD	20,133	18,327	20,593	20,783
RESTRICTED FUND BALANCE NORTHWOODS	24,018	1,431	14,868	6,233
TOTAL RESTRICTED FUND BALANCE	44,151	19,758	35,461	27,016
Total Estimated Requirements and Restricted Fund Balance	81,587	73,013	88,551	79,461

Fund 76 – MEASURE M TRANSIT

This is a Fund set up for the revenue and expenditures for the County-wide additional sales tax for transit that was approved 3 years ago. In FY 18-19 we received \$472,382 and anticipate receiving \$492,520 this year. Projects include:

- Covina Blvd street reconstruction project - \$62,245 budgeted in 2020-21 unspent portion of 2019-20 budget of \$830,000 will be carried over to complete the project. Total project cost is anticipated to be \$2,582,245 which consists of the following funding sources: Proposition C, Measure R, Measure M and RMRA funds.
- Via Verde Street Resurfacing Project - \$690,000. Total anticipated cost of the project is \$2,730,000 which includes the following funding sources: Gas Tax, Proposition C, Measure R and Measure M

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
MEASURE M FUND 76				
RESTRICTED FUND BALANCE	342,276	725,328	800,319	435,839
<hr/>				
REVENUE				
Measure M Taxes (312-001)	481,486	492,520	492,520	513,950
Interest (341-001)	14,467	3,000	3,000	5,000
Total Revenue	495,953	495,520	495,520	518,950
Total Available Funds	838,229	1,220,848	1,295,839	954,789
<hr/>				
EXPENDITURES				
Avenida Entrada Design & Management (4841-554-010)	28,910	-	5,000	-
Covina Blvd (4841-667-001)	-	830,000	830,000	62,245
San Dimas Ave. Ped./Biking Imprv. Phase 1 Design (4841-929-000)	9,000	90,000	25,000	-
Pavement Preservation (4841-554-008)	-	-	-	84,000
Via Verde Ave. (4841-554-009)	-	-	-	690,000
Total Expenditures	37,910	920,000	860,000	836,245
RESTRICTED FUND BALANCE	800,319	300,848	435,839	118,544
Total Estimated Requirements and Restricted Fund Balance	838,229	1,220,848	1,295,839	954,789

FUND 77 – ROAD MAINTENANCE REHAB

In 2017 the State legislature approved a new state-wide transportation funding program by adoption of SB 1. The revenue is generated by increases in the gas tax and vehicle license fee. There is a local return formula component. The City's share is anticipated to be \$594,383 next year. A requirement of these funds is that they are allocated to specific identified projects. In FY 20 -21 the City has identified the Covina Blvd. project for use of these funds.

- Covina Blvd. - \$550,000 – Reconstruction of Covina Blvd. Total project cost is anticipated to be \$2,582,245 which consists of the following funding sources: Proposition C, Measure R, Measure M and RMRA funds.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
ROAD MAINT. REHAB ACT FUND 77				
RESTRICTED FUND BALANCE	200,961	(25,559)	643,990	649,280
<hr/>				
REVENUE				
RMRA Local Return (312-001)	632,796	567,118	576,025	594,383
Interest (341-001)	10,833	8,500	8,500	8,500
Total Revenue	643,629	575,618	584,525	602,883
Total Available Funds	844,590	550,059	1,228,515	1,252,163
<hr/>				
EXPENDITURES				
Administration of Program (4120-020.077)	-	-	-	-
Rennell et al Project (4120-20-074)	196,000	-	-	-
Avenida Entrada Construction (4841-554-010)	4,600	-	579,235	-
Covina Blvd (4841-667-001)	-	550,000	-	550,000
Total Expenditures	200,600	550,000	579,235	550,000
RESTRICTED FUND BALANCE	643,990	59	649,280	702,163
<hr/>				
Total Estimated Requirements and Restricted Fund Balance	844,590	550,059	1,228,515	1,252,163

FUND 78 – Measure W

The revenue for this fund is derived from a voter approved special tax levy collected annually on parcels within the Los Angeles County Flood Control District. The tax is levied at a rate of 2.5 cents per square foot of impermeable area, except as exempted. The fund is anticipated to generate \$600,000 per year for Storm Water infrastructure projects, operations and maintenance. Budget Highlights include:

- Storm drain catch basin filters and grates - \$850,000.
- Professional NPDES pollutant monitoring and reporting as required under the guidelines of the permit - \$293,500.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
MEASURE W FUND 78				
RESTRICTED FUND BALANCE	-	-	-	600,000
<hr/>				
REVENUE				
Property Tax Storm Water (311-001)	-	600,000	600,000	600,000
Interest (341-001)	-	2,500	-	2,500
Total Revenue	-	602,500	600,000	602,500
Total Available Funds	-	602,500	600,000	1,202,500
<hr/>				
EXPENDITURES				
Administration of Program (4120-020-077)	-	-	-	-
NPDES General (4341-024-001)	-	-	-	20,000
NPDES SUSUMP Plan Checks (4341-024-002)	-	-	-	10,000
NPDES Advertising (4341-024-010)	-	-	-	8,000
NPDES Printing (4341-024-018)	-	-	-	500
NPDES Professional Services (4341-024-020)	-	-	-	293,500
NPDES Capital Outlay (4341-024-041)	-	-	-	5,000
Catch Basin Grates and Filters (4841-813-000)	-	-	-	850,000
Total Expenditures	-	-	-	1,187,000
RESTRICTED FUND BALANCE	-	602,500	600,000	15,500
<hr/>				
Total Estimated Requirements and Restricted Fund Balance	-	602,500	600,000	1,202,500

FUND 113 – Housing Authority

The revenue for this fund is derived from rents collected at the Mobile Home Park. The revenue is used to make payments on the Bond and to operate the property.

**CITY OF SAN DIMAS
ANNUAL CAPITAL AND OPERATING BUDGET**

	2018-19 ACTUAL	2019-20 ADOPTED BUDGET	2019-20 REVISED ESTIMATE	2020-21 ADOPTED BUDGET
Housing Authority Trustee Administration Fund 113				
RESTRICTED FUND BALANCE	4,997,221	5,221,916	5,416,339	5,603,579
REVENUE				
Interest Revenue (341-001)	120,006	11,200	11,200	11,500
Rents Mobile Home Park (341-002)	1,165,756	1,250,000	1,250,000	1,250,000
Total Revenue	1,285,762	1,261,200	1,261,200	1,261,500
Total Available Funds	6,282,983	6,483,116	6,677,539	6,865,079
EXPENDITURES				
P.S. Charter Oak Improvements (4120-020-001)	375	200,000	200,000	-
Interest Expense (4120-026)	252,795	243,960	243,960	225,150
Principal Payment (4120-027-001)	310,000	330,000	330,000	350,000
Reimb City for Operation of Property (4120-506)	303,474	300,000	300,000	300,000
Total Expenditures	866,644	1,073,960	1,073,960	875,150
RESTRICTED FUND BALANCE	5,416,339	5,409,156	5,603,579	5,989,929
Total Estimated Requirements and Restricted Fund Balance	6,282,983	6,483,116	6,677,539	6,865,079



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SUPPLEMENTAL INFORMATION



IN THIS SECTION:

- CAPITAL IMPROVEMENT PROGRAM OVERVIEW
- GLOSSARY OF BUDGET TERMS
- APPROPRIATIONS LIMIT
- MINUTE ACTION APPROVAL OF BUDGET

CAPITAL IMPROVEMENT PROGRAM OVERVIEW

Every year as part of the budget development process, the Capital Improvement Plan is updated to respond to changes in community priorities and the availability of funding sources. Portions of the City budget are devoted to projects that maintain and improve the City's physical infrastructure of streets, storm drains, sewers, parks, sidewalks, buildings, right-of-way landscaping, streetlights, and traffic signals.

Most CIP projects are paid from "dedicated funds," monies that are mandated for use in capital improvements and cannot be used for operating expenses. However, some General Fund monies are also used to build and maintain the physical infrastructure of the City. The amount of General Fund money budgeted for CIP projects is balanced with the City's other programmatic needs approved by the City Council.

In order to develop the CIP budget, the following steps are taken:

- CIP Project proposals are submitted by each department.
- CIP requests are analyzed by staff to determine need and funding availability.
- The CIP is presented to City Council for review by the City Manager.
- The City Council approves the CIP budget.

Along with the \$11.7 million in carryover and new projects, staff had identified an additional \$15.4 million in Special Fund and General Fund money to be spent on infrastructure projects. The data on the following pages identifies the capital improvement projects and their funding sources on a year-by-year basis for fiscal years 2020-21 through 2024-25. More detailed descriptions follow that section for capital improvement projects budgeted in fiscal year 2020-21.



Capital Improvement Project Plan & Potential Funding Schedule

Fiscal Year	Department	Funding Sources	Project/Equipment	Projected Cost
FY 2020-21	Public Works	Gas Tax, Infrastructure, Proposition C, Measure R and Measure M	Resurfacing of Via Verde Boulevard	\$2,730,000
	Public Works	Infrastructure Fund/General Fund	Resurfacing of Covina Boulevard (Partial Carryover)	\$2,582,245
	Public Works	Gas Tax, Lighting District, Proposition C, Measure R	Resurfacing of Badillo road (Carryover 2019-20)	\$2,287,850
	Public Works	Measure W	Catch Basin and Filter Grates	\$850,000
	Public Works	Lighting District	Glenwood Community Street Lighting (Woodglen Drive)	\$575,823
	Public Works	Lighting District	Lighting Projects	\$510,000
	Parks and Recreation	Gas Tax and Measure R	Pavement Preservation (Slurry Seal)	\$444,000
	Parks and Recreation	Open Space District #1/ General Fund	Recreation Center Improvements	\$337,000
	Parks and Recreation	Proposition A	Park & Ride Betterments alongside the Gold line Project	\$250,000
	Parks and Recreation	Open Space District #3/General Fund	Loma Vista Park Playground Structure	\$160,000
	Parks and Recreation	Infrastructure Fund/General Fund	Yard Relocation due to Gold line Project	\$150,000
	Parks and Recreation	Open Space District #1/ General Fund	Sports Plex Improvements	\$150,000
	Parks and Recreation	Open Space District #1/ General Fund	Horsethief Canyon Park – Trail & Dog Park Improvements	\$150,000
	Parks and Recreation	Infrastructure Fund/General Fund	Trail Fencing & Surface Improvements	\$100,000
	Parks and Recreation	Infrastructure Fund/General Fund	Urban Forest Reforestation	\$100,000
	Parks and Recreation	Open Space District #2/ General Fund	Civic Center Buildings HVAC, Alarm and Lighting Control System	\$100,000
	Parks and Recreation	Open Space District #3/General Fund	Loma Vista Park Basketball Court Resurfacing	\$50,000
	Parks and Recreation	Open Space District #2/ General Fund	Senior Center Community Center Project	\$50,000
	Parks and Recreation	Open Space District #2/ General Fund	Community Services Building Audio/Visual System	\$50,000
	Parks and Recreation	Open Space District #2/ General Fund	Pioneer Park Court Re-Surfacing & Security Lights	\$40,000
Parks and Recreation	Open Space District #2/ General Fund	Civic Center Park Tables and Benches	\$10,000	
			Total	\$ 11,676,918
FY 2021-22	Public Works	Gas Tax, Proposition C, Measure R, RMRA	Lone Hill et al	\$ 1,750,000
	Public Works	Infrastructure/General, Measure R, Measure M, RMRA	Various Residential	\$ 1,000,000
	Public Works	Gas Tax, Proposition C, Measure R, RMRA	Eaton Rd et al	\$ 1,000,000
	Public Works	Infrastructure Fund/General Fund	Goldline Betterments	\$ 1,000,000
	Public Works	Lighting District	Lighting Projects	\$900,000
	Public Works	Gas Tax, Measure M, Measure R, RMRA	Various Residential	\$ 600,000
	Public Works	Gas Tax, Measure M, Measure R, RMRA	Slurry Project	\$ 400,000
	Public Works	Gas Tax, Measure M, Measure R, RMRA	Slurry Project	\$ 400,000
	Parks and Recreation	Open Space District #1/ General Fund	SportsPlex - Field Light Upgrade (Joint BUSD)	\$ 1,800,000
	Parks and Recreation	Infrastructure Fund/General Fund	Foothill Blvd Median	\$ 356,000
	Parks and Recreation	Infrastructure Fund/General Fund	Covina Blvd/Badillo Ave Median	\$ 302,300
	Parks and Recreation	Infrastructure Fund/General Fund	Tree Replacement	\$ 100,000
	Parks and Recreation	Infrastructure Fund/General Fund	Horse Trail Fencing/Surfacing - Repair/Replace	\$ 100,000
	Parks and Recreation	Infrastructure Fund/General Fund	Tree Replacement	\$ 100,000
	Parks and Recreation	Open Space District #1/ General Fund	Lone Hill Park - Playground Resurfacing	\$ 60,000
	Parks and Recreation	Open Space District #1/ General Fund	Horsethief Canyon Park - Maintenance	\$ 50,000
	Parks and Recreation	Open Space District #1/ General Fund	SportsPlex - Field Improvements	\$ 40,000
	Parks and Recreation	Open Space District #1/ General Fund	SportsPlex - Tennis Court Fence (Joint BUSD)	\$ 30,000
	Parks and Recreation	Open Space District #2/ General Fund	Merchant Park - Fencing and Backstop Repairs	\$ 30,000
	Parks and Recreation	Open Space District #2/ General Fund	Pioneer Park Tennis Court Resurface	\$ 24,000
Parks and Recreation	Open Space District #2/ General Fund	Pioneer Park - Security Lighting	\$ 20,000	
Parks and Recreation	Infrastructure Fund/General Fund	Monument Signs - Welcome to San Dimas	\$ 15,000	
Parks and Recreation	Open Space District #2/ General Fund	Horsethief Canyon Park - Dog Park paint and fencing	\$ 10,000	
Parks and Recreation	Open Space Districts 1,2 &3	Various Parks - Sidewalk Repair	\$ 8,000	
Parks and Recreation	Open Space Districts 1,2 &3	Various Parks - Park Furniture	\$ 5,000	
Parks and Recreation	Open Space District #2/ General Fund	Pioneer Park - Powder coat dumpster gates	\$ 2,000	
			Total	\$ 10,102,300
FY 2022-23	Public Works	Measure R, RMRA	Gladstone Ave	\$ 1,420,000
	Public Works	Infrastructure/General and Measure M	Various Residential	\$ 700,000
	Public Works	Lighting District	Lighting Projects	\$520,000
	Public Works	Gas Tax, Measure M, Measure R, RMRA	Slurry Project	\$ 400,000
	Parks and Recreation	Unidentified Funding Source	Recreation Center Redesign	\$ 10,000,000
	Parks and Recreation	Infrastructure Fund/General Fund	Tree Replacement	\$ 100,000
	Parks and Recreation	Infrastructure Fund/General Fund	Lone Hill Ave. Median	\$ 86,400
	Parks and Recreation	Infrastructure Fund/General Fund	Gladstone St Median	\$ 79,300
			Total	\$ 13,305,700
FY 2023-24	Public Works	Proposition C, Measure R, Measure M, RMRA	Bonita et al	\$ 2,000,000
	Public Works	Lighting District	Lighting Projects	\$170,000
	Public Works	Gas Tax, RMRA	Gladstone Ave	\$ 825,000
	Public Works	Infrastructure/General and Measure M	Various Residential	\$ 700,000
	Parks and Recreation	Infrastructure Fund/General Fund	Tree Replacement	\$ 100,000
			Total	\$ 3,795,000
FY 2024-25	Public Works	Lighting District	Lighting Projects	\$170,000
	Public Works	Arrow Highway	Propositions C, Measure R, Measure M, RMRA	\$ 2,000,000
	Public Works	Infrastructure/General and Measure R	Various Residential	\$ 900,000
	Parks and Recreation	Infrastructure Fund/General Fund	Tree Replacement	\$ 100,000
			Total	\$ 3,170,000
			Projected 5 Year Total	\$ 42,049,918

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Via Verde Street Improvements



DESCRIPTION: This is a cooperative project with the County of Los Angeles. This Road Improvement Project entails substantial street rehabilitation on Via Verde shared with LA County.

- Via Verde from Bonelli Park Entrance to 57 freeway which 75% is within the LA County's jurisdiction
- Via Verde from 57 freeway to Covina Hills Road which primarily is within the City's jurisdiction
- Via Verde from Covina Hills Road to 1200 feet west of Covina Hills Road which primarily is within the LA County's jurisdiction

The project will consist of removal and replacement of pavement sections and upgrade of curb ramps to meet ADA requirements. The total construction cost of the project is estimated at just over \$2,730,000 with the majority of the funding coming from proposition C funds.

HISTORY/JUSTIFICATION: Due to the high traffic volumes and the existing conditions of Via Verde, street maintenance is beyond routine and street rehabilitation is necessary for safety and prolonging the life of the roadway.

SCHEDULING: The project street rehabilitation is planned to take place once the nearby Caltrans construction on the 10 freeway is substantially complete (anticipated to have less impacts on Via Verde by the end of Summer of 2020). This project's construction will take place during 2020-21

IMPACTS TO OPERATING BUDGET: This project will drastically improve the conditions of this major street and hence also improve the overall rating of our streets on the City's pavement management program, which is designed to minimize the cost of ongoing street maintenance.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
002	Gas Tax		15,000	340,000	355,000
012	Infrastructure		25,000		25,000
073	Proposition C			1,200,000	1,200,000
074	Measure R			500,000	500,000
076	Measure M			690,000	690,000
	Grand Total	-	40,000	2,730,000	2,770,000

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Glenwood Community Street Lighting



DESCRIPTION: The City conducted a street light review of the Glenwood Community and determined the existing street light poles and lamps need to be replaced. As part of the replacement, the 31 existing lamps will be upgraded with LED lighting.

HISTORY/JUSTIFICATION: Existing lighting system is deteriorating in need of upgrading to improve lighting levels on City streets for public safety.

SCHEDULING: The following streets off of Woodglen Drive are planned for street light replacement during 2020-21.

Holly glen Lane, Forestglen Lane, Whisperglen Lane, Meadow glen Lane, Charford Street, Tarryglen Lane, Bonnie Glen Lane, Fern glen Lane, Shadyglen Lane, and Heatherglen Lane.

IMPACTS TO OPERATING BUDGET: This project will improve the street lighting on our residential streets in the community. The newer lighting system will require less maintenance.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
007	Lighting District	42,727	575,823		618,550
	Grand Total	42,727	575,823	-	618,550

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Bonita Avenue Traffic Signal Synchronization



DESCRIPTION: The project consists of modifying existing traffic signal equipment, installing a new traffic signal communications system, and a new video management system along Bonita Avenue. The project improvements include the installation of new conduit, fiber optics communications, traffic surveillance cameras, video detection systems for vehicles with bicycle detection, advanced traffic signal controllers, safety lighting, pedestrian countdown heads, pedestrian push buttons, and communications facilities to improve for remote monitoring and control from the existing Traffic Management Center located at City Hall.

HISTORY/JUSTIFICATION: The improvements to implement the traffic synchronization of the five existing City traffic signals along Bonita Avenue will improve management of congestion and increase efficiency along this corridor. Bonita Avenue within the city limits is considered a minor arterial roadway that connects the cities to the west and east as well as neighborhood's with local and regional destinations, including several regional commuter rail stations.

SCHEDULING: The construction phase of this project is planned to start during 2019-20 and will be completed during 2020-21

IMPACTS TO OPERATING BUDGET: This project will help improve our existing Traffic Management Center at City Hall which will provide a better resource to monitor and manage the traffic signals tied into the system. The City secured a \$1.3 million grant from the Los Angeles County Metropolitan Transportation Authority for the Bonita Avenue Signal Synchronization Project. The City's share of the project cost is \$285,523.36

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
007	Lighting District	118,927	1,582,148		1,701,075
	Grand Total	118,927	1,582,148	-	1,701,075

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Badillo Street Et Al Street Improvements



DESCRIPTION: This is a cooperative project with the County of Los Angeles. This Road Improvement Project entails substantial street rehabilitation on two major arterial street corridors shared with LA County.

- Badillo Street from Covina Boulevard to Cypress Avenue of which 83% is within the City's jurisdiction
- Covina Hills Road from Via Verde to 1100 feet north of which 90% is within LA County's jurisdiction.

The project will consist of removal and replacement of pavement sections, removal and replacement of damaged sidewalks, driveways, upgrade of curb ramps to meet ADA requirements, and traffic signal upgrades/enhancements. The total construction cost of the project is estimated at just over \$2,000,000 with the majority of the funding coming from the County's and the City's shares of STPL (Surface Transportation Program Local) funds and the remaining portion from several restricted transportation funds, lighting funds, and infrastructure funds.

HISTORY/JUSTIFICATION: Due to the high traffic volumes and the existing conditions of these streets, street maintenance is beyond routine and street rehabilitation is necessary for safety and prolonging the life of the roadway.

SCHEDULING: The project streets were planned for street rehabilitation during 2019-20, but due to challenges with coordinating with other public agencies such as LA County and Caltrans it's most likely the construction will take place during 2020-21

IMPACTS TO OPERATING BUDGET: This project will drastically improve the conditions of these major streets and hence also improve the overall rating of our streets on the City's pavement management program, which is designed to minimize the cost of ongoing street maintenance.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
002	Gas Tax	-	100,000	-	100,000
007	Lighting District	2,700	130,800	-	133,500
012	Infrastructure Fund	2,950	1,897,050	-	1,900,000
073	Proposition C	-	105,000	-	105,000
074	Measure R	-	55,000	-	55,000
	Grand Total	5,650	2,287,850	-	2,293,500

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Covina Boulevard Street Improvement Project



DESCRIPTION: The City’s Capital Improvement Program schedules and finances infrastructure projects that improve and maintain the City’s infrastructure.

The Covina Boulevard Street Improvement project will reconstruct approximately 325,000 square feet of pavement using approximately 9500 tons of asphalt concrete. This project would repair Covina Boulevard between Arrow highway and the Northbound 57 off-ramp. The project also includes minor concrete repairs and ADA corner ramp upgrades. The project will utilize a cost-effective cement treated FDR process with new asphalt concrete including a rubberized AC overlay.

HISTORY/JUSTIFICATION: Covina Boulevard is a critical traffic corridor. Due to severe pavement degradation, full street reconstruction is necessary to increase safety, decrease maintenance cost and provide a quality street for our residents for decades to come.

SCHEDULING: The Covina Boulevard Street Improvement Project is scheduled to start construction in June of 2021 with construction to be completed in August prior to the start of the school year.

IMPACTS TO OPERATING BUDGET: This project will repair a section of Covina Boulevard that is showing excessive wear. This street section will require maintenance to keep the street in safe working order. Repairing this street section will reduce the future maintenance cost required and will provide an aesthetically pleasing smooth street surface to our residents. The estimated project cost is \$2,480,000 budgeted using Prop C (fund 73), Measure R (fund 74), Measure M (fund 76), RMRA (fund 77).

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
007	Lighting District		140,000		140,000
073	Proposition C			840,000	840,000
074	Measure R		120,000	40,000	160,000
076	Measure M		830,000	62,245	892,245
077	RMRA Act			550,000	550,000
	Grand Total	-	1,090,000	1,492,245	2,582,245

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Annual Pavement Preservation

DESCRIPTION: The City utilizes a pavement management program to schedule routine maintenance of residential streets, which ensures that each residential street is resurfaced every seven years. The Slurry Seal Preparation project prepares the roadway for this project, which seals the asphalt to maintain the life of pavement.



HISTORY/JUSTIFICATION: Routine street maintenance is necessary for safety and prolonging the life of the roadway.

SCHEDULING: The following streets are planned for slurry seal paving during 2020-2021.

- All residential streets in Maintenance Zone 6 which is south of Badillo and Covina Blvd west of the 57 FWY and north of the County unincorporated area.

The following streets are planned for slurry seal paving during 2021-22:

- All residential street in Maintenance Zone 4 which is east of the 57 FWY and north of Arrow Highway, south of Gladstone, west of San Dimas Ave.

IMPACTS TO OPERATING BUDGET: This project will maintain our residential streets in accordance with the City’s pavement management plan, which is designed to minimize the cost of ongoing street maintenance. The slurry seal pavement also extends the pavement life, and serves to avoid the need for more costly asphalt overlay projects and/or pavement reconstruction. Typical asphalt overlay costs are approximately six times the cost of a slurry seal project.

Funding Source		Actual	Amended	Adopted	Total Cost
Fund #	Fund Name	Expense	Budget	Budget	
		2018-19	2019-20	2020-21	
002	Gas Tax	352,822	657,000	360,000	1,369,822
012	Infrastructure Fund		51,000		
073	Prop C		40,000		
074	Measure R		84,000	84,000	84,000
	Grand Total	352,822	832,000	444,000	1,453,822

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Various Sidewalk Projects

DESCRIPTION: The City performs sidewalk evaluation and repairs on a continuous basis to remove trip hazards and replace degraded sidewalks and curbs and gutters.

HISTORY/JUSTIFICATION: Routine inspection and maintenance is necessary for providing safe walkable surfaces which promote a healthier San Dimas.

SCHEDULING: The City inspects 2 maintenance zones annually. Repairs are made to remove hazards found during inspections and/or as discovered during other maintenance operations. Additional concrete repairs are done in conjunction with major street projects.



- Maintenance Zones 5 and 6 are scheduled for inspection for 2020-21. The money allocated includes costs of estimated repairs. Maintenance Zone 5 and 6 are the areas

The following streets are planned for slurry seal paving during 2021-22:

- Maintenance Zones 7 and 8 are scheduled for inspection.

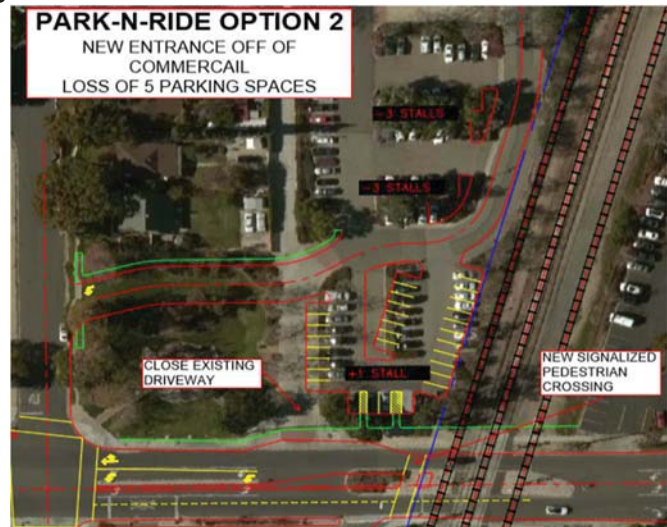
IMPACTS TO OPERATING BUDGET: This project will maintain our sidewalks and curbs and gutters to provide a safe walkable surface for our residents. The goal is to proactively discover and remove impediments to travel and potential trip hazards before they become a problem.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
002	Gas Tax	70,341	75,000	80,000	225,341
012	Infrastructure Fund	45,508	45,000	50,000	140,508
	Grand Total	115,849	120,000	130,000	365,849

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: San Dimas Park and Ride Reconfiguration

DESCRIPTION: The San Dimas Park and Ride located at 205 S San Dimas Ave will need to be reconfigured due to the construction of the Goldline. The existing parking layout includes a portion of the Goldline Right of Way which is now needed to provide room for the new light rail system. When the Park and Ride was originally constructed the Railroad allowed improvements to be constructed within the railroad right of way with the caveat that the improvements may need to be removed if the railroad right of way is needed.



HISTORY/JUSTIFICATION: The Goldline will be reclaiming the portion of the Park and Ride facility that is within the railroad right of way. Reconfiguration of the east side of the parking lot is necessary to adjust the impacted stalls and drive aisles.

SCHEDULING: This work will be completed in conjunction with the early phases of the Goldline construction which is anticipated to be during FY 2020-21.

- Park and Ride Reconfiguration on the east side of the City owned property.

IMPACTS TO OPERATING BUDGET: This project will reconfigure the east side of the Park and Ride lot to accommodate the layout within the City owned property. The lot will lose 5-7 spaces for bus transit parking. Work is limited to the east side of the Park and Ride.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
072	Prop A Transit	-	-	250,000	250,000
	Grand Total	-	-	250,000	250,000

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Trash Screens and Filters for City Storm Drain Network

DESCRIPTION:

The NPDES Municipal Separate Storm Sewer System (MS4) Permit regulates municipal discharges of storm water and non-storm water from the associated Permittees. The MS4 Permit mandates that the City implement specified stormwater management programs to address the challenges of preventing stormwater pollution. As part of this program, the scope of work consists of the installation, operation, and maintenance of approximately 325 certified storm drain grates and filters for the City Storm Drain Network. This project will be phased over the next ten years.



HISTORY/JUSTIFICATION:

The waste discharge requirements for Municipal Separate Storm Water System (MS4) Permit mandates the City comply with the Trash Total Maximum Daily Load (TMDL) by retrofitting existing City catch basins to capture trash prior to entering the storm drain.

SCHEDULING: The following is programmed to begin in Fiscal Year 2020-21: The project consists of all labor, materials, tools and equipment to install approximately 30 Full Capture Systems throughout the City Storm Drain Network.

IMPACTS TO OPERATING BUDGET: This project is anticipated to cost \$60,000 annually and take approximately 11 years to complete the installation of all full capture systems at approximately 30 screens per year. It is proposed this project is funded through Safe Clean Water Program Funds (Measure W).

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
078	Measure W	-	-	850,000	850,000
	Grand Total	-	-	850,000	850,000

PUBLIC WORKS PROJECT DETAIL & FUNDING PLAN

PROJECT: Civic Center Park Lighting and Sidewalk

DESCRIPTION: The Civic Center Park Lighting and Sidewalk Project will construct approximately 4,750 square feet of new concrete sidewalk around civic center park to create a connected ADA accessible walking path. In addition, the project will construct twelve nostalgic street lights along the West, East and North side of the park. This project will provide uniform lighting to increase safety and bring this area into compliance with current city lighting standards. An ADA compliant parallel parking stall would be constructed on Iglesia Street near the proposed fitness equipment pad. This project would also add a total of eleven new parkway trees on the North and East sides of the park.

HISTORY/JUSTIFICATION: Civic center park is one of the most heavily used within the city and host many city events including summer concerts, city birthday celebration, car show, earth day as well as the weekly farmer’s market. This project would provide a connected ADA accessible path of travel completely around the park. It would also provide street lighting and electrical power for future events and improvements.

SCHEDULING: Construction is scheduled to start this summer and last three months.

IMPACTS TO OPERATING BUDGET: The project cost a total of \$432,000 including contingency. Project funds include Open Space District #2 (Fund 22) and City-Wide Lighting District (Fund 07).



Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
007	City Wide Lighting District	-	251,000	-	251,000
022	Open Space District #2	-	181,000	-	181,000
	Grand Total	-	181,000	-	432,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Urban Forest Management

Project: Urban Forest Re-Forestation
Department: Parks and Recreation
Fund & Division: (12) Landscape Maintenance



Framework Guiding Principle: Good Governance
Framework Goal: Performance Management
Framework Outcome: Well-Maintained Facilities
Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: San Dimas is recognized by the Arbor Day Foundation as a *Tree City USA*. This recognition is shared throughout the country with more than 3,400 communities, who also have made the commitment to meet the requirements and criteria set forth by the foundation. The following four core standards are required to demonstrate a sound urban forestry management plan.

Core Standard

1. Maintaining a tree board or Department—*Parks and Recreation Dept.*
2. Having a community tree ordinance—*Municipal Code, Chapter 13*
3. Spending at least \$2 per capita on urban forestry—*FY 19-20= \$292,000*
4. Celebrating Arbor Day—*April 25, 2020*

Justification: Each year the list of vacant sites continues to grow. As the City’s urban forest continues to mature and go through its natural cycle, more trees begin to decline and eventually die. This is not unique to San Dimas, though each community cycle varies on the age of the community, development and tree species palette. The rate of removal has exceeded the number of planting

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
012	Infrastructure		-	100,000	100,000
	Grand Total	-	-	100,000	100,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Horsethief Canyon Park

Project: Multi-Use Trail Infrastructure Repairs

Department: Parks and Recreation

Fund & Division: (12) Facility Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The City of San Dimas has approximately 10 miles of hiking, biking and equestrian trails throughout the City. The San Dimas trail system can be separated into three (3) categories;

(A) Improved, **(B)** Semi-Improved and **(C)** wilderness.

- **(A)** trails generally have level surfacing comprised of either decomposed granite, or native soil. White vinyl fencing delineates the trails.
- **(B)** Trails are largely graded and have wood post and rail fencing.
- **(C)** are largely unimproved “wilderness” trails and do not have any fencing.

Justification: A large portion of the trails throughout the City are in satisfactory condition. However, there are some segments of trail that require immediate attention. More specifically adjacent to the equestrian center near the entrance to Horsethief Canyon Park, as well as the access path to the soccer field on the lower level.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
012	Infrastructure		100,000	100,000	200,000
	Grand Total	-	100,000	100,000	200,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Horsethief Canyon Park

Project: Dog Park Fence Repairs
Department: Parks and Recreation
Fund & Division: (21) Landscape Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The fence that surrounds the dog park requires repairs and painting. A few of the amenities are also in disrepair

Justification: The dog park is heavily used by the public. It brings dog owners from both intown and out of town. The fence needs to be repaired and repainted in order to maintain the facility to City standards.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
021	Open Space District #1 (North & West)			50,000	50,000
	Grand Total	-	-	50,000	50,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

HTC Trail Repairs

Project: HTC Trail Repairs
Department: Parks and Recreation
Fund & Division: (21) Landscape Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The City of San Dimas has approximately 10 miles of hiking, biking and equestrian trails throughout the City. The San Dimas trail system can be separated into three (3) categories;

- (A) Improved, (B) Semi-Improved and (C) wilderness.
 - o (A) Trails generally have level surfacing comprised of either decomposed granite, or native soil. White vinyl fencing delineates the trails.
 - o (B) Trails are largely graded and have wood post and rail fencing.
 - o (C) are largely unimproved “wilderness” trails and do not have any fencing.

Justification: A large portion of the trails throughout the City are in satisfactory condition. However, there are some segments of trail that require immediate attention. More specifically the trail or access path to the soccer field in Horsethief Canyon Park. This access path is designed for accessibility to the soccer field from the parking lot to the north. The path requires repairs to the landings and the surface.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
021	Open Space District #1 (North & West)			100,000	100,000
	Grand Total	-	-	100,000	100,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

San Dimas Recreation Center Improvements

Project: SDRC Infrastructure Repairs

Department: Parks and Recreation

Fund & Division: (21) Facility Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The San Dimas Recreation Center was built in 1970 and opened in 1980. It is the home for the Department’s aquatics programs. It is also used by SDHS for their PE classes, swimming program and boys and girls water polo. The facility is need of many repairs. There are some components that have not been replaced or repaired in a number of years. Some of the systems are original (1979) and are in disrepair.

- Metal roof repairs and or replacement
- Gutters-currently leaking
- Roof-the roof over racquetball courts leaks
- Roof-over the aerobics room leaks
- Roof over the Student Union leaks



Justification: Because this facility is the only competition sized pool in the City it is heavily used by residents of all ages. Due to the age of the facility, and the lack of resources and investments over the last 3 decades the facility is in dire need of repairs and improvements.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
021	Open Space District #1 (North & West)			337,000	337,000
	Grand Total	-	-	337,000	337,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Sportsplex (SPLEX)

Project: SPLEX Baseball Field Renovations

Department: Parks and Recreation

Fund & Division: (21) Facility Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The San Dimas Sportsplex was built approximately 20 year ago,

The baseball fields are used by community youth organizations, San Dimas High School baseball and by other groups through the field reservation policy. The fields are used on an average of 350 days a year. The extended and continual use of the fields without

The project proposed includes:

- Importing/exporting infield material
- Laser leveling the infields
- Removing damaged turf and installing new turf on the infield
- Repairing the pitcher’s mound
- Installing new base pegs
- Repairing and adjusting the irrigation system

Justification: The baseball fields have not been renovated in order to meet the demands and expectations of the end user; the fields require high levels of maintenance throughout the year. The City contracts landscape maintenance services who perform the mowing and routine landscape services. Additional services such as leveling the infields, repairing and/or replacing damaged turf.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
021	Open Space District #1 (North & West)			60,000	60,000
	Grand Total	-	-	60,000	60,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Sportsplex (SPLEX)

Project: SPLEX Tennis Court Resurfacing and Paint

Department: Parks and Recreation

Fund & Division: (21) Facility Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The SPLEX tennis courts are used extensively by both the SDHS and the community. They are also used in conjunction with the SD Recreation Division and the programming with tennis lessons.

Justification: The courts are faded, and the slip resistant paint is completely worn off. The standard for court re-surfacing is between 5-7 years and these courts have not been re-surfaced in over 15 years.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
021	Open Space District #1 (North & West)			90,000	90,000
	Grand Total	-	-	90,000	90,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Civic Center

Project: HVAC, Electrical and Alarm Software System

Department: Parks and Recreation

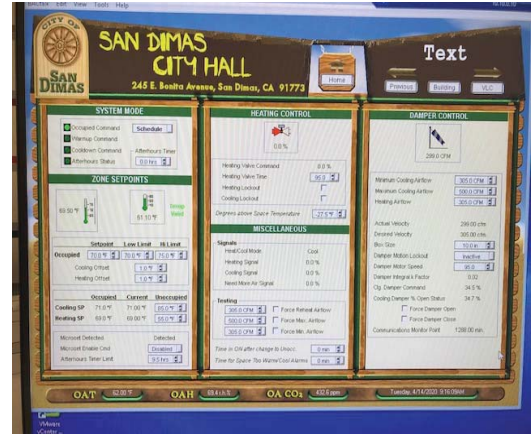
Fund & Division: (22) Facility Maintenance

Framework Guiding Principle: Technology

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Efficient Government



Description: The Central Control System will serve City Hall, Community Services Building and Senior/Community Center, controlling the HVAC, Lighting and Alarms/Entry Systems from a web-based software system.

Justification: The system will serve to make all systems more automated and efficient with “Global Control Systems which will assist the Facility Manager in programming all buildings in the Civic Center. Presently, each building has its own system or a combination of two, but not centrally programmed or accessed.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
022	Open Space District #2 (East)			100,000	100,000
	Grand Total	-	-	100,000	100,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Civic Center Park

Project: Park Amenities
Department: Parks and Recreation
Fund & Division: (22) Facility Maintenance



Framework Guiding Principle: Good Governance
Framework Goal: Performance Management
Framework Outcome: Well-Maintained Facilities
Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: Civic Center Park is the host to many community events with large gatherings. The funds for this project will replace/enhance the existing tables and benches.

Justification: Installing additional park amenities will increase accommodations for residents and enhance residents experience in these neighborhood park.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
022	Open Space District #2 (East)			10,000	10,000
	Grand Total	-	-	10,000	10,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Plumber Building

Project: Audio/Visual System

Department: Parks and Recreation

Fund & Division: (22) Facility Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The Plummer building is not equipped with the proper audio/visual equipment that is required to hosts events such as the Candidates Forum.

Justification: See above

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
022	Open Space District #2 (East)			50,000	50,000
	Grand Total	-	-	50,000	50,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Pioneer Park

Project: Security Light Installation

Department: Parks and Recreation

Fund & Division: (22) Facility Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: Pioneer Park has a need for additional securing lights around the restroom building. This park is one of the heaviest hit with vandalism and there is repeated graffiti in and around the buildings.

Justification: Installing additional security lights should be high on the priority list of security projects. The additional lights will assist with the new camera system that was installed in April 2020.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
022	Open Space District #2 (East)			20,000	20,000
	Grand Total	-	-	20,000	20,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Pioneer Park

Project: Pioneer Park Tennis and Basketball Court Renovations

Department: Parks and Recreation

Fund & Division: (22) Landscape Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The courts are faded, and the slip resistant paint is completely worn off. The standard for court re-surfacing is between 5-7 years and these courts have not been re-surfaced in over 15 years.

Justification: Courts are in disrepair and require to be re-surfaced, crack sealed, floated and re-painted and striped.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
022	Open Space District #2 (East)			20,000	20,000
	Grand Total	-	-	20,000	20,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Senior/Community Center

Project: Arts and Craft Room Renovation

Department: Parks and Recreation

Fund & Division: (22) Facility Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The SCCC arts and craft room is not conducive for the instructor and participants. The room has outdated furnishings, lack of storage space.

Justification: SCCC participants have asked for several years about the possibility of making necessary adjustments to the furniture/desks that are currently in this room. In addition, the Senior Commission has pointed out the need to make these adjustments in order to meet the objective.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
022	Open Space District #2 (East)		-	50,000	50,000
	Grand Total	-	-	50,000	50,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Pioneer Park

Project: Loma Vista Park Basketball Court Renovation

Department: Parks and Recreation

Fund & Division: (23) Landscape Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities



Description: The court is faded, and the slip resistant paint is completely worn off. The standard for court re-surfacing is between 5-7 years and these courts have not been re-surfaced in over 15 years.

Justification: Court is in disrepair and requires to be re-surfaced, crack sealed, floated and re-painted and striped.

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
023	Open Space District #3 (South)			50,000	50,000
	Grand Total	-	-	50,000	50,000

PARKS & RECREATION PROJECT DETAIL & FUNDING PLAN

Loma Vista Park

Project: Playground Structure Replacement Project

Department: Parks and Recreation Dept.

Fund & Division: (23) Landscape Maintenance



Framework Guiding Principle: Good Governance

Framework Goal: Performance Management

Framework Outcome: Well-Maintained Facilities

Sub-Outcome: Protect, Enhance and Maintain City Facilities

Description: The playground structure at Loma Vista Park is over 20 yrs. old. Due to the age, parts and components can no longer be purchased. In order to keep the playground structure in operation, staff has made repairs with parts and materials that do not meet product specifications or have had to re-use materials from structures that have been removed. In addition, the playground surface material has been patched repeatedly in order to extend the life of the surface as well as to meet ADA compliance. This project has been on the CIP list for consideration for the last few years but has failed to make the approved list of projects.

Justification: The photos above depict the present conditions of the surface material. The photos also provide a glimpse at the structure. The structure is over two decades old and no longer complies with ADA compliance. The patching is also shown below. This has been done to extend the life of the surface without incurring the larger cost of complete replacement. However, due to the deterioration the surface cap, the integrity of the surface is compromised and most likely would not meet impact attenuation or Head Injury Criteria (HIC).

Budget Impact: One-time On-going

Relation to Mission Statement: The City Council and all City employees are committed to well-maintained facilities.

Funding Source		Actual	Amended	Adopted	
Fund #	Fund Name	Expense	Budget	Budget	Total Cost
		2018-19	2019-20	2020-21	
023	Open Space District #3 (South)			160,000	160,000
	Grand Total	-	-	160,000	160,000



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CITY OF SAN DIMAS

Glossary of Budget Terms

Amendment An amendment is a change in the budget that occurs after its initial adoption. Such a change will consist of an increase or decrease in revenues that are recognized or in the level of authorized expenditures. City staff may implement some amendments, but most require formal action by the City Council.

Appropriation An authorization by the City Council to make expenditures/expenses and to incur obligations for a specific purpose within a specific time frame.

Assessed Valuation A dollar value placed on real estate or other property by Los Angeles County as a basis for levying property taxes.

Audit A review of the City's accounts by an independent auditing firm to substantiate fiscal year end funds, salaries, reserves and cash on hand and to determine whether the financial statements of a government are presented fairly in conformity with GAAP.

Beginning/Ending Fund Balance Unencumbered resources available in a fund from the prior/current fiscal year after payment of the prior/current fiscal year's expenditures/expenses. This is not necessarily cash on hand but the amount of financial resources available for use. Generally, this represents the detail of the entire annual operating surpluses and deficits since the funds' inception.

Bond A City may raise capital by issuing a written promise to pay a specific sum of money, called the face value or principal amount, at a specific date or dates in the future, together with periodic interest at a special rate.

Budget A fiscal plan of financial operation listing an estimate of proposed applications or expenditures and the proposed means of financing them for a particular time period. The budget is proposed until it has been approved by the City Council.

Capital Expenditure Expenditures resulting in the acquisition of or addition to the government's general fixed assets.

Capital Improvement A permanent addition to the City's assets, including the design, construction, or purchase of land, buildings, or facilities, or major renovations of same.

Capital Outlay A budget appropriation category which budgets all equipment having a unit cost of more than a pre-approved amount and an estimated useful life over a pre-approved period.

Debt Service Payment of the principal and interest on an obligation resulting from the issuance of bonds, notes, or certificates of participation (COP's).

Debt Service Fund This fund type is used to account for the accumulation of resources for, and the payment of, general long-term debt principal and interest.

Deficit An excess of expenditures over revenues (resources).

Department An organizational unit comprised of divisions or programs. It is the basic unit of service responsibility encompassing a broad mandate of related activities.

Division A sub-section (or activity) within a department which furthers the objectives of the City Council by providing specific services.

Expenditure The actual spending of Governmental funds set aside by appropriation.

Fee A fee is a charge imposed by the City on the beneficiary of a service it provides. Its purpose is to help recover some or all of the cost incurred by the City in providing a service. By law, a fee may not exceed the cost of providing a service.

Fiscal Year A twelve-month period of time to which a budget applies. In the City of San Dimas the fiscal year is July 1 through June 30.

Fixed Asset Long-lived tangible assets obtained or controlled as a result of past transactions, events or circumstances. Fixed assets include buildings, equipment, and improvements other than buildings and land. In the private sector, these assets are referred to most often as property, plant and equipment.

Full Time Position A full time position is one in which an employee is budgeted to work 40 hours per week or 2,080 hours each year. All full-time positions receive benefits such as holiday, vacation, sick pay, retirement benefits, health insurance, etc.

Fund An independent fiscal and accounting entity used to record all financial transactions related to the specific purpose for which the fund was created.

General Fund The primary fund of the City used to account for all revenues and expenditures of the City not legally restricted as to use. This fund is used to offset the cost of the City's general obligations. Examples of divisions financed by the General Fund include Administration, City Council, Planning, Public Safety, Public Works, and Parks and Recreation.

Grant Contributions of cash or other assets from another governmental entity to be used to expend for specific purpose, activity, or facility. An example is the Community Development Block Grant provided by the Federal Government.

Interfund Transfer Monies transferred from one fund to another. Such money is transferred to finance the operations of another fund or to reimburse the fund for certain expenditures/expenses.

Line-Item A line-item is the detailed grouping of expenditures used in the City's accounting system. It is subordinate to an expense category. Typical line items are: professional services, office supplies, travel, postage, office equipment, motor vehicles, etc.

Municipal Code A book that contains the City Council approved ordinances currently in effect. The Code defines City policy with respect to areas such as planning, etc.

Ordinance A formal legislative enactment by the City Council. It has the full force and effect of law within City boundaries unless pre-empted by a higher form of law. An ordinance has a higher legal standing than that of a Resolution.

Part Time Position A part time position is one in which an employee is budgeted to work less than 20 hours per week or for less than six months during the year. Part time employees do not receive benefits such as holiday, vacation, sick pay, retirement benefits, health insurance, etc. but do receive Medicare benefits and a portion of their earnings deposited in a deferred compensation plan instead of social security.

Personal Services A budget category which generally accounts for full time, regular part time and part time employees, overtime expense, and all employee benefits, such as medical, dental and retirement.

Project Area A redevelopment project area is an area of the City that has been established by the adoption of a Redevelopment Plan and within which the Redevelopment Agency is authorized to use special powers granted by State law.

Reclassification The City maintains a classification system for all positions which establishes job titles, general duties and responsibilities, and compensation. Occasionally, employees are found to be working tasks or functions that fall outside their existing classification. When this occurs, a study is conducted by the Personnel Division and recommendation is made for proper classification.

Redevelopment This term refers to activities undertaken to renovate blighted areas within the City and to provide housing to low- and moderate-income persons. Blight consists of a variety of conditions that constitute a serious physical, social, and economic burden on the community and that cannot be corrected by private enterprise acting alone. Redevelopment activities may include, but are not limited to, the acquisition and conveyance of property, site clearance, and the provision of streets, utilities, parks, and other public improvements.

Regular Part Time Position A regular part time position is one in which an employee is budgeted to work 20 hours or more per week. Regular part time employees receive retirement benefits, Medicare benefits, and a portion of their health insurance should they elect to enroll through the City's plan.

Reserve An account used to record a portion of the fund balance as legally segregated for a specific use.

Resolution A special order of the City Council which has lower legal standing than an Ordinance.

Revenue Bonds A type of bond usually issued to construct facilities. The bonds are repaid from the revenue produced by the operation of facilities.

Single Audit An audit performed in accordance with the Single Audit Act of 1984 and Office of Management and Budget (OMB) Circular A-128, Audits of State and Local Governments. The Single Audit Act allows or requires governments (depending on the amount of federal assistance received) to have one audit performed to meet the needs of all federal grantor agencies.

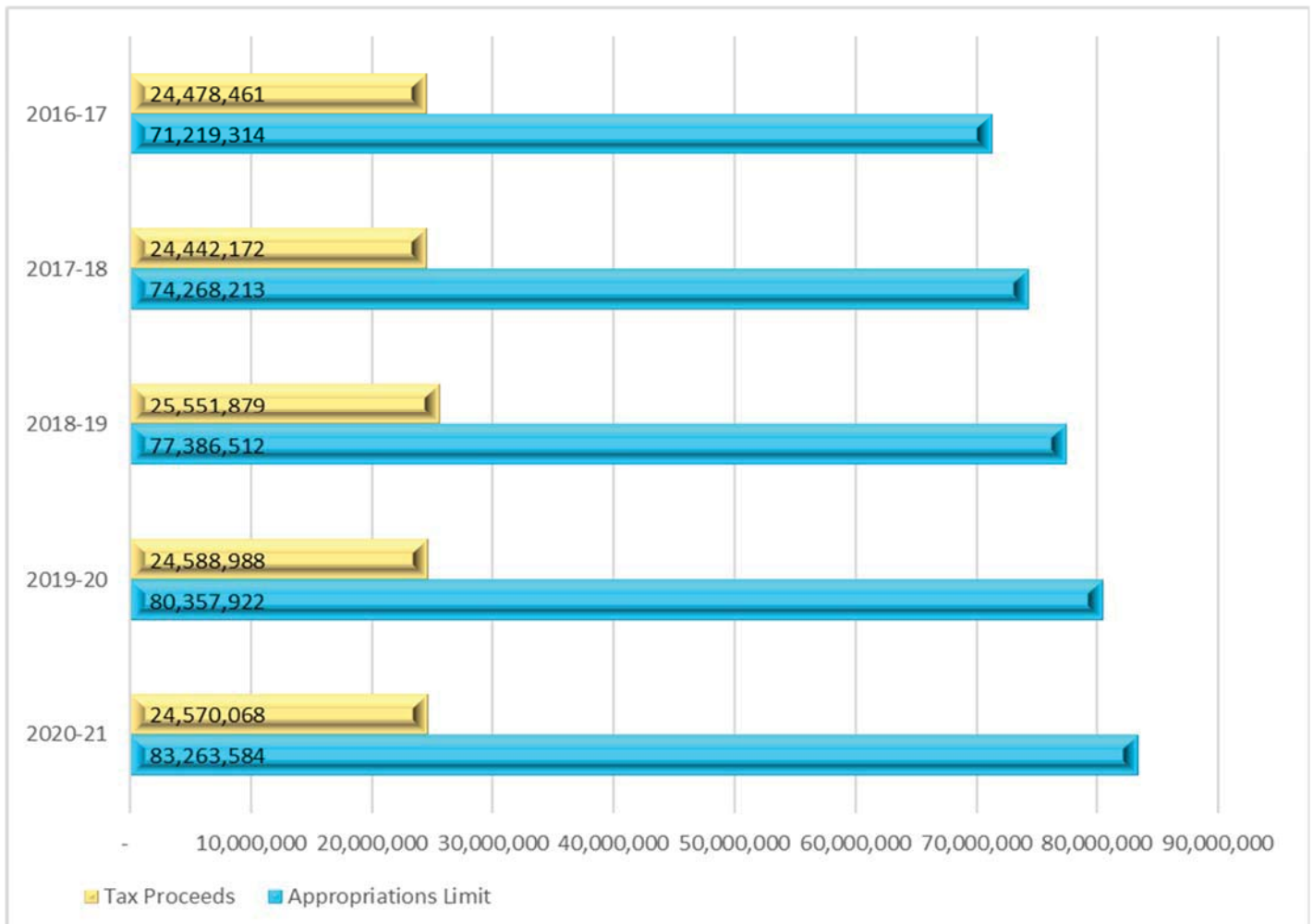
Special Revenue Funds This fund type collects revenues that are restricted by the City, State, or Federal Government as to how the City might spend them.

Tax A tax is a levy imposed by a local government in conformance with the Government Code to raise revenue for public purposes. There are two types of taxes: general taxes are imposed for general governmental purposes, and special taxes are imposed for specific purposes.

APPROPRIATIONS LIMIT

Resolution 2020-37 adopted June 23, 2020, updates the City of San Dimas appropriations limit as required by Proposition 4 (November 1979) and Proposition 111 (June 1990). The appropriations limit imposed by these propositions creates a restriction on the amount of revenue that a public agency can appropriate in any fiscal year. The limit is based on actual appropriations during the base 1978-79 fiscal year, with an increase in subsequent years based on a formula comprised of population estimates and cost of living factors. There are no financial impacts from calculating the appropriations limit unless the amount of revenues received from “proceeds of taxes” comes close to or exceeds the City’s appropriations limit.

The 2020-21 appropriations limit for the City of San Dimas is \$83,263,584. This amount is \$58,693,516 or 42 percent higher than the projected proceeds of taxes.



RESOLUTION 2020-37

**A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SAN DIMAS,
COUNTY OF LOS ANGELES, ADOPTING AN APPROPRIATIONS LIMIT FOR
FISCAL YEAR 2020-21 AND APPROPRIATE EXCESS REVENUES**

WHEREAS, the City Council of the City of San Dimas is authorized under the provisions of Article XIII B of the California Constitution to adopt an Appropriation Limit for fiscal year 2020-21; and

WHEREAS, implementation of Proposition 111 and SB88 (Chapter 60/90) modified the annual adjustment factors to be either the growth in California per capita personal income or the growth in nonresidential assessed valuation due to construction in the City; and

WHEREAS, the City elects to use the change in California per capita personal income as its cost of living growth factor for the 2020-21 fiscal year which is 3.73% or a factor of 1.0373; and

WHEREAS, the population factor under Proposition 111 is the change in population in the City or in the County; and

WHEREAS, the City's change in population provided by the State Department of Finance applicable to the fiscal year 2020-21 Limit is -.28% or a factor of .9972 and is less than the County growth which is -0.11% or a factor of .9989; and

WHEREAS, the fiscal year 2019-20 Appropriations Limit of \$80,357,922 shall be used as the base toward calculating the Limit for fiscal year 2020-21; and

NOW, THEREFORE, BE IT FURTHER RESOLVED that the City Council of the City of San Dimas does hereby resolve that: The Appropriations Limit for fiscal year 2020-21 shall be \$83,263,584; and there are hereby appropriated assigned fund balances of all revenues subsequently received by City funds in excess of the 2020-21 appropriations up to the Appropriations Limit in the following funds: 1, 2, 4, 6-8, 12, 20-23, 27-29, 40-42, 53, 70-78.

Per Capita Personal Income Change:	3.73%	=	1.0373 ratio
County Population Change	-0.11%	=	.9989 ratio
(City Population Change -.28)			
Ratio of Change	1.0373 x	.9989	= 1.036159

Appropriations Limit 2019-20	=	\$80,357,922
Ratio of Change		x <u>1.036159</u>
Appropriations Limit 2020-21	=	\$83,263,584

PASSED, APPROVED AND ADOPTED this 23rd, day of June, 2020.



Emmett G. Badar, Mayor

ATTEST:



Debra Black, City Clerk

I, Debra Black, City Clerk, hereby certify that Resolution 2020-37 was adopted by the City Council of San Dimas at its regular meeting of June 23rd, 2020 by the following vote:

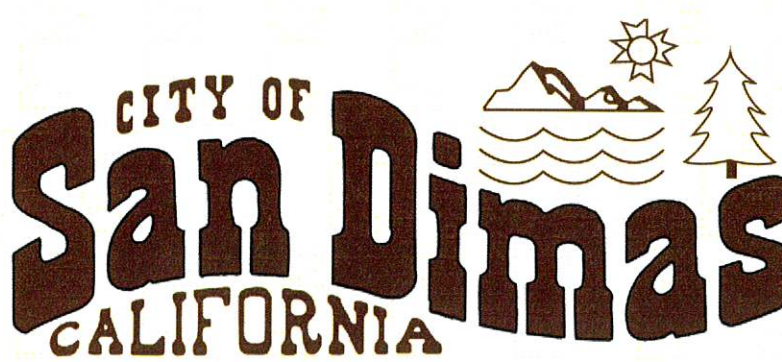
AYES: Badar, Bertone, Ebner, Vienna, Weber
NOES: None
ABSENT: None
ABSTAIN: None



Debra Black, City Clerk

City Council
EMMETT BADAR, Mayor
RYAN A. VIENNA, Mayor Pro Tem
DENIS BERTONE
JOHN EBINER
ERIC WEBER

Interim City Manager
BRAD Mc KINNEY



Director of
Community Development
HENRY NOH

Director of Public Works
SHARI GARWICK

Director of Parks and
Recreation
HECTOR M. KISTEMANN

City Attorney
JEFF MALAWY

MINUTE RESOLUTION

"It was moved by Mayor Pro Tem Vienna, seconded by Councilmember Ebiner, to approve the adoption of the Fiscal year 2020-2021 Annual Capital Operating Budget as recommended by staff. The motion carried unanimously, by 4-0-1 vote. Mayor Pro Tem Vienna abstained because of his employment with the Los Angeles County Sheriff's Department, of which the city contracts with for law enforcement services.

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I, DEBRA BLACK, City Clerk of the City of San Dimas, do hereby certify the above to be a true copy of an excerpt from the minutes of the June 23, 2020 meeting of the City Council of the City of San Dimas.

Date: July 15, 2020

Debra Black, City Clerk